

**CITY OF WAYNESBORO BOARD AGENDA
REGULAR MEETING
DECEMBER 4, 2012
6:00 P. M.**

- I. CALL MEETING TO ORDER.
- II. INVOCATION.
- III. ROLL CALL.
- IV. DECISIONS.
 - A. ADOPT AGENDA.
 - B. ADOPT MINUTES OF NOVEMBER MEETING.
 - C. APPROVE CLAIMS DOCKET.
 - D. APPROVE NARCOTICS CLAIMS DOCKET.
 - E. APPROVE TRAVEL.
 - 1. Officials to attend MML Mid-Winter Conference January 29-31, 2013 in Jackson, MS.
 - 2. Matthew T. McCaskey to attend Communications Training in Meridian, MS December 12, 2012.
 - F. DISCUSS STATUS OF PRIVATE PROPERTY CLEAN UP.
 - G. ANGIE ATCHISON WITH WAYNE COUNTY EMERGENCY MANAGEMENT TO DISCUSS FUNDING AVAILABILITY FOR MITIGATION PROJECTS.
 - H. CONSIDER REQUEST TO PLACE MODULAR HOME ON HUDSON LANE.
 - I. DISCUSS DERRIAN MOYE'S REQUEST TO HOLD BLACK HISTORY PARADE/FESTIVAL FEBRUARY 23, 2013 IN THE CITY OF WAYNESBORO.
 - J. CONSIDER CHAMBER OF COMMERCE'S REQUEST TO USE CITY AUDITORIUM.
 - K. CONSIDER APPOINTMENT OF WAYNESBORO-WAYNE COUNTY LIBRARY BOARD MEMBER FOR WARD 2.
 - L. AUTHORIZE ADVERTISING FOR BIDS FOR SUPPLIES, REPAIRS, AND SERVICES FOR 2013 CALENDAR YEAR.
 - M. CONSIDER RENEWAL OF ANNUAL HARDWARE AND SOFTWARE AGREEMENTS WITH BBI, INC. JANUARY 1, 2013 THRU DECEMBER 31, 2013.
 - City Hall:
 - 1. Hardware Maintenance: \$11,533.28
 - 2. Software Support: \$ 7,170.00
 - Municipal Court:
 - 1. Hardware Maintenance: \$ 1,650.00
 - 2. Software Support: \$ 1,320.00

- N. CONSIDER PAYMENT OF ESTIMATE NO. TWO (2) TO BOYLES ROOFING & SHEET METAL, INC. IN THE AMOUNT OF \$112,914.00 IN REGARDS TO THE WAYNESBORO AIRPORT SOUTH TAXIWAY PROJECT-PHASE I.
- O. CONSIDER INCREASING MEAL REIMBURSEMENT RATE TO \$41.00 PER DAY FOR OVERNIGHT TRAVEL AND ACTUAL COST OF MEALS ONLY FOR TRAVEL THAT DOES NOT REQUIRE OVERNIGHT STAY.
- P. APPROVE HOLIDAYS FOR 2013 CALENDAR YEAR.
- Q. CONSIDER DECLARING PROPERTY SURPLUS.
- R. DISCUSS POOL HALL ON COURT STREET.
- S. DISCUSS PERSONNEL.

ADJOURN

**REGULAR MEETING
DECEMBER 4, 2012**

**MINUTES OF THE REGULAR
MEETING OF THE MAYOR AND
BOARD OF ALDERMEN, CITY
OF WAYNESBORO, MS.**

BE IT THEREFORE REMEMBERED, that the Mayor and Board of Aldermen met in a regular meeting on Tuesday, December 4, 2012 at 6:00 p.m. in the boardroom at city hall. The meeting was called to order by Mayor Joe Taylor. Fire Chief Willard Crocker rendered the invocation. Present were Mayor Joe Taylor; Aldermen Greg Johnson, Johnny Gray, Tammie Wilson, Shane Barnett and Richard Johnson. Others present were City Clerk Sytrecia Hull, City Attorney Curtis Bates, Public Works Director Harvey Hull, Police Chief James Bunch, Fire Chief Willard Crocker, Assistant Fire Chief Scott Bunch, and Zoning Administrator Ken Roberts. Representatives of the local media were also in attendance as well as citizens.

AGENDA ADOPTED

It was moved by Alderman Barnett and duly seconded by Alderman Richard Johnson to adopt the agenda as amended. All voted aye. Motion declared unanimously.

MINUTES ADOPTED

Motion was made by Alderman Wilson and duly seconded by Alderman Gray that the minutes of the November meeting be adopted as printed. All voted aye. Motion declared carried unanimously.

CLAIMS DOCKET APPROVED

Upon motion of Alderman Gray and duly seconded by Alderman Greg Johnson, the board voted unanimously to approve payment of the Claims Docket #'s 45668 through 45924, Warrant #'s 41757 through 41824. Alderman Barnett recused himself from the vote. Alderman Wilson left the room during the vote. All other members voted aye. Motion declared carried unanimously.

NARCOTICS CLAIMS DOCKET APPROVED

It was moved by Alderman Greg Johnson and duly seconded by Alderman Barnett to approve payment of the Narcotics Claims Docket. All voted aye. Motion declared carried unanimously.

TRAVEL APPROVED

Motion was made by Alderman Wilson, duly seconded by Alderman Greg Johnson, and unanimously approved to authorize the following travel:

- Officials to attend the MML Mid-Winter Conference January 29-31, 2013 in Jackson, MS and that they be reimbursed for meals, mileage, lodging and all related expenses.

CITY PERSONNEL TO PROCEED WITH DEMOLITION OF MARCUS POWE PROPERTY (1106 WEST AVENUE)

At a Special Meeting of the Mayor and Board of Aldermen on October 4, 2012, a resolution was adopted adjudicating property located at 1106 West Avenue to be in such a state of uncleanness and disrepair as to be a menace to the public health, safety and welfare of the community. The property owner was given sixty (60) days to properly

clean said property to the satisfaction of the Mayor and Board of Aldermen including demolition of the dilapidated home located on said premises. To date the property owner has not taken any action regarding clean up of said property. Therefore, a motion was made by Alderman Wilson and duly seconded by Alderman Greg Johnson that upon expiration of the sixty-day allotted time period, city personnel proceed with demolition and clean-up of said property. All voted aye. Motion declared carried unanimously.

RESOLUTIONS ADOPTED ADJUDICATING THE COST OF PRIVATE PROPERTY CLEAN-UP

Motion was made by Alderman Greg Johnson and duly seconded by Alderman Richard Johnson to adopt resolutions adjudicating the actual cost incurred by the City of Waynesboro to clean the attached list of properties and to hereby assess such cost as a lien against said properties. A roll call vote resulted as follows:

Alderman Greg Johnson -Aye

Alderman Johnny Gray -Aye

Alderman Tammie Wilson -Aye

Alderman Shane Barnett -Aye

Alderman Richard Johnson -Aye

Motion declared carried unanimously.

STATUS OF PRIVATE PROPERTY CLEAN-UP PRESENTED REGARDING 507 CHICKASAWHAY STREET

The owner of property located at 507 Chickasawhay Street was in attendance and gave the Mayor and Board an update on the status of clean-up efforts and plans to restore said property. However no action was taken.

NOTICE OF INTENT TO APPLY FOR FUNDING FOR MITIGATION PROJECTS AUTHORIZED

Motion was made by Alderman Gray and duly seconded by Alderman Richard Johnson to authorize Wayne County Emergency Management Interim Director Angela Atchison to submit a Notice of Intent to apply for a mitigation grant on behalf of the City of Waynesboro. Any approved projects will be funded at 75% Federal share and 25% local share. All voted aye. Motion declared carried unanimously.

PLACEMENT OF MODULAR HOME AT 919 HUDSON LANE APPROVED

Karl Cochran submitted a request to place a modular home at 919 Hudson Lane. Motion was made by Alderman Richard Johnson and duly seconded by Alderman Greg Johnson to approve the placement of the modular home at said location per the recommendation of the planning commission. Mr. Cochran's request was granted contingent upon compliance with setback and zoning regulations as set forth in the zoning ordinance. All voted aye. Motion declared carried unanimously.

TEMPORARY PLACEMENT OF TRAVEL TRAILER APPROVED AT 919 HUDSON LANE

Karl Cochran submitted a request for the temporary placement of a travel trailer at 919 Hudson Lane to be used for residential purposes until a permanent modular home installation has been completed on said property. Motion was made by Alderman Barnett and duly seconded by Alderman Greg Johnson to approve the temporary placement of the travel trailer per zoning ordinance regulations. All voted aye. Motion declared carried unanimously.

CITY TO CO-SPONSOR ANNUAL CHAMBER OF COMMERCE BANQUET

Motion was made by Alderman Richard Johnson and duly seconded by Alderman Barnett that the city co-sponsor the annual Chamber of Commerce Banquet along with the

Wayne County Chamber of Commerce. The event will be held at the Waynesboro City Auditorium on February 21, 2013 with the city providing the use of the facility. All voted aye. Motion declared carried unanimously.

CATHY SHELTON APPOINTED TO WAYNESBORO-WAYNE COUNTY LIBRARY BOARD OF TRUSTEES

Motion was made by Alderman Barnett and duly seconded by Alderman Richard Johnson that Cathy Shelton be appointed to the Waynesboro-Wayne County Library Board of Trustees as Ward 2 Representative. Ms. Shelton's five-year term will begin January 2013. All voted aye. Motion declared carried unanimously.

ADVERTISEMENT FOR BIDS APPROVED FOR SUPPLIES, REPAIRS AND SERVICES

Motion was made by Alderman Richard Johnson and duly seconded by Alderman Wilson to authorize advertisement for bids for supplies, repairs and services for the 2013 calendar year. All voted aye. Motion declared unanimously.

ANNUAL HARDWARE AND SOFTWARE AGREEMENTS RENEWED WITH BBI, INC. (CITY HALL AND MUNICIPAL COURT)

Upon motion of Alderman Gray and duly seconded by Alderman Barnett, the Board voted to renew the annual computer hardware maintenance agreements and the annual computer software maintenance agreements with BBI, Inc. for the city hall and municipal court computer systems. The renewal fee for the city hall hardware maintenance is \$11,533.28 and \$7,170.00 for the annual software support. The renewal fee for the municipal court hardware maintenance is \$1,650.00 and \$1,320.00 for the annual software support. Said agreements will cover a one-year time period beginning January 1, 2013 and ending December 31, 2013. All voted aye. Motion declared unanimously.

PAYMENT OF ESTIMATE NO. TWO (2) TO BOYLES ROOFING AND SHEET METAL, INC. APPROVED REGARDING AIRPORT SOUTH TAXIWAY PROJECT-PHASE I

Motion was made by Alderman Barnett and duly seconded by Alderman Richard Johnson to approve payment of Estimate No. Two (2) to Boyles Roofing and Sheet Metal, Inc. in the amount of \$112,914.00 in regards to the Waynesboro Airport South Taxiway Project-Phase I. All voted aye. Motion declared carried unanimously.

MEAL REIMBURSEMENT RATES INCREASED FOR OVERNIGHT TRAVEL

Motion was made by Alderman Gray and duly seconded by Alderman Wilson that, effective immediately, the meal reimbursement rate is increased to \$41.00 per day for overnight travel and actual meal cost only for travel that does not require overnight stay. All voted aye. Motion declared carried unanimously.

HOLIDAYS APPROVED FOR CALENDAR YEAR 2013

Motion was made by Alderman Barnett and duly seconded by Alderman Wilson to approve the attached list of holidays to be observed by the City of Waynesboro for the calendar year 2013 as set by state statute and the governor's proclamations. All voted aye. Motion declared carried unanimously.

PROPERTY DECLARED SURPLUS

Motion was made by Alderman Greg Johnson and duly seconded by Alderman Barnett that the attached list of property be declared as surplus and to authorize the disposal thereof in any manner provided for per state statute. Excluded from the listed items were

2 HPCompac d220 Computers: Serial No.s MXD419606XP and MXD5330FFP. All voted aye. Motion declared carried unanimously.

DISCUSSION REGARDING CLOSURE OF POOL HALL

There was discussion regarding the police chief's closure of a non-licensed pool hall located on Court Street. No action was taken.

APPLICATION FOR PAYMENT OF STATE AID APPROVED REGARDING AIRPORT SOUTH TAXIWAY PROJECT-PHASE I

Motion was made by Alderman Gray and duly seconded by Alderman Barnett to approve the Application for Payment of State Aid (No. 2) in the amount of \$6,108.70 regarding the Airport South Taxiway Project-Phase I. All voted aye. Motion declared carried unanimously.

PAYMENT APPROVED TO PICKERING FIRM, INC. REGARDING AIRPORT SOUTH TAXIWAY PROJECT-PHASE I

Motion was made by Alderman Gray and duly seconded by Alderman Wilson to approve payment of Invoice No. 0072064 to Pickering Firm, Inc. in the amount of \$9,259.90 for services rendered in regards to the Airport South Taxiway Project-Phase I. All voted aye. Motion declared carried unanimously.

SUPPLEMENTAL AGREEMENT NO. TWO (2) APPROVED REGARDING THE SPRING STREET OVERLAY PROJECT

Motion was made by Alderman Gray and duly seconded by Alderman Wilson to approve Supplemental Agreement No. Two (2) in regards to the Spring Street Overlay Project. Said agreement consists of changing the end treatments on the guardrails on both approaches of Spring Street over the box culverts between: Winter Street/North Street and Hinton Lane/Glitter Lane. The Supplement does not add any cost to said project. All voted aye. Motion declared carried unanimously.

BOARD ORDER ADOPTED EXTENDING PROCLAMATION OF LOCAL EMERGENCY

At a meeting of the Mayor and Board of Aldermen on August 27, 2012, the Board adopted a proclamation declaring the existence of a local emergency in the City of Waynesboro due to the imminent threat of Hurricane Isaac. In accordance with Section 33-15-17 (d), Mississippi Code of 1972, the governing body shall continue to review the need for continuing the local emergency until such emergency is terminated. Motion was made by Alderman Greg Johnson and duly seconded by Alderman Gray to extend said proclamation in order to continue to provide for the health and safety of the citizens and the protection of their property within the affected jurisdiction. A roll call vote resulted as follows:

Alderman Greg Johnson -Aye
 Alderman Johnny Gray -Aye
 Alderman Tammie Wilson -Aye
 Alderman Shane Barnett -Aye
 Alderman Richard Johnson -Aye
 Motion declared carried unanimously.

OPEN MEETING CLOSED TO DISCUSS NEED FOR EXECUTIVE SESSION

It was moved by Alderman Wilson and duly seconded by Alderman Greg Johnson to go into a closed session to determine if there was a need for an executive session. The result of a roll call was as follows:

Alderman Greg Johnson -Aye
 Alderman Johnny Gray -Aye

Alderman Tammie Wilson -Aye
 Alderman Shane Barnett -Aye
 Alderman Richard Johnson -Aye
 Motion declared carried unanimously.

After a brief discussion, it was determined that there was a need for an executive session. Therefore, a motion was made by Alderman Gray and duly seconded by Alderman Greg Johnson to come out of the closed session and to notify the public of an executive session. A roll call vote resulted as follows:

Alderman Greg Johnson -Aye
 Alderman Johnny Gray -Aye
 Alderman Tammie Wilson -Aye
 Alderman Shane Barnett -Aye
 Alderman Richard Johnson -Aye
 Motion declared carried unanimously.

EXECUTIVE SESSION CALLED

At this time the Board reconvened into a public meeting. A motion was made by Alderman Gray and duly seconded by Alderman Greg Johnson to go into executive session to discuss the job performance of members of the Police Department. Voting was as follows:

Alderman Greg Johnson -Aye
 Alderman Johnny Gray -Aye
 Alderman Tammie Wilson -Aye
 Alderman Shane Barnett -Aye
 Alderman Richard Johnson -Aye
 Motion declared carried unanimously.

EXECUTIVE SESSION

The executive session was called to order by Mayor Joe Taylor. Aldermen present were Greg Johnson, Johnny Gray, Tammie Wilson, Shane Barnett and Richard Johnson. Also present were City Clerk Sytrecia Hull and Police Chief James Bunch.

There was a discussion regarding the job performance of members of the Police Department. However, no action was taken.

At this time a motion was made by Alderman Wilson and duly seconded by Alderman Greg Johnson to come out of executive session and to reconvene into a public meeting. Voting was as follows:

Alderman Greg Johnson -Aye
 Alderman Johnny Gray -Aye
 Alderman Tammie Wilson -Aye
 Alderman Shane Barnett -Aye
 Alderman Richard Johnson -Aye
 Motion declared carried unanimously.

PUBLIC MEETING RECONVENED

At this time the public meeting was reconvened with the clerk stating to the public that there was discussion regarding members of the Police Department but that no action was taken during the executive session.

There being no further business at hand, the meeting was adjourned.

APPROVED BY ME THIS _____
DAY OF _____, 2012

MAYOR

ATTEST: _____
CITY CLERK