

**CITY OF WAYNESBORO BOARD AGENDA
REGULAR MEETING
JULY 5, 2011
6:00 P. M.**

- I. CALL MEETING TO ORDER.
- II. INVOCATION.
- III. ROLL CALL.
- IV. DECISIONS.
 - A. ADOPT AGENDA.
 - B. ADOPT MINUTES OF JUNE MEETING.
 - C. APPROVE CLAIMS DOCKET.
 - D. APPROVE NARCOTICS CLAIMS DOCKET.
 - E. APPROVE TRAVEL.
 - 1. Police Officers Dave Gulley & Chase Folks to attend police academy at Camp Shelby in Hattiesburg, MS beginning July 10, 2011 for nine (9) weeks.
 - 2. Stephanie West to attend Municipal Court Clerks Statewide Seminar in Jackson, MS September 8-9, 2011.
 - F. CONSIDER APPROVAL OF NARCOTICS TASK FORCE INTERLOCAL AGREEMENT.
 - G. CONSIDER RENEWING CEMETERY MAINTENANCE CONTRACT.
 - H. CONSIDER ADOPTING EQUAL OPPORTUNITY EMPLOYMENT RESOLUTION PER CDBG REQUIREMENTS.
 - I. CONSIDER ADOPTING "SECTION 3" PLAN RESOLUTION PER CDBG REQUIREMENTS.
 - J. CONSIDER RETAINING ENGINEER FOR SOUTHSIDE SPLASH PAD PROJECT.
 - K. CONSIDER ACQUIRING SEWER LIFT STATION AT KIM RICH'S TRAILER PARK ON DOGWOOD DR.
 - L. CONSIDER PURCHASE OF WATER FROM HIWANEE WATER ASSOCIATION FOR PROPOSED RUBBISH SITE.
 - M. DISCUSS PAVING AUDITORIUM PARKING LOT.
 - N. CONSIDER APPROVAL OF EDI REQUISITION NO. 9 IN THE AMOUNT OF \$34,546.34 REGARDING POLICE DEPARTMENT RENOVATION PROJECT- \$9,193.90 TO BE PAID FROM CITY GENERAL FUND & \$25,352.44 TO BE PAID FROM GRANT FUNDS.
 - MAX ROBERTSON CONTRACTOR'S PAY APP. NO. 7 (FINAL) FOR \$26,550.00.
 - SAMPLE, HICKS, & ASSOCIATES, INC. INVOICE #06/2011-06 FOR \$3,000.00.
 - WILLIAMS & ASSOCIATES INVOICE #W0910-03 FOR \$3,631.19.
 - WILLIAMS & ASSOCIATES INVOICE #W0910-04 FOR \$1,365.15.

- O. CONSIDER LETTER OF FINAL ACCEPTANCE REGARDING POLICE DEPARTMENT RENOVATION PROJECT.
- P. CONSIDER PAYMENT OF ESTIMATE NO. 7 (FINAL) TO WALTERS CONSTRUCTION CO., INC. IN THE AMOUNT OF \$73,673.03 FOR SERVICES RENDERED IN REGARDS TO WAYNESBORO AIRPORT NORTH TAXIWAY PROJECT.
- Q. CONSIDER APPROVAL OF CONTRACT CHANGE ORDER NO. ONE (1) AND FINAL REGARDING WAYNESBORO AIRPORT NORTH TAXIWAY PROJECT.
- R. CONSIDER RECOMMENDATION OF FINAL ACCEPTANCE REGARDING WAYNESBORO AIRPORT NORTH TAXIWAY PROJECT.
- S. CONSIDER PAYMENT OF CDBG REQUISITION NO. 15/CASH REQUEST NO.16 IN THE AMOUNT OF \$123,064.30 REGARDING PROPOSED RUBBISH SITE PROJECT, CONSISTING SOLELY OF REIMBURSEMENTS TO CITY.
- T. CONSIDER PAYMENT OF CONTRACTOR'S ESTIMATE NO. 5 & FINAL TO TANNER CONSTRUCTION CO., INC. IN THE AMOUNT OF \$5,187.83 REGARDING PATTON CREEK PROJECT.
- U. ACCEPT EMERGENCY DECLARATION FOR SEWER LINE REPAIRS ON FAIRVIEW DRIVE.
- V. CONSIDER PURCHASE OF VEHICLE FOR USE AT TREATMENT PLANT.
- W. DISCUSS BRIAN EVERETT'S REASSIGNMENT TO METRO NARCOTICS TASK FORCE.
- X. CONSIDER ACCEPTANCE OF FY 2009-2010 AUDIT.
- Y. CONSIDER PAYMENT OF INVOICE TO MICHAEL E. BRITTON IN THE AMOUNT OF \$7,087.50 FOR SERVICES RENDERED IN REGARDS TO FY 2009-2010 AUDIT.
- Z. CONSIDER GPS FLEET TRACKING SYSTEM.
- AA. CONSIDER PURCHASE OF AD IN AMERICAN FREEDOM AND JUSTICE NEWSPAPER.
- BB. CONSIDER AMENDING FY 2010-2011 BUDGET.

RECESS

**REGULAR MEETING
JULY 5, 2011**

**MINUTES OF THE REGULAR
MEETING OF THE MAYOR AND
BOARD OF ALDERMEN, CITY
OF WAYNESBORO, MS.**

BE IT THEREFORE REMEMBERED, that the Mayor and Board of Aldermen met in a regular meeting on Tuesday, July 5, 2011 at 6:00 p.m. in the board room at city hall. The meeting was called to order by Mayor Joe Taylor. Alderman Johnny Gray rendered the invocation. Present were Mayor Joe Taylor; Aldermen Greg Johnson, Johnny Gray, Tammie Wilson, and Ben Graves. Others present were City Clerk Sytrecia Hull, City Attorney John Gunn, Public Works Director Harvey Hull, Police Chief James Bunch, Zoning Administrator Ken Roberts, Treatment Plant Operator Rodney Parker, Parks and Recreation Maintenance Supervisor Ray Polk, and Narcotics Task Force Commander Brent Pursell. A representative of the local media was also in attendance.

AGENDA ADOPTED

It was moved by Alderman Johnson and duly seconded by Alderman Gray to adopt the agenda as amended. All voted aye. Motion declared unanimously.

MINUTES ADOPTED

Motion was made by Alderman Wilson and duly seconded by Alderman Johnson that the minutes of the June meeting be adopted as printed. All voted aye. Motion declared carried unanimously.

CLAIMS DOCKET APPROVED

Upon motion of Alderman Gray and duly seconded by Alderman Wilson, the board voted unanimously to approve payment of the Claims Docket #'s 40663 through 40981, Warrant #'s 39498 through 39617. All voted aye. Motion declared carried unanimously.

NARCOTICS CLAIMS DOCKET APPROVED

It was moved by Alderman Graves and duly seconded by Alderman Johnson to approve payment of the Narcotics Claims Docket. All voted aye. Motion declared carried unanimously.

TERRY AND SHARON DEARMON'S REQUEST TO UPGRADE MOBILE HOME APPROVED

Terry and Sharon Dearmon submitted a request to the zoning administrator to upgrade a mobile home located at 603 Lathram Street. Upon recommendation of Zoning Administrator Ken Roberts, motion was made by Alderman Gray and duly seconded by Alderman Wilson to grant said request contingent upon compliance with setback and zoning regulations as set forth in the zoning ordinance. All voted aye. Motion declared carried unanimously.

TRAVEL APPROVED

Motion was made by Alderman Gray, duly seconded by Alderman Wilson, and unanimously approved to authorize the following travel:

- Police Officers Dave Gulley and Chase Folks to attend the police academy at Camp Shelby in Hattiesburg, MS. beginning July 10, 2011 for a nine week period, and that they are reimbursed for meals, mileage, lodging and all related expenses.

- Stephanie West to attend Municipal Court Clerks statewide seminar in Jackson, MS September 8-9, 2011 and that she is reimbursed for meals, mileage, lodging and all related expenses.
- Terri Seawright to attend a PERS seminar in Hattiesburg, MS July 13, 2011 and that she is reimbursed for meals, mileage, and all related expenses.

NARCOTICS TASK FORCE INTERLOCAL AGREEMENT APPROVED

Motion was made by Alderman Gray and duly seconded by Alderman Graves to approve the annual Narcotics Task Force Interlocal Agreement between the Clarke and Wayne County Boards of Supervisors; the Mayor and Board of Aldermen of the City of Quitman, the City of Waynesboro and the Town of Enterprise; the Sheriffs of Clarke and Wayne Counties; and the Police Chiefs of the Cities of Waynesboro and Quitman and the Town of Enterprise. In that same motion the Mayor, Police Chief, and City Clerk were authorized to execute said agreement. All voted aye. Motion declared carried unanimously.

CEMETERY MAINTENANCE CONTRACT RENEWED WITH JOHN HENRY BEAL, JR.

Motion was made by Alderman Gray and duly seconded by Alderman Wilson to renew the Cemetery Maintenance Contract between the City of Waynesboro and John Henry Beal, Jr. for the amount of \$18,600.00, and to authorize Mayor Taylor to execute said contract effective for one (1) year beginning July 1, 2011 and ending June 30, 2012. All voted aye. Motion declared carried unanimously.

EQUAL OPPORTUNITY EMPLOYMENT RESOLUTION ADOPTED

Motion was made by Alderman Graves and duly seconded by Alderman Gray to adopt the attached resolution resolving that the City of Waynesboro be an equal opportunity employer and prohibit job discrimination on the basis of race, color, religion, sex and national origin. All voted aye. Motion declared carried unanimously.

CDBG PROGRAM SECTION 3 PLAN RESOLUTION ADOPTED

By virtue of the City of Waynesboro's receipt of Community Development Block Grant (CDBG) Funds, it is required by Section 3 of the Housing and Urban Development Act of 1968 to adopt a Section 3 Plan. Therefore, a motion was made by Alderman Gray and duly seconded by Alderman Johnson to adopt the attached resolution stating the city's intent to implement its CDBG projects in accordance with all program regulations including the Section 3 requirements. All voted aye. Motion declared carried unanimously.

ALFORD AND ASSOCIATES TO PROVIDE ENGINEERING SERVICES REGARDING PROPOSED SPLASH PAD PROJECT

Motion was made by Alderman Gray and duly seconded by Alderman Wilson to retain the services of Alford and Associates of Byram, MS to perform engineering services in regards to the proposed Splash Pad Project. All voted aye. Motion declared carried unanimously.

CITY TO ACQUIRE SEWER LIFT STATION LOCATED ON DOGWOOD DRIVE

Motion was made by Alderman Gray and duly seconded by Alderman Johnson that the city acquire a sewer lift station located on Dogwood Drive which is currently owned by Kim Rich. The city agrees to take full ownership of said equipment and to take on all responsibility associated with the lift station including maintenance. The lift station currently services Kim Rich's Trailer Park as well as other residences in the immediate area. All voted aye. Motion declared carried unanimously.

HIWANNEE WATER ASSOCIATION TO SUPPLY WATER SERVICE TO PROPOSED RUBBISH SITE LOCATION

Motion was made by Alderman Johnson and duly seconded by Alderman Gray to authorize personnel to apply for water service through Hiwannee Water Association for the purpose of providing water at the proposed rubbish site location. All voted aye. Motion declared carried unanimously.

AUDITORIUM PARKING LOT TO BE PAVED

Motion was made by Alderman Johnson and duly seconded by Alderman Graves to authorize H & H Sealers of Laurel, MS to pave the auditorium parking lot for at a cost of \$9,580.00. All voted aye. Motion declared carried unanimously.

EDI REQUISITION NO. NINE (9) APPROVED REGARDING POLICE DEPARTMENT RENOVATION PROJECT

Motion was made by Alderman Johnson and duly seconded by Alderman Gray to approve EDI Requisition No. Nine (9) in the amount of \$34,546.34 regarding the Police Department Renovation Project. Said requisition consists of the following Invoices:

- Max Robertson Contractor's Pay Application No. Seven (7) & Final for \$26,550.00;
- Sample, Hicks & Associates, Inc. Invoice #06/2011-06 for \$3,000.00;
- Williams & Associates Invoice #W0910-03 for \$3,631.19;
- Williams & Associates Invoice #W0910-04 for \$1,365.15;

\$9,193.90 will be paid from the city's general fund and \$25,352.44 will be paid from grant funds. All voted aye. Motion declared carried unanimously.

LETTER OF FINAL ACCEPTANCE APPROVED REGARDING POLICE DEPARTMENT RENOVATION PROJECT

Motion was made by Alderman Gray and duly seconded by Alderman Johnson to approve the Letter of Final Acceptance from Architect Williams and Associates, PA, regarding the Police Department Renovation Project. All voted aye. Motion declared carried unanimously.

CONTRACT CHANGE ORDER NO. ONE (1) AND FINAL APPROVED REGARDING WAYNESBORO AIRPORT NORTH TAXIWAY PROJECT

Motion was made by Alderman Johnson and duly seconded by Alderman Gray to approve Contract Change Order No. One (1) and Final regarding the Waynesboro Airport North Taxiway Project. Said Change Order reduces the original contract amount by \$11,820.02. All voted aye. Motion declared carried unanimously.

PAYMENT OF ESTIMATE NO. SEVEN (7) (FINAL) TO WALTERS CONSTRUCTION CO., INC. APPROVED REGARDING AIRPORT NORTH TAXIWAY PROJECT

Motion was made by Alderman Gray and duly seconded by Alderman Johnson to approve payment of Estimate No. Seven (7) and Final to Walters Construction, Inc. in the amount of \$73,673.03 for services rendered in regards to the Waynesboro Airport North Taxiway Project. All voted aye. Motion declared carried unanimously.

RECOMMENDATION OF FINAL ACCEPTANCE APPROVED REGARDING AIRPORT NORTH TAXIWAY PROJECT

Motion was made by Alderman Graves and duly seconded by Alderman Gray to approve the Recommendation of Final Acceptance from Engineers Pickering Firm, Inc., regarding the Airport North Taxiway Project. All voted aye. Motion declared carried unanimously.

CDBG REQUISITION NO. FIFTEEN (15) APPROVED REGARDING PROPOSED RUBBISH SITE PROJECT (CDBG PROJECT NO. R-110-380-10-GZ)

Motion was made by Alderman Gray and duly seconded by Alderman Wilson to approve payment of CDBG Requisition No. Fifteen (15) regarding the proposed Rubbish Site Project. The total requisition amount is \$123,064.30 and consists solely of reimbursement to the City of Waynesboro. All voted aye. Motion declared carried unanimously.

EMERGENCY DECLARATION FOR SEWER LINE REPAIR ON FAIRVIEW DRIVE

Upon motion of Alderman Graves and duly seconded by Alderman Johnson, the Board voted unanimously to approve an emergency sewer line repair on Fairview Drive. Pursuant to Section 31-7-13 (k) Miss. Code 1972 for emergency repair procedures, due to the apparent collapse of the sewer line along Fairview Drive, it was determined that the collapse of the sewer line was causing said street to cave in. It was also determined that the delay incident to giving opportunity to competitive bidding would be detrimental to the governing authority as well as the citizens. The public works director, as designated agent for emergency purchases & repairs, certified in writing the nature of the emergency and presented invoices from Jabar Corporation of Calhoun, LA totaling \$52,907.00 for the repairs. Motion declared carried.

PURCHASE OF PICKUP FOR TREATMENT PLANT APPROVED

Motion was made by Alderman Johnson and duly seconded by Alderman Wilson to approve the purchase of one (1) 2011 Ford F150 Pickup at state contract price of \$15,327.00. Said vehicle will be purchased from Butch Oustalet Ford, Inc., of Gulfport, MS. All voted aye. Motion declared carried unanimously.

BRIAN EVERETT ASSIGNED TO METRO NARCOTICS TASK FORCE

Motion was made by Alderman Graves and duly seconded by Alderman Wilson that Police Officer Brian Everett be transferred from the police department to the Metro Narcotics Task Force. All voted aye. Motion declared carried unanimously.

PAYMENT APPROVED TO MICHAEL BRITTON FOR SERVICES RENDERED IN PREPARATION OF FYE 2010 AUDIT

Motion was made by Alderman Graves and duly seconded by Alderman Gray to approve payment to Michael Britton in the amount of \$7,087.50 for interim billing for 80% completion of the FYE 2010 Audit. All voted aye. Motion declared carried unanimously.

RESOLUTION TO BE ADOPTED HONORING FORMER ALDERMAN ROBERT "BOBBY" REYNOLDS

Motion was made by Alderman Graves and duly seconded by Alderman Wilson to direct the city attorney to prepare a resolution honoring deceased Alderman Robert "Bobby" Reynolds to be adopted at the next regular meeting of the Mayor and Board of Aldermen. All voted aye. Motion declared carried unanimously. There being no further business at hand, the meeting was recessed until July 26, 2011 at 6:00 p.m.

APPROVED BY ME THIS _____
DAY OF _____, 2011

MAYOR

ATTEST: _____
CITY CLERK

**REGULAR RECESSED MEETING
JULY 26, 2011**

**MINUTES OF A RECESSED
MEETING OF THE MAYOR AND
BOARD OF ALDERMEN, CITY
OF WAYNESBORO, MS.**

BE IT THEREFORE REMEMBERED, that the Mayor and Board of Aldermen met in a recessed meeting on Tuesday, July 26, 2011 at 6:00 p.m. in the board room at city hall. The meeting was called to order by Mayor Joe Taylor. Alderman Johnny Gray rendered the invocation. Present were Mayor Joe Taylor; Aldermen Greg Johnson, Johnny Gray, Tammie Wilson, and Ben Graves. Alderman Tammie Wilson was absent. Others present were City Clerk Sytrecia Hull, City Attorney John Gunn, Public Works Director Harvey Hull, Police Chief James Bunch, Fire Chief Willard Crocker, and Zoning Administrator Ken Roberts. A representative of the local newspaper was also in attendance.

ADVERTISEMENT FOR BIDS APPROVED FOR GPS FLEET TRACKING

Motion was made by Alderman Johnson and duly seconded by Alderman Graves that the city advertise for bids for the implementation of a global positioning system (GPS) for tracking the city’s fleet. All voted aye. Motion declared carried unanimously.

FY 2010-2011 AMENDED BUDGET ADOPTED

Motion was made by Alderman Gray and duly seconded by Alderman Graves that the attached FY 2010-2011 Amended Budget be adopted. A roll call vote resulted as follows:

- Alderman Johnson -Aye
- Alderman Gray -Aye
- Alderman Graves -Aye
- Alderman Wilson -Absent

Motion declared carried unanimously.

QUINCY LAMAR WALLEY HIRED IN PUBLIC WORKS DEPARTMENT

Motion was made by Alderman Gray and duly seconded by Alderman Johnson that Quincy Lamar Walley be hired in the Public Works Department at a pay rate of \$11.00 per hour. Upon completion of a ninety-day probation period, his pay will be increased by \$1.00 per hour. All voted aye. Motion declared carried unanimously.

There being no further business at hand, the meeting was adjourned.

**APPROVED BY ME THIS _____
DAY OF _____, 2011**

MAYOR

ATTEST: _____
CITY CLERK