

**CITY OF WAYNESBORO BOARD AGENDA  
REGULAR MEETING  
FEBRUARY 1 , 2011  
6:00 P. M.**

- I. CALL MEETING TO ORDER.
- II. INVOCATION.
- III. ROLL CALL.
- IV. PUBLIC COMMENT / INFORMATION.
  - A. PATRICK RUFFIN TO DISCUSS DEBRA GLOVER'S MOBILE HOME AT MCGAY STREET.
- V. DECISIONS.
  - A. ADOPT AGENDA.
  - B. ADOPT MINUTES OF JANUARY MEETINGS.
  - C. APPROVE CLAIMS DOCKET.
  - D. APPROVE NARCOTICS CLAIMS DOCKET.
  - E. APPROVE TRAVEL.
    - 1. Chris Harris, Shannon Lombard and Todd McCaskey to attend Domestic Violence Training Session in Collins, MS February 3, 2011.
    - 2. Willard Crocker to attend Instructor Orientation February 16, 2011 in Pearl, MS.
    - 3. Harvey Hull to attend Rubbish Operator Training Course February 23-24, 2011 in Jackson, MS.
    - 4. Harvey Hull to attend MS Rural Water Assoc. Management Training Feb. 17, 2011 in Louisville, MS.
    - 5. Stephanie West to attend Court Clerk Seminar in Jackson, MS March 10-11, 2011.
  - F. CONSIDER WAYNE COUNTY CHAMBER'S REQUEST FOR CONTRIBUTION.
  - G. CONSIDER CONTRIBUTION TO WAYNESBORO YOUTH BASKETBALL PROGRAM.
  - H. CONSIDER PATRICK RUFFIN'S REQUEST TO USE CITY AUDITORIUM.
  - I. CONSIDER ALLEN MCREYNOLDS' REQUEST FOR CITY'S PARTICIPATION IN SELF-HELP COOPERATIVE CONFERENCE AT AUDITORIUM APRIL 9, 2011.
  - J. CONSIDER AUTHORIZING PERS SEMINAR AT CITY AUDITORIUM ON FEBRUARY 8, 2011 AND CLOSING CITY HALL FROM 1:30 P.M. UNTIL 3:30 P.M. FOR SAID PURPOSE.
  - K. CONSIDER APPROVAL OF MEMORANDUM OF UNDERSTANDING REGARDING PROPOSED SPRING STREET MAINTENANCE OVERLAY STP PROJECT.
  - L. CONSIDER RESOLUTION TO EXTEND THE DATE OF REPEAL REGARDING SPORTS COMPLEX.
  - M. CONSIDER QUOTES FOR DRILLING WELL AT NEW RUBBISH SITE LOCATION.

- N. DISCUSS PRIVATE PROPERTY CLEANUP.
- O. CONSIDER APPOINTING SELECTION COMMITTEE TO RATE ADMINISTRATIVE AND ENGINEERING PROPOSALS REGARDING ANY APPROVED CDBG PROJECTS.
- P. CONSIDER AMENDMENT TO ENGINEERING CONTRACT REGARDING PROPOSED RUBBISH SITE PROJECT.
- Q. CONSIDER PURCHASE OF AD IN THE WAYNE COUNTY NEWS "OPEN FOR BUSINESS" PUBLICATION.
- R. CONSIDER HIRING EMPLOYEE FOR PUBLIC WORKS DEPARTMENT.

ADJOURN

**REGULAR MEETING  
FEBRUARY 1, 2011**

**MINUTES OF THE REGULAR  
MEETING OF THE MAYOR AND  
BOARD OF ALDERMEN, CITY  
OF WAYNESBORO, MS.**

**BE IT THEREFORE REMEMBERED**, that the Mayor and Board of Aldermen met in a regular meeting on Tuesday, February 1, 2011 at 6:00 p.m. in the board room at city hall. The meeting was called to order by Mayor Joe Taylor. Alderman Johnny Gray rendered the invocation. Present were Mayor Joe Taylor; Aldermen Greg Johnson, Johnny Gray, Tammie Wilson, Robert Reynolds and Ben Graves. Others present were City Clerk Sytrecia Hull, City Attorney John Gunn, Public Works Director Harvey Hull, Assistant Police Chief Matthew McCaskey, Fire Chief Willard Crocker, Zoning Administrator Ken Roberts, Water Supervisor Steve Miller and Parks & Recreation Maintenance Supervisor Ray Polk. Representatives of the local media were in attendance, as well as some citizens.

**PATRICK RUFFIN DISCUSSES MOBILE HOME AT MCGAY STREET**

Patrick Ruffin was present as spokesman on behalf of Debra Glover. Mr. Ruffin voiced concerns regarding the placement of Ms. Glover's Mobile home at McGay Street and the fact that she has not been allowed to receive utility services at said location. There was discussion regarding the matter but no official action was taken.

**AGENDA ADOPTED**

It was moved by Alderman Wilson and duly seconded by Alderman Reynolds to adopt the agenda as printed. All voted aye. Motion declared unanimously.

**MINUTES ADOPTED**

Motion was made by Alderman Reynolds and duly seconded by Alderman Gray that the minutes of the January meetings be adopted as printed. All voted aye. Motion declared carried unanimously.

**CLAIMS DOCKET APPROVED**

Upon motion of Alderman Reynolds and duly seconded by Alderman Graves, the board voted unanimously to approve payment of the Claims Docket #'s 39242 through 39507, Warrant #'s 38902 through 39012. All voted aye. Motion declared carried unanimously.

**NARCOTICS CLAIMS DOCKET APPROVED**

It was moved by Alderman Gray and duly seconded by Alderman Wilson to approve payment of the Narcotics Claims Docket. All voted aye. Motion declared carried unanimously.

**TRAVEL APPROVED**

Motion was made by Alderman Johnson, duly seconded by Alderman Wilson, and unanimously approved to authorize the following travel:

- Chris Harris, Shannon Lombard, and Todd McCaskey to attend a Domestic Violence Training Session in Collins, MS February 3, 2011, and that they are reimbursed for meals, mileage, lodging and all related expenses.

- Willard Crocker to attend Instructor Orientation Course February 16, 2011 in Pearl, MS. and that he is reimbursed for meals, mileage, lodging and all related expenses.
- Harvey Hull to attend Rubbish Site Operator Training Course February 23-24, 2011 in Jackson, MS and that he is reimbursed for meals, mileage, lodging and all related expenses.
- Harvey Hull to attend MS Rural Water Association Management Training February 17, 2011 in Louisville, MS and that he is reimbursed for meals, mileage, lodging and all related expenses.
- Stephanie West to attend Court Clerk Seminar in Jackson, MS March 10-11, 2011 and that she is reimbursed for meals, mileage, lodging and all related expenses.

**CONTRIBUTION TO WAYNE COUNTY CHAMBER OF COMMERCE  
APPROVED**

Motion was made by Alderman Johnson and duly seconded by Alderman Gray to authorize a contribution to the Wayne County Chamber of Commerce in the amount of \$1,500.00. Said action was taken after the Board made a finding that the purchase of said ad would bring into favorable notice the opportunities, possibilities, and resources of the City of Waynesboro. Motion declared carried unanimously.

**CITY TO CO-SPONSOR EDUCATIONAL AND YOUTH CONFERENCE**

Motion was made Alderman Reynolds and duly seconded by Alderman Graves that the city co-sponsor an Educational and Youth Conference along with the Wayne County Self-help Organization. The conference is to be held at the city auditorium on Saturday April 9, 2011 with the city providing the use of the facility. All voted aye. Motion declared carried unanimously.

**PUBLIC EMPLOYEES RETIREMENT SYSTEM (PERS) SEMINAR TO BE  
HELD AT CITY AUDITORIUM**

Motion was made by Alderman Graves and duly seconded by Alderman Reynolds to authorize PERS representatives to conduct a seminar at the city auditorium on February 8, 2011 for the purpose of educating city employees regarding their retirement plan. All voted aye. Motion declared carried unanimously.

**MEMORANDUM OF UNDERSTANDING (MOU) APPROVED REGARDING  
SPRING STREET MAINTENANCE OVERLAY STP PROJECT**

Motion was made by Alderman Gray and duly seconded by Alderman Johnson that Mayor Taylor be authorized to execute a Memorandum of Understanding (MOU) with the Mississippi Transportation Commission (The "Commission") regarding a proposed project for Maintenance Overlay of Spring Street from MS SR 184 to City Limits. The "Commission" is acting by and through the duly authorized Executive Director of the Mississippi Department of Transportation ("MDOT"). All voted aye. Motion declared carried unanimously.

**CARR'S WELL SERVICE TO DRILL WELL AT RUBBISH SITE**

Two quotes were presented for drilling a well at the proposed rubbish site location. They were as follows:

Carr's Well Service, Buckatunna, MS      -\$4,392.50  
Roy West Water Well Drilling, Laurel, MS -\$6,000.00

A motion was made by Alderman Gray and duly seconded by Alderman Wilson to accept the lower quote of Carr's Well Service for drilling the water well at the proposed rubbish site location. All voted aye. Motion declared carried unanimously.

**SELECTION COMMITTEE APPOINTED TO RATE PROPOSALS  
REGARDING CDBG PROJECTS**

Motion was made by Alderman Reynolds and duly seconded by Alderman Johnson to appoint Mayor Joe Taylor, Alderman Johnny Gray, and City Clerk Sytrecia Hull as a selection committee to rate administrative and engineering proposals regarding any approved CDBG Projects. The Selection Committee will rate proposals to be received, as advertised, on or before February 17, 2011 and to make a recommendation to the Board at the regular March meeting. All voted aye. Motion declared carried unanimously.

**PICKERING’S AMENDED CONTRACT REGARDING RUBBISH PROJECT APPROVED**

Motion was made by Alderman Johnson and duly seconded by Alderman Gray to approve an amendment to Pickering’s original Engineering Services Contract regarding the Rubbish Site Project, dated June 29, 2009 and amended October 20, 2010. Said Amendment involves Clay Liner Verification and Survey Services for an amount not to exceed \$15,765.00. All voted aye. Motion declared carried unanimously.

**PURCHASE OF AD IN THE WAYNE COUNTY NEWS “OPEN FOR BUSINESS” PUBLICATION APPROVED**

Motion was made by Alderman Johnson and duly seconded by Alderman Graves to approve the purchase of full page ad in the Wayne County News “Open For Business” Publication. This action was taken after the Board made a finding that purchase of said ad would bring into favorable notice the opportunities, possibilities and resources of the City of Waynesboro. The cost of the ad is \$400.00. All voted aye. Motion declared carried unanimously.

**RICHARD KYLE ROSS HIRED IN PUBLIC WORKS DEPARTMENT**

Motion was made by Alderman Johnson and duly seconded by Alderman Reynolds that Richard Kyle Ross be hired in the Public Works Department at a pay rate of \$9.00 per hour. Mr. Ross will be placed on a ninety-day probation period. Upon successful completion of said probation period, Mr. Ross’ pay will be increased to \$10.00 per hour. All voted aye. Motion declared carried unanimously.

There being no further business at hand, the meeting was adjourned.

**APPROVED BY ME THIS \_\_\_\_\_  
DAY OF \_\_\_\_\_, 2011**

\_\_\_\_\_  
**MAYOR**

**ATTEST:** \_\_\_\_\_  
**CITY CLERK**

**SPECIAL MEETING  
FEBRUARY 24, 2011**

**MINUTES OF THE SPECIAL  
MEETING OF THE MAYOR AND  
BOARD OF ALDERMEN, CITY  
OF WAYNESBORO, MS.**

**BE IT THEREFORE REMEMBERED**, that the Mayor and Board of Aldermen met in a special meeting on Thursday, February 24, 2011 at 3:30 p.m. in the board room at city hall. The meeting was called to order by Mayor Joe Taylor. Alderman Johnny Gray rendered the invocation. Present were Mayor Joe Taylor; Aldermen Greg Johnson, Johnny Gray, Tammie Wilson, and Ben Graves. Alderman Robert Reynolds was absent. Others present were City Clerk Sytrecia Hull, City Attorney John Gunn, Asst. Police Chief Matthew McCaskey, Fire Chief Willard Crocker, Zoning Administrator Ken Roberts, Water Supervisor Steve Miller, Street Supervisor Cecil Cooley and Parks & Recreation Maintenance Supervisor Ray Polk. A representative of the local media was in attendance, as well as other city employees.

**DISCUSSION REGARDING ORDINANCES, POLICIES, AND PROCEDURES**

There was a lengthy discussion among the Mayor, Board and employees regarding ordinances, policies, and procedures and the enforcement thereof. The Board emphasized to the employees the importance of adhering to local ordinances, policies, and procedures, as well as state and federal laws. However, no official action was taken.

**ALDERMAN JOHNSON TO OBTAIN QUOTES FOR GPS FLEET TRACKING SYSTEM**

Motion was made by Alderman Graves and duly seconded by Alderman Gray to authorize Alderman Johnson to obtain quotes for the possible institution of a GPS Fleet Tracking System for the city's fleet. All voted aye. Motion declared carried unanimously.

There being no further business at hand, the meeting was adjourned.

**APPROVED BY ME THIS \_\_\_\_\_  
DAY OF \_\_\_\_\_, 2011**

\_\_\_\_\_  
**MAYOR**

**ATTEST:** \_\_\_\_\_  
**CITY CLERK**