

**CITY OF WAYNESBORO BOARD AGENDA
REGULAR MEETING
APRIL 2, 2013
6:00 P.M.**

- I. CALL MEETING TO ORDER.
- II. INVOCATION.
- III. ROLL CALL.
- IV. DECISIONS.
 - A. ADOPT AGENDA
 - B. ADOPT MINUTES OF MARCH MEETING.
 - C. APPROVE CLAIMS DOCKET.
 - D. APPROVE NARCOTICS CLAIMS DOCKET.
 - E. APPROVE TRAVEL:
 - 1. Wesley Waites and Shane McIlwain to attend NRA Firearms Instructor Course in Stapleton, AL June 24-28, 2013.
 - 2. Rodney Parker and Harvey Hull to attend Chlorination Workshop in Biloxi, MS April 11, 2013.
 - 3. Election Officials to attend Certification Training in Hattiesburg, MS April 3, 2013.
 - F. DISCUSS VOTER ROLLS WITH ELECTION COMMISSIONERS.
 - G. CONSIDER PROCLAIMING THE MONTH OF MAY AS CYSTIC FIBROSIS AWARENESS MONTH.
 - H. JEAN HOLDER TO DISCUSS PROBLEMS WITH DITCH AT OAKWOOD MOBILE HOME PARK.
 - I. CONSIDER REQUEST OF TMI PRODUCTION TO HOLD ANNUAL JUNE FEST/PARADE IN THE CITY OF WAYNESBORO ON JUNE 1, 2013.
 - J. CONSIDER ANNUAL DONATION TO WAYNESBORO YOUTH FOOTBALL.
 - K. CONSIDER REQUEST OF WAYNE CO. SCHOOL DISTRICT FOR ASSISTANCE IN DEMOLITION.
 - L. CONSIDER WAYNE COUNTY BAND BOOSTERS' REQUEST FOR SPONSORSHIP.
 - M. DISCUSS UPDATE ON SATISH V. AMIN PROPERTY.
 - N. DISCUSS KELLEY BROTHERS COOKING TRAILER.

- O. CONSIDER APPROVAL OF CDBG/CAP REQUISITION IN REGARDS TO WATER WELL PROJECT. REQUISITION CONSISTS OF THE FOLLOWING INVOICES: GRINER DRILLING-\$324,225.00, SAMPLE, HICKS & ASSOCIATES-\$10,000.00.
- P. CONSIDER APPROVAL OF APPLICATION FOR PAYMENT OF STATE AID IN REGARDS TO WAYNESBORO AIRPORT SOUTH TAXIWAY PROJECT-PHASE I.
- Q. CONSIDER PAYMENT OF ESTIMATE NO. FIVE (5) AND FINAL TO BOYLES ROOFING & SHEET METAL, INC. IN THE AMOUNT OF \$44,980.03 IN REGARDS TO THE WAYNESBORO AIRPORT SOUTH TAXIWAY PROJECT-PHASE I.
- R. CONSIDER APPROVAL OF CONTRACT CHANGE ORDER NO. TWO (2) AND FINAL IN REGARDS TO THE WAYNESBORO AIRPORT SOUTH TAXIWAY PROJECT-PHASE I.
- S. CONSIDER PAYMENT OF INVOICE TO PICKERING FIRM, INC. IN THE AMOUNT OF \$2,511.10 IN REGARDS TO THE WAYNESBORO AIRPORT SOUTH TAXIWAY PROJECT-PHASE I.
- T. CONSIDER ENGINEERS' RECOMMENDATION OF FINAL ACCEPTANCE IN REGARDS TO THE WAYNESBORO AIRPORT SOUTH TAXIWAY PROJECT-PHASE I.
- U. CONSIDER PAYMENT OF ENGINEERS' ESTIMATE NO. SIX (6) AND FINAL TO PICKERING FIRM, INC. IN THE AMOUNT OF \$2,623.97 IN REGARDS TO THE SPRING STREET OVERLAY PROJECT.
- V. CONSIDER PAYMENT OF INVOICE TO BELINDA STEWART ARCHITECTS, P.A. FOR SERVICES RENDERED IN REGARDS TO TRANSPORTATION MUSEUM PROJ.
- W. CONSIDER APPLICATION/RESOLUTION GRANTING ADVALOREM TAX EXEMPTION TO QUALITY PLYWOOD, INC.
- X. CONSIDER REIMBURSEMENT TO LOLA DUBOSE IN THE AMOUNT OF \$96.00 FOR THE COST OF PHYSICAL REQUIRED FOR PERFORMANCE OF JOB DUTIES.
- Y. DISCUSS COST OF PROPERTY CLEAN UP.
- Z. DISCUSS PERSONNEL.

ADJOURN

**REGULAR MEETING
APRIL 2, 2013**

**MINUTES OF THE REGULAR
MEETING OF THE MAYOR AND
BOARD OF ALDERMEN, CITY
OF WAYNESBORO, MS.**

BE IT THEREFORE REMEMBERED, that the Mayor and Board of Aldermen met in a regular meeting on Tuesday, April 2, 2013 at 6:00 p.m. in the board room at city hall. The meeting was called to order by Mayor Joe Taylor. Willard Crocker rendered the invocation. Present were Mayor Joe Taylor; Aldermen Greg Johnson, Johnny Gray, Tammie Wilson, Shane Barnett and Richard Johnson. Others present were City Clerk Sytrecia Hull, City Attorney Curtis Bates, Police Chief James Bunch, Fire Chief Willard Crocker, Zoning Administrator Ken Roberts, and Assistant Fire Chief Eric Scott Bunch.

AGENDA ADOPTED

It was moved by Alderman Barnett and duly seconded by Alderman Greg Johnson to adopt the agenda as amended. All voted aye. Motion declared unanimously.

MINUTES ADOPTED

Motion was made by Alderman Richard Johnson and duly seconded by Alderman Greg Johnson that the minutes of the March 5, 2013 meeting be adopted after rescinding the order to accept Brian Everett's letter of resignation. All voted aye. Motion declared carried unanimously.

CLAIMS DOCKET APPROVED

Upon motion of Alderman Gray and duly seconded by Alderman Barnett, the board voted unanimously to approve payment of the Claims Docket #'s 47000 through 47359, Warrant #'s 42310 through 42450. All voted aye. Motion declared carried unanimously.

NARCOTICS CLAIMS DOCKET APPROVED

It was moved by Alderman Greg Johnson and duly seconded by Alderman Wilson to approve payment of the Narcotics Claims Docket. All voted aye. Motion declared carried unanimously.

TRAVEL APPROVED

Motion was made by Alderman Gray, duly seconded by Alderman Greg Johnson, and unanimously approved to authorize the following travel:

- Wesley Waites and Shane McIlwain to attend a NRA Firearms Instructor Course in Stapleton, AL June 24-28, 2013, and that they are reimbursed for meals, mileage, lodging and all related expenses.
- Harvey Hull and Rodney Parker to attend a chlorination workshop April 11, 2013 in Biloxi, MS. and that they are reimbursed for meals, mileage, and all related expenses.
- Election Officials to attend certification training in Hattiesburg, MS April 3, 2013 and that they be reimbursed for meals, mileage, lodging, and all related expenses.

ELECTION COMMISSIONERS PROVIDE UPDATE REGARDING VOTER ROLLS

Members of the Municipal Election Commission were in attendance to provide an

update regarding the purged voter rolls. Donna Walker, spokesperson for the group, stated that the number of voters currently on the voter rolls is 3,584. No official action was taken.

MONTH OF MAY DECLARED CYSTIC FIBROSIS AWARENESS MONTH

Motion was made by Alderman Gray and duly seconded by Alderman Wilson that the month of May 2013 be proclaimed Cystic Fibrosis Awareness Month. All voted aye. Motion declared carried unanimously.

TMI PRODUCTIONS TO HOLD ANNUAL JUNE FEST/PARADE

Motion was made by Alderman Greg Johnson and duly seconded by Alderman Wilson that TMI Productions be authorized to hold its annual June Fest/Parade in the City of Waynesboro. The motion was approved providing that the organization coordinate all activities with the Chief of Police. All voted aye. Motion declared carried unanimously.

CONTRACT WITH WAYNE COUNTY YOUTH FOOTBALL APPROVED

Motion was made by Alderman Richard Johnson and duly seconded by Alderman Barnett to approve a contract between the City of Waynesboro and the Wayne County Youth Football Program. Per said contract the Wayne County Youth Football Program agrees to provide an organized football program for the youth of the city and county. The city agrees to donate the sum of \$3,500.00 to be used for operational costs and for support of said program. The football organization also agrees to provide adequate insurance coverage for the participants in the program. The approved contributions will be released upon execution of the contract. All voted aye. Motion declared carried unanimously.

WAYNE COUNTY SCHOOL DISTRICT'S REQUEST FOR ASSISTANCE APPROVED

Motion was made by Alderman Gray and duly seconded by Alderman Wilson, and unanimously approved to grant the request of the Wayne County School District and that city personnel be authorized to assist with demolition and removal of school property located at 1415 Azalea Dr. Said action was taken pursuant to Section 21-37-4, Miss Code of 1972, as amended. Said request was made in writing and is on file in the city clerk's office.

SPONSORSHIP TO WAYNE COUNTY BAND BOOSTERS APPROVED

Motion was made by Alderman Greg Johnson and duly seconded by Alderman Richard Johnson and unanimously approved that the City of Waynesboro become a Silver Sponsor of the Wayne County Band Boosters with a \$250.00 contribution to said organization. This action was taken after the Board made a finding that the purchase of such sponsorship ad would bring into favorable notice the opportunities, possibilities and resources of the City of Waynesboro. All voted aye. Motion declared carried unanimously.

SATISH V. AMIN PROPERTY REMOVED FROM DEMOLITION LIST

At a regular meeting of the Mayor and Board of Aldermen on July 3, 2012, a resolution was adopted adjudicating property at 400 Azalea Drive and owned by Satish V. Amin to be in such a state of uncleanness and disrepair as to be a menace to the public health, safety and welfare of the community. At that time, Mr. Amin was given ninety (90) days to bring said property into suitable condition as determined by the city's Zoning Administrator. City personnel was to begin demolition procedures if required stipulations were not met within the allotted time frame. Since that time, Mr. Amin has been granted multiple extensions to the original ninety (90) day deadline. At this time, George Davis, the contractor for Mr. Amin, was in attendance with an update regarding the clean up project. Zoning Administrator Ken Roberts stated that the property in question had been

brought into compliance and recommended that it be removed from the demolition list. Motion was made by Alderman Gray and duly seconded by Alderman Richard Johnson that per Mr. Roberts' recommendation the property located at 400 Azalea Drive and known as the "Old Shell Station" be removed from the demolition list. All voted aye. Motion declared carried unanimously.

DISCUSSION REGARDING HUMPHREY PROPERTY

The property owner was present to address the Mayor and Board regarding the clean up of property located at 507 Chickasawhay Street. The property owner informed the Mayor and Board of her intentions to bring said property into suitable condition as determined by the city's Zoning Administrator. No official action was taken.

EXTENSION GRANTED ON SARAH SMITH PROPERTY CLEAN UP ORDER

At a special meeting of the Mayor and Board of Aldermen on October 12, 2012, a resolution was adopted adjudicating property located at 717 Hampton Street to be in such a state of uncleanliness and disrepair as to be a menace to the public health, safety and welfare of the community, and ordering cleanup thereof. Mr. Joe McGowen came before the Board on November 6, 2012 and was granted a ninety (90) day extension to clean up the property. Now Mr. McGowen comes before the Board again to request additional time to complete said clean up project. Motion was made by Alderman Greg Johnson and duly seconded by Alderman Gray that Mr. McGowen be given an extension until May 14, 2013 at which time he is to report back to the Board with an update regarding the status of the clean up project. All voted aye. Motion declared carried unanimous.

EXTENSION GRANTED ON RIGNEY PROPERTY CLEAN UP ORDER

At a regular meeting of the Mayor and Board of Aldermen on January 2, 2013, a resolution was adopted adjudicating properties located at 502 and 504 Mississippi Drive to be in such a state of uncleanliness and disrepair as to be a menace to the public health, safety and welfare of the community, and ordering cleanup thereof. Mr. James T. Rigney, Jr. was present at that hearing and was granted a ninety (90) day time frame to clean up said property. Now Mr. Rigney comes before the Board again to request additional time to complete said clean up project. Motion was made by Alderman Greg Johnson and duly seconded by Alderman Gray that Mr. Rigney be given an extension until May 14, 2013 at which time he is to report back to the Board with an update regarding the status of the clean up project. All voted aye. Motion declared carried unanimous.

EXTENSION GRANTED ON LAMPLEY PROPERTY CLEAN UP ORDER

At a regular meeting of the Mayor and Board of Aldermen on January 2, 2013, a resolution was adopted adjudicating properties located at 602 Gray Street to be in such a state of uncleanliness and disrepair as to be a menace to the public health, safety and welfare of the community, and ordering cleanup thereof. Ms Louise Carter was present at that hearing and was granted a ninety (90) day time frame to clean up said property. Now Alderman Wilson made a motion which was seconded by Alderman Greg Johnson that Ms. Lampley be given an extension until May 14, 2013 at which time she is to report back to the Board with an update regarding the status of the clean up project. All voted aye. Motion declared carried unanimous.

EXTENSION GRANTED TO KELLEY OIL COMPANY ON PLACEMENT OF COOK TRAILER

At a previous meeting of the Mayor and Board of Aldermen, Kelley Oil Company was authorized to place a cook trailer behind the BP/Valero Gas Station at the Intersection of Pine Street and Azalea Drive. Said trailer placement was approved on a temporary basis. At this time a representative of Kelley Oil Company was in attendance requesting additional time on said temporary placement. Motion was made by Alderman Richard

Johnson and duly seconded by Alderman Barnet to authorize an extension said trailer until May 14, 2013. All voted aye. Motion declared carried unanimously.

CDBG REQUISITION NO. TEN (10) APPROVED REGARDING WATER WELL IMPROVEMENTS PROJECT

Motion was made by Alderman Gray and duly seconded by Alderman Barnett to approve payment of CDBG/CAP Loan Requisition No. Ten (10) in the amount of \$334,225.00 in regards to the Water Well Improvements Project. Said Requisition consists of invoices to Griner Drilling Services, Inc. for the amount of \$324,225.00 and to Sample, Hicks & Associates, Inc. for the amount of \$10,000.00. All voted aye. Motion declared carried unanimously.

APPLICATION FOR PAYMENT OF STATE AID APPROVED REGARDING AIRPORT SOUTH TAXIWAY PROJECT PHASE I

Motion was made by Alderman Barnett and duly seconded by Alderman Greg Johnson to approve Application for Payment of State Aid No. Five (5) and Final in the amount of \$1,816.96 regarding the Airport South Taxiway Project Phase I. All voted aye. Motion declared carried unanimously.

ESTIMATE NO. FIVE (5) AND FINAL APPROVED TO BOYLES ROOFING AND SHEET METAL, INC. REGARDING AIRPORT SOUTH TAXIWAY PROJECT PHASE I

Motion was made by Alderman Gray and duly seconded by Alderman Greg Johnson to approve payment of Estimate No. Five (5) and Final to Boyles Roofing and Sheet Metal, Inc. in the amount of \$44,980.03 in regards to the Airport South Taxiway Project Phase I. All voted aye. Motion declared carried unanimously.

CONTRACT CHANGE ORDER NO. TWO (2) AND FINAL APPROVED IN REGARDS TO AIRPORT SOUTH TAXIWAY PROJECT PHASE I

Motion was made by Alderman Greg Johnson and duly seconded by Alderman Gray to approve Contract Change Order No. Two (2) and Final in regards to the Airport South Taxiway Project Phase I. Said Change Order increases the original contract time by thirty-seven (37) calendar days. All voted aye. Motion declared carried unanimously.

PAYMENT OF INVOICE TO PICKERING FIRM, INC. APPROVED IN REGARDS TO AIRPORT SOUTH TAXIWAY PROJECT PHASE I

Motion was made by Alderman Barnett and duly seconded by Alderman Greg Johnson to approve payment of Invoice No. 0072633 in the amount of \$2,511.10 in regards to the Airport South Taxiway Project Phase I. All voted aye. Motion declared carried unanimously.

RECOMMENDATION OF FINAL ACCEPTANCE APPROVED IN REGARDS TO AIRPORT SOUTH TAXIWAY PROJECT PHASE I

Motion was made by Alderman Gray and duly seconded by Alderman Wilson to receive The Pickering Firm's Recommendation of Final Acceptance in regards to the Airport South Taxiway Project Phase I. All voted aye. Motion declared carried unanimously.

ENGINEERING ESTIMATE NO. SIX (6) AND FINAL APPROVED TO PICKERING FIRM, INC. REGARDING THE SPRING STREET OVERLAY PROJECT

Motion was made by Alderman Gray and duly seconded by Alderman Wilson to approve payment of Engineering Estimate No. Six (6) and Final in the amount of \$2,623.97 in

regards to the Spring Street Overlay Project. All voted aye. Motion declared carried unanimously.

PAYMENT APPROVED TO BELINDA STEWART ARCHITECTS, P.A. FOR SERVICES RENDERED REGARDING TRANSPORTATION MUSEUM PROJECT

Motion was made by Alderman Greg Johnson and duly seconded by Alderman Gray to approve payment to Belinda Stewart Architects, P.A. in the amount of \$3,344.60 for services rendered in regards to the Transportation Museum Project. All voted aye. Motion declared carried unanimously.

APPLICATION APPROVED/RESOLUTION ADOPTED GRANTING ADVALOREM TO QUALITY PLYWOOD, INC.

Motion was made by Alderman Richard Johnson and duly seconded by Alderman Barnett to approve the application and to adopt the accompanying resolution granting Quality Plywood, Inc. a ten-year tax exemption on its additional or expanded property in the amount of \$81,475.36. A roll call vote resulted as follows:

Alderman Greg Johnson -Aye

Alderman Johnny Gray -Aye

Alderman Tammie Wilson -Aye

Alderman Shane Barnett -Aye

Alderman Richard Johnson -Aye

Motion declared carried unanimously.

REIMBURSEMENT APPROVED TO LOLA DUBOSE FOR THE COST OF PHYSICAL REQUIRED FOR PERFORMANCE OF JOB DUTIES

Motion was made by Alderman Barnett and duly seconded by Alderman Wilson that the city reimburse Lola Dubose the amount of ninety-six dollars (\$96.00) for the cost of a physical examination required for the performance of her job duties. All voted aye. Motion declared carried unanimously.

COST OF PROPERTY CLEAN UP DISCUSSED

There was discussion regarding the cost of recent property clean up projects within the city. Alderman Gray suggested that the city absorb the cost of attorney fees instead of charging the property owners, but no action was taken on the matter.

CITY TO CO-SPONSOR BRYANT-TURNER HEAD START CENTER CLOSING ACTIVITIES PROGRAM

Motion was made by Alderman Wilson and duly seconded by Alderman Richard Johnson that the city co-sponsor Bryant-Turner Head Start Center's Closing Activities Program along with the Bryant-Turner Center Organization. The program is to be held at the city auditorium on Thursday, May 9, 2013 with the city providing the use of the facility, and that all usual and customary charges be waived. All voted aye. Motion declared carried unanimously.

CONTRACT WITH THE OPTIMIST CLUB OF WAYNESBORO APPROVED (HOGAN PARK BASEBALL PROGRAM)

Motion was made by Alderman Gray and duly seconded by Alderman Richard Johnson to approve a contract between the City of Waynesboro and the Optimist Club of Waynesboro to provide and to improve recreational opportunities for the youth of Waynesboro and surrounding areas. Per said contract, the city agrees to donate \$6,000.00 to said program. Activities will take place at the Hogan Park Facilities. Approved contributions will be released upon execution of the above-mentioned contract. All voted aye. Motion declared carried unanimously.

UPDATE PROVIDED ON POU DRIVE SEWER PROJECT

Mayor Taylor provided an update on the status of the Pou Drive Sewer Project, but no official action was taken.

OPEN MEETING CLOSED TO DISCUSS NEED FOR EXECUTIVE SESSION

It was moved by Alderman Gray and duly seconded by Alderman Wilson to go into a closed session to determine if there was a need for an executive session. The result of a roll call vote was as follows:

Alderman Greg Johnson	-Aye
Alderman Johnny Gray	-Aye
Alderman Tammie Wilson	-Aye
Alderman Shane Barnett	-Aye
Alderman Richard Johnson	-Aye

Motion declared carried unanimously.

After a brief discussion, it was determined that there was a need for an executive session. Therefore, a motion was made by Alderman Gray and duly seconded by Alderman Greg Johnson to come out of the closed session and to notify the public of an executive session. A roll call vote resulted as follows:

Alderman Greg Johnson	-Aye
Alderman Johnny Gray	-Aye
Alderman Tammie Wilson	-Aye
Alderman Shane Barnett	-Aye
Alderman Richard Johnson	-Aye

Motion declared carried unanimously.

EXECUTIVE SESSION CALLED

At this time the Mayor and Board reconvened into a public meeting. A motion was made by Alderman Greg Johnson and duly seconded by Alderman Gray to go into executive session to discuss the job performance of members of the police department. Voting was as follows:

Alderman Greg Johnson	-Aye
Alderman Johnny Gray	-Aye
Alderman Tammie Wilson	-Aye
Alderman Shane Barnett	-Aye
Alderman Richard Johnson	-Aye

Motion declared carried unanimously.

EXECUTIVE SESSION

The executive session was called to order by Mayor Joe Taylor. Aldermen present were Greg Johnson, Johnny Gray, Tammie Wilson, Shane Barnett, and Richard Johnson. City Others present were City Attorney Curtis Bates, City Clerk Sytrecia Hull and Police Chief James Bunch.

There was a discussion regarding the job performance of members of the police department. However, no action was taken. At this time a motion was made by Alderman Gray and duly seconded by Alderman Barnett to come out of executive session and to reconvene into a public meeting. Voting was as follows:

Alderman Greg Johnson	-Aye
Alderman Johnny Gray	-Aye
Alderman Tammie Wilson	-Aye
Alderman Shane Barnett	-Aye
Alderman Richard Johnson	-Aye

Motion declared carried unanimously.

PUBLIC MEETING RECONVENED

At this time the public meeting was reconvened with the clerk stating to the public that there was a discussion regarding the job performance of members of the police department but no action was taken during the executive session.

There being no further business at hand, the meeting was adjourned.

APPROVED BY ME THIS 30th
DAY OF April, 2013

Joe Taylor
MAYOR

ATTEST: Sydney Hull
CITY CLERK