

**CITY OF WAYNESBORO BOARD AGENDA
REGULAR MEETING
JULY 6, 2010
6:00 P. M.**

- I. CALL MEETING TO ORDER.
- II. INVOCATION.
- III. ROLL CALL.
- IV. PUBLIC COMMENT / INFORMATION.
 - A. DAN BAYLESS TO PROVIDE UPDATE ON CMA CABLE.
- V. DECISIONS:
 - A. ADOPT AGENDA.
 - B. ADOPT MINUTES OF JUNE MEETINGS.
 - C. APPROVE CLAIMS DOCKET.
 - D. APPROVE NARCOTICS CLAIMS DOCKET.
 - E. APPROVE TRAVEL:
 - 1. Terri Seawright to Attend PERS Employer Training July 19, 2010 in Meridian, MS.
 - 2. Randy Pettus to Attend Domestic Violence/Sexual Assault Training in Petal, MS July 28, 2010.
 - F. CONSIDER QUOTES FOR WAYNESBORO-WAYNE COUNTY LIBRARY OUTDOOR SECURITY SYSTEM.
 - G. CONSIDER APPOINTMENTS TO WAYNESBORO HOUSING AUTHORITY BOARD.
 - H. CONSIDER CONTRIBUTION TO WAYNE COUNTY CHAMBER OF COMMERCE.
 - I. CONSIDER GRANTING HEDRICK SIGNS PERMISSION TO PLACE BILLBOARD ALONG MISS. DRIVE.
 - J. CONSIDER APPROVAL OF NARCOTICS TASK FORCE INTERLOCAL AGREEMENT.
 - K. CONSIDER APPROVAL OF 20% MATCH IN THE AMOUNT OF \$18,489.24 FOR PUBLIC SAFETY RADIO COMMUNICATIONS GRANT (PSIC).
 - L. CONSIDER ATTORNEY TASK FORCE CONTRACT.
 - M. CONSIDER APPLICATION FOR COPS TECHNOLOGY GRANT INITIATIVE.
 - N. DISCUSS COMPREHENSIVE PLANNING.
 - O. DISCUSS MISSISSIPPI MAIN STREET ASSOCIATION.

- P. DISCUSS PROPERTY CLEANUP ORDINANCE AND RELATED FORMS.
- Q. DISCUSS JEFF GATLIN PROPERTY CLEANUP.
- R. CONSIDER UPDATING WATER USER'S AGREEMENT PER STATE DEPT OF HEALTH.
- S. CONSIDER PAYMENT OF INVOICE TO PICKERING IN THE AMOUNT OF \$\$1,974.42 FOR SERVICES RENDERED REGARDING PROPOSED SPRING STREET OVERLAY PROJECT.
- T. CONSIDER APPROVAL OF SAMPLE & ASSOCIATES' ADMINISTRATIVE CONTRACT IN THE AMOUNT OF \$35,000.00 REGARDING CDBG GO ZONE "RUBBISH SITE" PROJECT.
- U. CONSIDER APPROVAL OF ESTIMATE NUMBER ONE (1) TO TANNER CONSTRUCTION CO., INC. IN THE AMOUNT OF \$254,794.00 REGARDNG PATTON CREEK BRIDGE REPLACEMENT PROJECT.
- V. CONSIDER APPROVAL OF ESTIMATE NUMBER TWO (2) TO TANNER CONSTRUCTION CO., INC. IN THE AMOUNT OF \$53,378.00 REGARDNG PATTON CREEK BRIDGE REPLACEMENT PROJECT.
- W. CONSIDER APPROVAL OF CDBG REQUISITION NO. SEVEN (7) IN THE AMOUNT OF \$18,947.23 REGARDING RUBBISH SITE PROJECT.
- X. CONSIDER PAYMENT OF APPLICATION NO. TWO (2) TO WALTERS CONSTRUCTION CO., INC. IN THE AMOUNT OF \$16,101.20 REGARDING WEST AVENUE OVERLAY PROJECT.
- Y. CONSIDER PAYMENT OF EDI REQUISITION NO. TWO (2) IN THE AMOUNT OF \$33,666.20 REGARDING POLICE DEPARTMENT RENOVATION PROJECT.
- Z. CONSIDER BIDS FOR POLICE DEPARTMENT RENOVATION PROJECT.
- AA. DISCUSS RULES FOR JUNIOR VOLUNTEER FIREFIGHTER PROGRAM.
- BB. DISCUSS FIRE PROGRAMS SOFTWARE GRANT.
- CC. DISCUSS MACK DUMP TRUCK.
- DD. CONSIDER PURCHASE OF TRACTOR WITH SIDE BOOM.
- EE. ACCEPT CHARLIE WEST, JR.'S LETTER OF RESIGNATION.
- FF. CONSIDER HIRING PUBLIC WORKS EMPLOYEES.
- GG. CONSIDER RENEWING CEMETERY MAINTENANCE CONTRACT.
- HH. CONSIDER PURCHASE OF AD IN WAYNE COUNTY HIGH SCHOOL PROGRAM.
- II. CONSIDER AMENDING FY 2009-2010 BUDGET.

RECESS.

**REGULAR MEETING
JULY 6, 2010**

**MINUTES OF THE REGULAR
MEETING OF THE MAYOR AND
BOARD OF ALDERMEN, CITY
OF WAYNESBORO, MS.**

BE IT THEREFORE REMEMBERED, that the Mayor and Board of Aldermen met in a regular meeting on Tuesday, July 6, 2010 at 6:00 p.m. in the board room at city hall. The meeting was called to order by Mayor Joe Taylor. Alderman Johnny Gray rendered the invocation. Present were Mayor Joe Taylor; Aldermen Greg Johnson, Johnny Gray, Tammie Wilson, Robert Reynolds and Ben Graves. Others present were City Clerk Sytrecia Hull, City Attorney John Gunn, Public Works Director Harvey Hull, Police Chief James Bunch, Fire Chief Willard Crocker, and Zoning Administrator Ken Roberts. Representatives of the local media were in attendance, as well as some citizens.

AGENDA ADOPTED

It was moved by Alderman Reynolds and duly seconded by Alderman Johnson to adopt the agenda after amendments. All voted aye. Motion declared unanimously.

MINUTES ADOPTED

Motion was made by Alderman Wilson and duly seconded by Alderman Reynolds that the minutes of the June meetings be adopted as printed. All voted aye. Motion declared carried unanimously.

CLAIMS DOCKET APPROVED

Upon motion of Alderman Gray and duly seconded by Alderman Wilson, the board voted unanimously to approve payment of the Claims Docket #'s 37390 through 37672, Warrant #'s 37946 through 38076. All voted aye. Motion declared carried unanimously.

NARCOTICS CLAIMS DOCKET APPROVED

It was moved by Alderman Reynolds and duly seconded by Alderman Graves to approve payment of the Narcotics Claims Docket. All voted aye. Motion declared carried unanimously.

TRAVEL APPROVED

Motion was made by Alderman Johnson, duly seconded by Alderman Reynolds, and unanimously approved to authorize the following travel:

- Terri Seawright to attend PERS Training Program July 19, 2010 in Meridian, MS and that she is reimbursed for meals, mileage, and all related expenses.
- Randy Pettus to attend Domestic Violence/Sexual Assault Training in Petal, MS July 28, 2010 and that he is reimbursed for meals, mileage, and all related expenses.
- Willard Crocker to attend Hazmat Regional Response Team Training July 20, 2010 in Hattiesburg, MS and that he is reimbursed for meals, mileage, and all related expenses.

APPOINTMENTS TO WAYNESBORO HOUSING AUTHORITY APPROVED

Motion was made by Alderman Gray and duly seconded by Alderman Wilson to approve the following appointments to the Waynesboro Housing Authority Board:

Ward 1-	Michael "Buddy" Wells	Four-year term to expire July 1, 2014
Ward 2-	Glen Womack	Five-year term to expire July 1, 2015
Ward 3-	Richard McInnis	Three-year term to expire July 1, 2013
At Large-	Cathy O'Connell	Two-year term to expire July 1, 2012

Ward 4 Appointee Joe Shanks was appointed on January 2, 2007 to a five-year term to expire January 2, 2012.

All voted aye. Motion declared carried unanimously.

HEDRICK SIGNS AUTHORIZED TO PLACE BILLBOARD ALONG MISSISSIPPI DRIVE

Motion was made by Alderman Reynolds and duly seconded by Alderman Johnson that Hedrick Signs be authorized to place a billboard near 1007 Mississippi Drive provided they adhere to standard requirements per City of Waynesboro's and MDOT's variances. All voted aye. Motion declared carried unanimously.

NARCOTICS TASK FORCE INTERLOCAL AGREEMENT APPROVED

Motion was made by Alderman Reynolds and duly seconded by Alderman Graves to approve the annual Narcotics Task Force Interlocal Agreement between the Clarke and Wayne County Boards of Supervisors; the Mayor and Board of Aldermen of the City of Quitman, the City of Waynesboro and the Town of Enterprise; the Sheriffs of Clarke and Wayne Counties; and the Police Chiefs of the cities of Waynesboro and Quitman and the Town of Enterprise. In that same motion, the Mayor, Police Chief and City Clerk were authorized to execute said agreement. All voted aye. Motion declared carried unanimously.

PUBLIC SAFETY INTEROPERABILITY COMMUNICATIONS (PSIC) GRANT MATCH APPROVED

At the March 2009 regular meeting, the Board adopted an interlocal agreement with the Wayne County Board of Supervisors, declaring that interoperable radio communication between public safety agencies is necessary to provide timely response and protection of the agency members and the public. Said agreement was required for the submittal of an application for a Public Safety Interoperability Communications Grant. Therefore, at this time a motion was made by Alderman Reynolds and duly seconded by Alderman Gray to approve payment of the City of Waynesboro's 20% matching funds in the amount of \$18,489.24. All voted aye. Motion declared carried unanimously.

CITY TO PARTICIPATE IN MULTI-COUNTY COMMUNITY SERVICE AGENCY'S WORK PROGRAM

Motion was made by Alderman Johnson and duly seconded by Alderman Gray that the City of Waynesboro participate in a work program sponsored by the Multi-County Community Service Agency. Participants in the program will be employed by the Multi-County Community Service Agency with all paperwork being processed through said agency. All insurance, liability, etc. is the responsibility of the Multi-County Agency. The city will provide a work site only. All voted aye. Motion declared carried unanimously.

APPLICATION FOR COPS TECHNOLOGY GRANT APPROVED

Motion was made by Alderman Graves and duly seconded by Alderman Reynolds to approve application to the State of Mississippi Department of Public Safety for a COPS Technology Grant. COPS Technology grants provide funding for the continued development of technologies and automated systems to help state, local, and tribal law enforcement agencies prevent, respond to, and investigate crime. This is a cost reimbursement program. Therefore, upon approval of the application, the city agrees to

spend the total amount of \$38,490.00 up front, which is 100% reimbursable. All voted aye. Motion declared carried unanimously.

ATTORNEY DIRECTED TO WRITE PROPERTY CLEANUP LETTER TO JEFF GATLIN

Motion was made by Alderman Reynolds and duly seconded by Alderman Gray that City Attorney John Gunn be directed to write a letter to Jeff Gatlin advising him to clean property which is owned by him and located on Mangum Drive. All voted aye. Motion declared carried unanimously.

CITY OF WAYNESBORO'S WATER USER AGREEMENT UPDATED

Motion was made by Alderman Johnson and duly seconded by Alderman Gray, that upon recommendation of the Mississippi State Department of Health, the City of Waynesboro's Water User Agreement be amended to include the following statement: "The applicant agrees that they have followed the guidelines set forth by the State Department of Health regarding onsite wastewater disposal." All voted aye. Motion declared carried unanimously.

PAYMENT OF PICKERING'S INVOICE APPROVED REGARDING PROPOSED SPRING STREET OVERLAY PROJECT

Motion was made by Alderman Graves and duly seconded by Alderman Johnson to approve payment of Invoice No. 0067109 to Pickering in the amount of \$1,974.42 for engineering services rendered regarding the proposed Spring Street Overlay Project. All voted aye. Motion declared carried unanimously.

SAMPLE & ASSOCIATES' ADMINISTRATIVE CONTRACT REGARDING CDBG GO ZONE PROJECT APPROVED

Motion was made by Alderman Wilson and duly seconded by Alderman Graves to approve Sample & Associates' Administrative Contract regarding the Community Development Block Grant (CDBG) Go Zone Project No. R-110-380-01-GZ in the amount of \$35,000.00. All voted aye. Motion declared carried unanimously.

PAYMENT OF ESTIMATE NUMBER ONE (1) APPROVED TO TANNER CONSTRUCTION CO. REGARDING PATTON CREEK BRIDGE PROJECT

Motion was made by Alderman Johnson and duly seconded by Alderman Reynolds to approve payment of Estimate No. One (1) to Tanner Construction Co., Inc. in the amount of \$254,794.00 regarding the Patton Creek Bridge Replacement Project. All voted aye. Motion declared carried unanimously.

PAYMENT OF ESTIMATE NUMBER TWO (2) APPROVED TO TANNER CONSTRUCTION CO. REGARDING PATTON CREEK BRIDGE PROJECT

Motion was made by Alderman Gray and duly seconded by Alderman Johnson to approve payment of Estimate No. Two (2) to Tanner Construction Co., Inc. in the amount of \$53,378.00 regarding the Patton Creek Bridge Replacement Project. All voted aye. Motion declared carried unanimously.

CDBG REQUISITION NO. 7 APPROVED REGARDING PROPOSED RUBBISH SITE PROJECT (CDBG PROJECT NO. R-110-380-10-GZ)

Motion was made by Alderman Graves and duly seconded by Alderman Reynolds to approve payment of CDBG Requisition No. 7 regarding the proposed Rubbish Site Project. The total requisition amount is \$18,947.23. Said requisition is comprised of reimbursements to the City of Waynesboro: \$3,389.48 for Labor & \$15,557.75 for equipment. All voted aye. Motion declared carried unanimously.

PAYMENT OF APPLICATION NO. TWO (2) APPROVED TO WALTERS CONSTRUCTION CO., INC. REGARDING WEST AVENUE OVERLAY PROJECT

Motion was made by Alderman Wilson and duly seconded by Alderman Reynolds to approve payment of Application No. Two (2) to Walters Construction Co., Inc. in the amount of \$16,101.20 regarding the West Avenue Overlay Project. All voted aye. Motion declared carried unanimously.

EDI REQUISITION NO. TWO (2) APPROVED REGARDING PROPOSED POLICE DEPARTMENT RENOVATION PROJECT

Motion was made by Alderman Graves and duly seconded by Alderman Reynolds to approve payment of EDI Requisition No. Two (2) regarding the proposed Police Department Project. The total requisition amount is \$33,666.20. Said requisition is comprised of two (2) invoices: Williams & Associates PA-\$27,666.20-Sample & Associates, Inc.-\$6,000.00. A roll call vote resulted as follows:

- Alderman Johnson -Aye
- Alderman Gray -Nay
- Alderman Wilson -Nay
- Alderman Reynolds -Aye
- Alderman Graves -Aye

The motion was declared carried by a majority vote.

JUNIOR VOLUNTEER FIREFIGHTER PROGRAM RULES ADOPTED

Motion was made by Alderman Gray and duly seconded by Alderman Johnson to adopt the attached rules, which will govern the recently established Junior Volunteer Firefighter Program. All voted aye. Motion declared carried unanimously.

PURCHASE OF TRACTOR WITH SIDE BOOM APPROVED

Motion was made by Alderman Graves and duly seconded by Alderman Johnson to approve the purchase of one (1) Tractor with Side Boom at State Contract Price. All voted aye. Motion declared carried unanimously.

CHARLE J. WEST'S LETTER OF RESIGNATION ACCEPTED

Motion was made by Alderman Gray and duly seconded by Alderman Wilson to accept Charlie J. West's letter of resignation from the Public Works Department, effective July 6, 2010. All voted aye. Motion declared carried unanimously.

PURCHASE OF AD APPROVED IN THE WAYNE COUNTY HIGH SCHOOL FOOTBALL PROGRAM

Motion was made by Alderman Gray and duly seconded by Alderman Johnson to approve the purchase of a half page ad in the Wayne County High School Football Program for the amount of \$100.00. This action was taken after the Board made a finding that the purchase of said ad would bring into favorable notice the opportunities, possibilities, and resources of the City of Waynesboro. All voted aye. Motion declared carried unanimously.

There being no further business at hand, the meeting was adjourned.

**APPROVED BY ME THIS _____
DAY OF _____, 2010**

MAYOR

**ATTEST: _____
CITY CLERK**

**SPECIAL CALL MEETING
JULY 9, 2010**

**MINUTES OF A SPECIAL CALL
MEETING OF THE MAYOR AND
BOARD OF ALDERMEN, CITY
OF WAYNESBORO, MS.**

BE IT THEREFORE REMEMBERED, that the Mayor and Board of Aldermen met in a special call meeting on Friday, July 9, 2010 at 8:30 a.m. in the board room at city hall. Mayor Joe Taylor presided and rendered the invocation. Aldermen present were: Greg Johnson, Johnny Gray, Robert Reynolds, and Ben Graves. Alderman Tammie Wilson was absent. Others present were City Clerk Sytrecia Hull, City Attorney John Gunn, Police Chief James Bunch and Assistant Police Chief Matthew McCaskey. A representative of the local newspaper was also in attendance.

BIDS REJECTED ON PROPOSED POLICE DEPARTMENT RENOVATION PROJECT

The following bids were received on Friday July 2, 2010 for the Proposed Police Department Renovation Project:

Bidder:	Base Bid:	Alternate No. 1	Altermate No. 2	Alternate No. 3
Lester Chandler Contractor, Inc.	\$650,000.00	\$24,000.00	\$33,000.00	\$9,000.00
Max Robertson Contractor, Inc.	\$652,000.00	\$17,780.00	\$16,840.00	\$9,220.00
FMA, Inc.	\$682,000.00	\$12,000.00	\$20,000.00	\$8,500.00

At this time, a motion was made by Alderman Johnson and duly seconded by Alderman Graves to reject all bids submitted for the Proposed Police Department Renovation Project. All voted aye. Motion declared carried unanimously.

RE-ADVERTISEMENT FOR BIDS APPROVED FOR PROPOSED POLICE DEPARTMENT RENOVATION

Motion was made by Alderman Graves and duly seconded by Alderman Johnson to authorize re-advertisement for bids for the Proposed Police Department Renovation Project. All voted aye. Motion declared carried unanimously.

There being no further business at hand, the meeting was adjourned.

**APPROVED BY ME THIS _____
DAY OF _____, 2010**

MAYOR

ATTEST: _____
CITY CLERK

**REGULAR MEETING
(RECESSED)
JULY 20, 2010**

**MINUTES OF THE REGULAR
RECESSED MEETING OF THE
MAYOR AND BOARD OF
ALDERMEN, CITY OF
WAYNESBORO, MS.**

BE IT THEREFORE REMEMBERED, that the Mayor and Board of Aldermen met in a Regular Recessed meeting on Tuesday July 20, 2010 at 6:00 p.m. in the board room at city hall. Mayor Joe Taylor called the regular meeting back into session. Aldermen present were: Greg Johnson, Johnny Gray, Robert Reynolds, Tammie Wilson and Ben Graves. Others present were City Clerk Sytrecia Hull, City Attorney John Gunn, Public Works Director Harvey Hull, Police Chief James Bunch, Fire Chief Willard Crocker and Zoning Administrator Ken Roberts. A representative of the local newspaper was also in attendance.

**CONTRIBUTION TO WAYNE COUNTY CHAMBER OF COMMERCE
APPROVED**

Motion was made by Alderman Johnson and duly seconded by Alderman Wilson to authorize a contribution to the Wayne County Chamber of Commerce in the amount of \$1,000.00. This action was taken after the Board made a finding that the purchase of said ad would bring into favorable notice the opportunities, possibilities, and resources of the City of Waynesboro. All voted aye. Motion declared carried unanimously.

FIRE PROGRAMS SOFTWARE GRANT APPROVED

Motion was made by Alderman Graves and duly seconded by Alderman Johnson to accept a grant from FirePrograms Software Co. in the amount of \$1,300.00 towards the purchase of software to be utilized in the fire department. The total cost of the software is \$3,830.00 with the city's share being \$2,530.00. All voted aye. Motion declared carried unanimously.

QUOTE APPROVED FOR THE PAYOFF OF 2007 MACK DUMP TRUCK

The balloon payment in the amount of \$64,025.00 became due for the 2007 Mack Dump Truck (SN 1M2AT04C37M006423) on July 15, 2010. The following quotes were presented for the financing of said amount:

Trustmark Bank 3-year term Interest Rate-3.25%

BanCorp South 3-year term Interest Rate-3.45%

Motion was made by Alderman Gray and duly seconded by Alderman Wilson to accept the lower rate of Trustmark Bank for financing the balloon payment of the 2007 Mack Dump Truck. All voted aye. Motion declared carried unanimously.

ROBERT ROSS HIRED IN STREET DEPARTMENT

Motion was made by Alderman Graves and duly seconded by Alderman Gray that Robert Ross be hired in the Street Department as an Equipment Operator at a pay rate of \$11.50 per hour. After a ninety-day probation period, his pay to be increased to \$12.00 per hour. All voted aye. Motion declared carried unanimously.

**CEMETERY MAINTENANCE CONTRACT RENEWED WITH JOHN HENRY
BEAL, JR.**

Motion was made by Alderman Gray and duly seconded by Alderman Wilson to renew the cemetery maintenance contract between the City of Waynesboro and John Henry Beal, Jr. for the amount of \$18,600.00, and to authorize execution of said contract effective for one (1) year beginning July 1, 2010 and ending June 30, 2011. All voted aye. Motion declared carried unanimously.

FY 2009-2010 AMENDED BUDGET ADOPTED

Motion was made by Alderman Reynolds and duly seconded by Alderman Johnson that the attached FY 2009-2010 Amended Budget be adopted. All voted aye. Motion declared carried unanimously.

There being no further business at hand, the meeting was adjourned.

**APPROVED BY ME THIS _____
DAY OF _____, 2010**

MAYOR

ATTEST: _____
CITY CLERK

**SPECIAL CALL MEETING
JULY 22, 2010**

**MINUTES OF A SPECIAL CALL
MEETING OF THE MAYOR AND
BOARD OF ALDERMEN, CITY
OF WAYNESBORO, MS.**

BE IT THEREFORE REMEMBERED, that the Mayor and Board of Aldermen met in a special call meeting on Thursday, July 22, 2010 at 1:00 p.m. in the board room at city hall. Mayor Joe Taylor presided and rendered the invocation. Aldermen present were: Johnny Gray, Tammie Wilson, Robert Reynolds, and Ben Graves. Alderman Greg Johnson was absent. Others present were City Clerk Sytrecia Hull and Office Clerk Susan Hardee. A representative of the local newspaper was also in attendance.

SUSAN HARDEE’S LETTER OF RESIGNATION ACCEPTED

Motion was made by Alderman Gray and duly seconded by Alderman Wilson to accept Susan Hardee’s letter of resignation. Mrs. Hardee will be retiring from the position of Office Clerk, effective August 6, 2010. All voted aye. Motion declared carried unanimously.

ALICIA STEVISON HIRED TO POSITION OF OFFICE CLERK

Motion was by Alderman Wilson and duly seconded by Alderman Reynolds that Alicia Stevison be hired to the position of Office Clerk at a pay rate of \$10.50 per hour, effective August 2, 2010. Mrs. Stevison will be placed on a ninety-day probation period. All voted aye. Motion declared carried unanimously.

There being no further business at hand, the meeting was adjourned.

**APPROVED BY ME THIS _____
DAY OF _____, 2010**

MAYOR

ATTEST: _____
CITY CLERK

