# AUDITED FINANCIAL STATEMENTS AND SPECIAL REPORTS

For the Year Ended September 30, 2010

Michael E. Britton Certified Public Accountant PO Box 917 / 915 Azalea Drive Waynesboro, MS 39367 (601) 735-3505

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FINANCIAL AUDIT REPORT

# MICHAEL E. BRITTON

#### **Certified Public Accountant**



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# INDEPENDENT AUDITOR'S REPORT ON THE BASIC FINANCIAL STATEMENTS ACCOMPANIED BY REQUIRED SUPPLEMENTAL INFORMATION

Honorable Mayor and Members of the Board of Aldermen Waynesboro, Mississippi

I have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund and the aggregate remaining fund information of the City of Waynesboro, Mississippi as of and for the year ended September 30, 2010, which collectively comprise the city's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the city's management. My responsibility is to express opinions on these financial statements based on my audit.

I conducted my audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. I believe that my audit provides a reasonable basis for my opinions.

In my opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund and the aggregate remaining fund information of the City of Waynesboro, Mississippi as of September 30, 2010, and the respective changes in financial position and cash flows, where applicable, thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, I have also issued my report dated August 15, 2011, on my consideration of the city's internal control over financial reporting and my tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be read in conjunction with this report in considering the results of my audit.

City of Waynesboro, Mississippi, has not presented Management's Discussion and Analysis. Management's Discussion and Analysis is not a required part of the basic financial statements but is supplementary information required by the Governmental Accounting Standards Board.

The Budgetary Comparison Schedules and corresponding notes are not a required part of the basic financial statements but are supplementary information required by the Governmental Accounting Standards Board. I have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, I did not audit the information and express no opinion on it.

My audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City of Waynesboro, Mississippi's basic financial statements. The accompanying Schedule of Expenditures of Federal Awards is presented for purposes of additional analysis as required by U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, and is not a required part of the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in my opinion, is fairly stated, in all material respects, in relation to the basic financial statements taken as a whole.

Michael E. Britton, CPA

Michael E. Britton

Waynesboro, Mississippi August 15, 2011

FINANCIAL STATEMENTS

# CITY OF WAYNESBORO Statement of Net Assets – Exhibit 1 September 30, 2010

	<u>Governm</u> <u>Activiti</u>			ess-type vities		<u>Total</u>
ASSETS						
Cash and Equivalents	\$ 1,3	335,791	\$	330,174	\$	1,665,965
Accounts Receivable		11,966		175,102		187,068
Property Tax Receivable	1,2	257,807				1,257,807
Fines Receivable, net of allowance of \$362,437		31,516				31,516
Sales Tax Receivable		161,039				161,039
Franchise Tax Receivable		100,383				100,383
Other Receivables		,				· -
Internal Balances		7,529		(7,529)		_
Due from Other Governmental Agencies		362,482		(.,0=0)		362,482
Inventories	·	1,000		1,000		2,000
Restricted Cash		76,095		152,978		229,073
Capital Assets		70,000		102,070		223,073
Land		732,142		4,900		737,042
		131,522		4,900		
Construction in Progress			10	662 404		131,522
Infrastructure		442,999		,663,401		18,106,400
Buildings	3,	123,988	1,	,112,264		4,236,252
Improvements other than Buildings		100 500		101 100		-
Mobile Equipment		488,530		131,408		1,619,938
Furniture and Equipment		166,313		254,526		420,839
Leased Property under Capital Leases		210,656		179,489		1,390,145
Less: Accumulated Depreciation	(3,	145,021)	(8,	,678,306)		(11,823,327)
Total Capital Assets		151,129	6,	,667,682		14,818,811
Total Assets	11,	496,737	7,	,319,407		18,816,144
LIABILITIES						
Accounts Payable	•	438,838		49,157		487,995
Accrued Expenses		-		-		-
Other Payables		82,921		1,458		84,379
Customer Deposits Payable		-		97,284		97,284
Deferred Revenues	1,:	227,308		-		1,227,308
Long-term liabilities						-
Due within one year						-
Bonds, Capital leases and other notes	:	229,313		80,652		309,965
Accrued interest		-		4,018		4,018
Compensated absences		_		-		-
Due in more than one year						_
Bonds, Capital leases and other notes		564,211		930,464		1,494,675
Other Notes Payable	•	304,211		330,404		1,434,073
Compensated absences		166 206		69,872		226.260
·		166,396				236,268
Total liabilities	Ζ,	708,987		,232,905		3,941,892
NET ASSETS						
Invested in capital assets, net of related debt	7,3	357,605	5.	,656,566		13,014,171
Restricted for:	,		-			
Debt Service		_		152,978		152,978
Other Purposes		76,095		,		76,095
Unrestricted	1 '	354,050		276,958		1,631,008
Total net assets		787,750		,086,502	\$	14,874,252
i otal flot addota	Ψ 0,		Ψ 0,	,000,002	Ψ	17,017,202

# Statement of Activities – Exhibit 2 For the Year Ended September 30, 2010

		Net (Expense) Revenue					e and Changes	in Ne	t Assets					
			Program Revenue						Primary Government					
			Cł	narges for	Operating Grants	Capita	al Grants and	Go	vernmental	Bu	siness-type		_	
Functions/Programs	Exp	oenses	5	Services	and Contributions	Cor	ntributions		Activities		Activities		Total	
Primary government														
Governmental Activities														
General Government	\$	832,472	\$	198,987		\$	990,464	\$	356,979	\$	-	\$	356,979	
Public Safety		2,325,707		282,412	350,224				(1,693,071)		=		(1,693,071)	
Public Works		1,095,073							(1,095,073)		-		(1,095,073)	
Health, Welfare and Sanitation		580,678		447,362					(133,316)		-		(133,316)	
Culture and Recreation		448,336							(448,336)		=		(448,336)	
Interest on Long-term Debt		51,721							(51,721)		-		(51,721)	
Total governmental activities		5,333,987		928,761	350,224		990,464		(3,064,538)		-		(3,064,538)	
Business-type activities:														
Water and Sewer Activities		1,211,791		1,334,338							122,547		122,547	
Interest on Long-term Debt		50,304									(50,304)		(50,304)	
Total business-type activities		1,262,095		1,334,338	-				-		72,243		72,243	
Total primary government		6,596,082		2,263,099	350,224		990,464		(3,064,538)		72,243		(2,992,295)	
	Genera	l revenues:												
	Taxes	3:												
	Pro	perty taxes, le	evied f	or general pu	rposes			\$	811,825			\$	811,825	
	Pro	perty taxes, le	evied f	or fire protecti	on services				277,209				277,209	
	Fra	nchise taxes	& mis	cellaneous ta	xes				391,138				391,138	
	Mis	cellaneous ta	axes										-	
	Sal	es taxes							2,039,212				2,039,212	
	Roa	ad and bridge	privil	ege taxes					257,781				257,781	
	Hor	mestead exer	nptior	n reimbursem	ent from State of MS				39,027				39,027	
	Unres	stricted intere	st ear	nings					20,286		6,659		26,945	
	Misce	ellaneous							74,384		17,588		91,972	
	Transfe	rs							-		=		-	
	Т	otal general r	evenu	ies and transf	ers				3,910,862		24,247		3,935,109	
		Change in n	et as s	sets					846,324		96,490		942,814	
	<b>Net</b> ass	ets - beginnir	ng						7,950,858		6,013,507		13,964,365	
	Prior Pe	eriod Adjustm	ent						1,657		(1,657)			
	Net ass	ets - ending						\$	8,798,839	\$	6,108,340	\$	14,907,179	

The notes to the financial statements are an integral part of this statement.

# Balance Sheet – Governmental Funds – Exhibit 3 September 30, 2010

ASSETS	<u>Gen</u>	eral Fund	<u>Fire</u>	Protection Fund	Narc	outh MS otics Task rce Fund	Gov	Other ernmental Funds	<u>Go</u>	Total vernmental Funds
Cash and cash equivalents	\$	1,229,032	\$	19,409	\$	127,943	\$	35,502	\$	1,411,886
Taxes receivable, net		1,211,025		320,169				-		1,531,194
Fines receivable, net		31,516						-		31,516
Due from other funds		-		94,296				-		94,296
Receivable from other governments		233,725				51,217		77,540		362,482
Inventories		1,000						_		1,000
Total assets		2,706,298		433,874		179,160		113,042		3,432,374
LIABILITIES AND FUND BALANCE Liabilities:     Accounts payable     Due to other funds     Payable to other governments     Deferred revenue     Other accrued expenses     Other payables     Total liabilities		339,451 98,181 11,806 929,693		2,406 306,695 309,101		17,451 17,006 54,426 88,883		79,529 - - - - - - 79,529		438,837 98,181 11,806 1,236,388 17,006 54,426 1,856,644
Fund balances:										
Reserved for:										
Other purposes				124,773		90,277		33,513		248,563
Unreserved		1,327,167								1,327,167
Total fund balances		1,327,167		124,773		90,277		33,513		1,575,730
Total liabilities and fund balances	\$	2,706,298	\$	433,874	\$	179,160	\$	113,042	\$	3,432,374

# Reconciliation of Governmental Funds Balance Sheet to the Statement of Net Assets – Exhibit 3.1 September 30, 2010

Total fund balance, governmental funds	\$	1,575,730
Amounts reported for governmental activities in the Statement of Net Assets are different because:		
Capital assets used in governmental activities are not current financial resources and therefore are not reported in this fund financial statement, but are reported in the governmental activities of the Statement of Net Assets.		8,140,424
Certain other long-term assets are not available to pay current period expenditures and therefore are not reported in this fund financial statement, but are reported in the governmental activities of the Statement of Net Assets.		31,516
Some liabilities, (such as Notes Payable, Capital Lease Contract Payable, Long-term Compensated Absences, and Bonds Payable), are not due and payable in the current period and are not included in the fund financial statement, but are included in the governmental activities of the Statement of Net Assets.		(959,920)
Net Assets of Governmental Activities in the Statement of Net Assets	_	8,787,750

# Statement of Revenues, Expenditures, and Changes in Fund Balances – Governmental Funds – Exhibit 4 For the Year Ended September 30, 2010

		Fire	Protection	South MS Narcotics Task	Other ernmental	<u>Total</u> Governmental
	<b>General Fund</b>		Fund	Force Fund	<u>Funds</u>	Funds
REVENUES						
Property Taxes	\$ 811,825	\$	245,406	\$ -	\$ -	\$ 1,057,231
Sales Taxes	2,039,212		-	-	-	2,039,212
Miscellaneous Taxes	33,376		-	-	-	33,376
Road and bridge privilege taxes	257,781		31,803	-	-	289,584
Franchise taxes	355,064		-	-	-	355,064
Fees and fines	241,964		-	29,115	-	271,079
Licenses and permits	34,784		-	-	-	34,784
Intergovernmental Revenue	1,062,856		28,305	321,919	77,540	1,490,620
Charges for services	479,729		-	-	-	479,729
Investment earnings	20,035		31	-	220	20,286
Miscellaneous	91,336		2,659	768	2,252	97,015
Total revenues	5,427,962		308,204	351,802	80,012	6,167,980
EXPENDITURES						
Current:						
General government	1,429,767		-	-	79,529	1,509,296
Public Safety	1,685,274		271,338	373,206	1,164	2,330,982
Public Works	1,219,617		-	-	-	1,219,617
Health and sanitation	580,440		-	-	-	580,440
Culture and recreation	366,348		-	-	1,951	368,299
Debt Service:						
Principal	491,014		23,253	-	-	514,267
Interest and other charges	46,374		5,347	-	-	51,721
Total Expenditures	5,818,834		299,938	373,206	 82,644	6,574,622
Excess (deficiency) of revenues over					 	
expenditures	(390,872)		8,266	(21,404)	 (2,632)	(406,642)
OTHER FINANCING SOURCES (USES)						
Proceeds from long-term debt, net	276,905		22,343	-	-	299,248
Proceeds from short-term debt, net	206,174		-	-	-	206,174
Transfers in	10,423		-	-	-	10,423
Transfers out	(7,529)		-	-	-	(7,529)
Total other financing sources and uses	485,973		22,343		-	508,316
Net change in fund balances	95,101		30,609	(21,404)	(2,632)	101,674
Fund balances - beginning	1,232,066		94,164	111,681	 36,145	1,474,056
Fund balances - ending	\$ 1,327,167	\$	124,773	\$ 90,277	\$ 33,513	\$ 1,575,730

# Reconciliation of the Governmental Funds Statement of Revenues, Expenditures, and Changes in Fund Balances to the Statement of Activities – Exhibit 4.1 For the Year Ended September 30, 2010

Net changes in fund balances - total governmental funds (Exhibit 4)	\$ 101,674
Amounts reported for governmental activities in the statement of activities are different because:	
Governmental funds report capital outlays as expenditures. However, in the statement of activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. Thus, the change in net assets	
differs from the change in fund balances by the amount that capital outlays \$1,302,224 exceeded depreciation \$567,569 in the current period.	734,655
<u>\$1,502,224</u> exceeded depreciation <u>\$507,509</u> in the current period.	734,033
Debt proceeds provide current financial resources to governmental funds, but issuing debt increases long-term liabilities in the statement of assets. Repayment of debt principal is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the statement of net assets. Thus, the change in net assets differs from the change in fund balances by the amount that debt	
repayments \$514,267 exceeded debt proceeds \$505,422.	8,845
Under the modified accrual basis of accounting used in the Governmental Funds, expenditures are not recognized for transactions that are not normally paid with expendable available financial resources. However, in the Statement of Activities, which is presented on the accrual basis, expenses and liabilities are reported regardless of when financial resources are available. In addition, interest on long-term debt is recognized under the modified accrual basis of accounting when due, rather than as it accrues. Thus, the change in net assets differs from the change in fund balances by a combination of the following items:	
Increase in Fines Receivable, net	9,080
Increase in Compensated Absences Payable	 (7,930)
Change in net assets of governmental activities (Exhibit 2)	\$ 846,324

# Statement of Net Assets – Proprietary Fund – Exhibit 5 September 30, 2010

	Enterprise Funds				
	Water & Sewer				
	Fund	Total			
ASSETS	<u>r ana</u>	<u>10tar</u>			
Current assets:					
Cash and cash equivalents	\$ 324,998	\$ 324,998			
Accounts Receivable, net	175,102	175,102			
Due from other funds	3,885	3,885			
Inventories	1,000	1,000			
Restricted cash	158,154	158,154			
Total current assets	663,139	663,139			
Non-current assets:		,			
Capital Assets:					
Land and Improvements	4,900	4,900			
Infrastructure	13,663,401	13,663,401			
Construction in Progress	, , -	-			
Buildings	1,112,264	1,112,264			
Equipment and Furniture	385,934	385,934			
Equipment Under Capital Lease	179,489	179,489			
Less Accumulated depreciation	(8,678,306)	(8,678,306)			
Total non-current assets	6,667,682	6,667,682			
Total assets	7,330,821	7,330,821			
LIABILITIES					
Current Liabilities:					
Accounts payable	49,157	49,157			
Accrued interest payable	4,018	4,018			
Due to other funds	· -	-			
Other payables	1,458	1,458			
Customer deposits payable	97,284	97,284			
Compensated absences	69,872	69,872			
Capital lease obligation	11,462	11,462			
Notes and loans payable	69,190	69,190			
Bonds payable	97,263	97,263			
Total current liabilities	399,704	399,704			
Non-current liabilities:					
Capital lease obligation	-	-			
Notes and loans payable	121,210	121,210			
Bonds payable	711,992	711,992			
Total non-current liabilities	833,202	833,202			
Total liabilities	1,232,906	1,232,906			
NET ASSETS					
Invested in capital assets, net of related debt	5,652,547	5,652,547			
Restricted for debt service	158,154	158,154			
Restricted for other purposes	1,000	1,000			
Unrestricted	286,214	286,214			
Total net assets	\$ 6,097,915	\$ 6,097,915			

The notes to the financial statements are an integral part of this statement.

# Statement of Activities – Proprietary Fund – Exhibit 6 For the Year Ended September 30, 2010

	Enterprise Funds				
	Water & Sewer				
	<u>Fund</u>	<u>Total</u>			
REVENUES					
Charges for services	\$ 1,321,604	\$ 1,321,604			
Miscellaneous	12,734	12,734			
Total operating revenues	1,334,338	1,334,338			
OPERATING EXPENSES					
Personal services	468,643	468,643			
Utilities	144,967	144,967			
Repairs and maintenance	167,888	167,888			
Other supplies and expenses	38,927	38,927			
Depreciation	332,630	332,630			
Total Operating Expenses	1,153,055	1,153,055			
Operating income (loss)	181,283	181,283			
NON-OPERATING REVENUES (EXPENSES)					
Interest and investment revenue	6,659	6,659			
Miscellaneous revenue	17,588	17,588			
Operating grants and contributions	-	-			
Interest expense	(50,304)	(50,304)			
Miscellaneous expenses	(58,738)	(58,738)			
Total non-operating revenue (expenses)	(84,795)	(84,795)			
Income (loss) before contributions and transfers	96,488	96,488			
Capital contributions	-	-			
Transfers In (Out)	(10,423)	(10,423)			
Change in net assets	86,065	86,065			
Total net assets - beginning	6,013,507	6,013,507			
Prior period adjustment	(1,657)	(1,657)			
Total net assets - beginning - restated	6,011,850	6,011,850			
Total net assets - ending	\$ 6,097,915	\$ 6,097,915			

# Statement of Cash Flows – Proprietary Fund – Exhibit 7 For the Year Ended September 30, 2010

OPERATING ACTIVITIES	
Cash received from customers	1,307,269
Cash payments for suppliers and contractual services	(358,567)
Cash payments for personnel services	(464,271)
Other operating cash receipts	12,734
Other operating cash payments	(1,180)
Internal Activity - Cash paid to other funds	(91,758)
Miscellaneous expenses	(58,738)
Net Cash Provided (Used) By Operating Activities	345,489
INVESTING ACTIVITIES	
Interest received	6,659
Capital expenditures	(21,928)
Net Cash Provided (Used) By Investing Activities	(15,269)
FINANCING ACTIVITIES	
Transfers out to other funds	(10,423)
Capital Grants Received	17,588
Proceeds from issuance of long-term debt & capital leases	-
Interest paid (net of amount capitalized)	(50,304)
Principal payments on long-term debt & cap leases	(204,888)
Net Cash Provided (Used) By Financing Activities	(248,027)
NET INCREASE (DECREASE) IN CASH AND RESTRICTED CASH	82,193
CASH AND RESTRICTED CASH AT BEGINNING OF YEAR	400,959
CASH AND RESTRICTED CASH AT END OF YEAR	483,152
RECONCILIATION OF NET INCOME TO NET CASH	
Net Income (Loss)	86,065
Adjustments to reconcile net income:	
Depreciation and amortization	332,630
(Gain) loss on disposal of property	-
(Increase) decrease in accounts receivable	(14,335)
Increase (decrease) in accounts payable	(5,987)
Increase (decrease) in accrued expenses	(799)
Increase (decrease) in compensated absences payable	4,372
Increase (decrease) in interfund payables	(91,758)
Increase (decrease) in other liabilities	(1,180)
Increase (decrease) in miscellaneous receivables, payables, net	36,481
Total Adjustments	259,424
Net Cash Provided (Used) By Operating Activities	345,489
SUPPLEMENTAL DISCLOSURE OF CASH PAID FOR:	
Interest (net of amount capitalized)	50,304

The notes to the financial statements are an integral part of this statement.

# Statement of Fiduciary Assets and Liabilities – Exhibit 8 September 30, 2010

		Agency Fund -				
	Employment	Security Trust Fund				
ASSETS						
Cash	\$	10,480				
TOTAL ASSETS	\$	10,480				
LIABILITIES						
Intergovernmental payables	\$	10,480				
TOTAL LIABILITIES	\$	10,480				

# Notes to the Financial Statements For the Year Ended September 30, 2010

#### (1) Summary of Significant Accounting Policies

#### A. Financial Reporting Entity

The City of Waynesboro is a political subdivision of the State of Mississippi. The City operates under an Alderman–Mayor form of government and possesses all rights and privileges provided by statute for municipalities. Generally accepted accounting principles (GAAP) in the United States of America require the City of Waynesboro to present these financial statements on the primary government and its component units, which have significant operational or financial relationships with the City. The City does not have any component units.

#### B. Basis of Presentation

The City's basic financial statements consist of government-wide statements, including a statement of net assets and a statement of activities and fund financial statements, which provide a detailed level of financial information.

#### Government-wide Financial Statements:

The Statement of Net Assets and Statement of Activities display information concerning the City as a whole. The statements include all nonfiduciary activities of the government. For the most part, the effect of interfund activity has been removed from these statements. Governmental activities, which are generally financed through taxes, intergovernmental revenues and other nonexchange revenues, are reported separately from business-type activities

The Statement of Net Assets presents the financial condition of the governmental activities and business-type activities of the City at year-end. The Government-wide Statement of Activities presents a comparison between direct expenses and program revenues for each function or program of the City's governmental activities and business-type activities. Direct expenses are those that are specifically associated with a service, program or department and therefore, are clearly identifiable to a particular function. Program revenues include charges paid by the recipient of the goods or services offered by the program, grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Taxes and other revenues, not classified as program revenues, are presented as general revenues of the City, with certain limited exceptions. The comparison of direct expenses with program revenues identifies the extent to which each business segment or governmental function is self-financing or draws from the general revenues of the City.

#### **Fund Financial Statements:**

# Notes to the Financial Statements For the Year Ended September 30, 2010 (continued)

Fund financial statements of the City are organized into funds, each of which is considered to be separate accounting entities. Each fund is accounted for by providing a separate set of self-balancing accounts that constitute its assets, liabilities, fund equity, revenues and expenditures/expenses. Funds are organized into governmental, proprietary and fiduciary. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements. Nonmajor funds are aggregated and presented in a single column.

#### C. Measurement Focus and Basis of Accounting

The government-wide, proprietary fund and fiduciary fund financial statements are presented using the economic resources measurement focus and the accrual basis of accounting. Revenues are recognized when earned and expenses are recorded when the liability is incurred or economic asset used, regardless of when the related cash flows take place. Property taxes are recognized as revenue in the year for which they are levied. Shared revenues are recognized when the provider government recognizes the liability to the City. Grants are recognized as revenues as soon as all eligibility requirements have been satisfied.

The City's enterprise fund and business-type activities apply all applicable Governmental Accounting Standards Board (GASB) pronouncements and only the following pronouncements issued on or before November 30, 1989, unless those pronouncements conflict with or contradict GASB pronouncements: Financial Accounting Standards Board (FASB) Statements and Interpretations, Accounting Principles Board Opinions and Accounting Research Bulletins of the Committee on Accounting Procedure.

The revenues and expenses of proprietary funds are classified as operating or nonoperating. Operating revenues and expenses generally result from providing services in connection with a proprietary fund's primary operations. All other revenues and expenses are reported as nonoperating.

Governmental financial statements are presented using a current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized in the accounting period when they are both measurable and available to finance operations during the year or to liquidate liabilities existing at the end of the year. Available means collected in the current period or within sixty days after year-end to liquidate liabilities existing at the end of the year. Measurable means knowing or being able to reasonably estimate the amount. Expenditures are recognized in the accounting period when the related fund liabilities are incurred. Debt service expenditures and expenditures related to compensated absences and claims and judgments, are recognized only when payment is due. Property taxes, state

# Notes to the Financial Statements For the Year Ended September 30, 2010 (continued)

appropriations and federal awards are all considered to be susceptible to accrual and have been recognized as revenues of the current fiscal period.

The City reports the following major governmental funds:

<u>General Fund</u> – This fund is used to account for all activities of the general government for which a separate fund has not been established.

<u>Fire Protection Fund</u> – Accounts for monies from specific revenue sources that are restricted for fire protection services.

The City reports the following major proprietary fund:

<u>Water and Sewer Fund</u> – Accounts for the City's activities of providing water and sewer services to its residents.

Additionally, the City reports the following fund types:

#### **GOVERNMENTAL FUND TYPES**

<u>Special Revenue Funds</u> – These funds are used to account for the proceeds of specific revenue sources (other than for major capital projects) that are legally restricted to expenditures for specified purposes. Special Revenue Funds account for, among others, certain federal grant programs, taxes levied with statutorily defined distributions and other resources restricted as to purpose.

<u>Capital Projects Funds</u> – These funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities. Such resources are derived principally from proceeds of general obligation bond issues and federal grants.

<u>Permanent Funds</u> – These funds are used to account for resources that are legally restricted to the extent that only earnings, and not the principal, may be used for the support of City programs.

#### PROPRIETARY FUND TYPES

<u>Enterprise Funds</u> – These funds are used to account for those operations that are financed and operated in a manner similar to private business enterprises or where the City has decided that periodic determination of revenues earned, expenses incurred and/or net income is necessary for management accountability.

#### FIDUCIARY FUND TYPES

# Notes to the Financial Statements For the Year Ended September 30, 2010 (continued)

<u>Agency Funds</u> – These funds account for various taxes, deposits and other monies collected or held by the City, acting in the capacity of an agent, for distribution to other governmental units or designated beneficiaries.

#### D. Account Classifications

The account classifications used in the financial statements conform to the broad classifications recommended in *Governmental Accounting, Auditing and Financial Reporting* as issued in 2005 by the Government Finance Officers Association and the *Mississippi Municipal Audit and Accounting Guide* as revised in 2003 by the Office of the State Auditor.

#### E. Deposits and Investments

State law authorizes the City to invest in interest bearing time certificates of deposit for periods of fourteen days to one year with depositories and in obligations of the U.S. Treasury, State of Mississippi, or any county, municipality or school district of this state. Further, the City may invest in certain repurchase agreements.

Cash includes cash on hand, demand deposits, all certificates of deposit and cash equivalents, which are short-term highly liquid investments that are readily convertible to cash (generally three months or less). Investments in governmental securities are stated at fair value. However, the City did not invest in any governmental securities during the fiscal year.

#### F. Receivables

Receivables are reported net of allowances for uncollectible accounts, where applicable.

#### G. Interfund Transactions and Balances

Transactions between funds that are representative of short-term lending/borrowing arrangements, and transactions that have not resulted in the actual transfer of cash at the end of the fiscal year are referred to as "due to/from other funds." Interfund receivables and payables between funds within governmental activities are eliminated in the Statement of Net Assets. Any outstanding balances between the governmental activities and business-type activities are reported in the government-wide financial statements as "internal balances."

# Notes to the Financial Statements For the Year Ended September 30, 2010 (continued)

#### H. Restricted Assets

Proprietary Fund assets required to be held and/or used as specified in bond indentures, bond resolutions, trustee agreements, board resolutions and donor specifications have been reported as restricted assets.

#### I. Capital Assets

Capital acquisition and construction are reflected as expenditures in governmental fund statements and the related assets are reported as capital assets in the applicable governmental or business-type activities column in the government-wide financial statement. All purchased capital assets are stated at historical cost where records are available and at an estimated historical cost where no records exist.

Donated capital assets are recorded at estimated fair market value at the time of donation. The costs of normal maintenance and repairs that do not add to the value of assets or materially extend their respective lives are not capitalized; however, improvements are capitalized. Interest expenditures are not capitalized on capital assets.

Governmental accounting and financial reporting standards allow governments meeting certain criteria to elect not to report major general infrastructure assets retroactively. The City of Waynesboro meets this criteria and has so elected. Therefore, the major general infrastructure assets acquired prior to October 1, 2003 are not reported in the government-wide financial statements. Current year general infrastructure assets are reported on the government-wide financial statements. General infrastructure assets include all roads and bridges and other infrastructure assets acquired subsequent to October 1, 2003.

Capital assets acquired or constructed for Proprietary Fund operations are capitalized in the respective funds in which they are utilized. No interest is capitalized on self-constructed assets because non-capitalization of interest does not have a material effect on the City's financial statements. Donated capital assets are recorded at their fair value at the time of donation.

Capitalization thresholds (dollar value above which asset acquisitions are added to the capital asset accounts) and estimated useful lives of capital assets are reported in the government-wide statements and proprietary funds. Depreciation is calculated on the straight-line basis for all assets, except land. A full year's depreciation expense is taken for all purchases and sales of capital assets during the year.

# Notes to the Financial Statements For the Year Ended September 30, 2010 (continued)

The following schedule details the City's capitalization thresholds.

	_	Capitalization Thresholds	Estimated Useful Life	Salvage Value
Land	\$	0	n/a	n/a
Infrastructure		0	20-50 years	0 - 30%
Buildings		50,000	40 years	20%
Improvements other than buildings		25,000	20 years	20%
Mobile equipment		5,000	5-10 years	10%
Furniture and equipment		500	3-7 years	1 - 10%
Leased property under capital leases		*	*	*

<sup>\*</sup> Leased property capitalization policy will correspond with the amounts for the asset classification, as listed above.

#### J. Long-term liabilities

Long-term liabilities are the unmatured principal of bonds, loans, notes or other forms of noncurrent or long-term general obligation indebtedness. Long-term liabilities are not limited to liabilities from debt issuances, but may also include liabilities on lease-purchase agreements and other commitments.

In the government-wide financial statements and in the proprietary fund types in the fund financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities, business-type activities or proprietary fund type statement of net assets.

In the fund financial statements, governmental fund types recognize bond premiums and discounts, as well as bond issuance costs, during the current period. The face amount of the debt issued is reported as other financing sources. Premiums received on debt issuances are reported as other financing sources while discounts on debt issuances are reported as other financing uses. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as debt service expenditures.

#### K. Equity Classifications

Government-wide Financial Statements:

Equity is classified as net assets and displayed in three components:

# Notes to the Financial Statements For the Year Ended September 30, 2010 (continued)

Invested in capital assets, net of related debt – Consists of capital assets including restricted capital assets, net of accumulated depreciation and reduced by the outstanding balances of any bonds, notes or other borrowings attributable to the acquisition, constructions or improvements of those assets.

Restricted net assets – Consists of net assets with constraints placed on the use either by external groups such as creditors, grantors, contributors, or laws or regulation of other governments; or law through constitutional provisions or enabling legislation.

Unrestricted net assets – All other net assets not meeting the definition of "restricted" or "invested in capital assets, net of related debt."

#### **Fund Financial Statements:**

Governmental fund equity is classified as fund balance. Fund balance is classified as reserved or unreserved, with unreserved classified as designated and undesignated.

Unreserved fund balance represents the amount available for budgeting future operations. Reservations of fund balance represent amounts that are not appropriable or are legally segregated for a specific purpose.

#### L. Property Tax Revenues

Various statutes exist under which the City may levy property taxes. The selection of authorities is made based on the objectives and responsibilities of the City. Restrictions associated with property tax levies vary with the statutory authority.

Governing authorities, each year at a meeting in September, levy property taxes for the ensuing fiscal year, which begins on October 1. Real property taxes become a lien on January 1 of the current year and personal property taxes become a lien on March 1 of the current year. Taxes on both real and personal property, however, are due on or before February 1 of the next succeeding year. Taxes on motor vehicles and mobile homes become a lien and are due in the month that coincides with the month of original purchase.

Accounting principles generally accepted in the United States of America require property taxes to be recognized at the levy date if measurable and available. All property taxes are recognized as revenue in the year for which they are levied. Motor vehicle and mobile home taxes do not meet the measurability and collectibility criteria for property tax recognition because the lien and due date cannot be established until the date of original purchase occurs.

# Notes to the Financial Statements For the Year Ended September 30, 2010 (continued)

### M. Intergovernmental Revenues in Governmental Funds

Intergovernmental revenues, consisting of grants, entitlements and shared revenues, are usually recorded in Governmental Funds when measurable and available. However, the "available" criterion applies for certain federal grants and shared revenues when the expenditure is made because expenditure is the prime factor for determining eligibility. Similarly, if cost sharing or matching requirements exist, revenue recognition depends on compliance with these requirements.

#### N. Compensated Absences

The City adopted a sick leave policy in which 12 days of sick leave per year are given to each employee. The sick leave days begin accumulation after a 60 day waiting period. The City also adopted a vacation policy based on completion of years of employment. Upon retirement or separation, employees are given options to choose from in order to receive their accumulated earnings. Accounting principles generally accepted in the United States of America require accrual of accumulated unpaid employee benefits as long-term liabilities in the government-wide financial statements. In fund financial statements, governmental funds report the compensated absence liability payable only if the payable has matured, for example an employee resigns or retires.

Therefore, the City's full liability in the amount of \$236,268 for accumulated unpaid personal and vacation leave payable from the Governmental Funds and Enterprise Funds is reported as a liability in the Statement of Net Assets.

#### (2) Deposits

The carrying amount of the City's total deposits with financial institutions at September 30, 2010, was \$1,905,519 and the bank balance was \$1,929,822. The collateral for public entities' deposits in financial institutions are held in the name of the State Treasurer under a program established by the Mississippi State Legislature and is governed by Section 27-105-5, Miss. Code Ann. (1972). Under this program, the entity's funds are protected through a collateral pool administered by the State Treasurer. Financial institutions holding deposits of public funds must pledge securities as collateral against those deposits. In the event of failure of a financial institution, securities pledged by that institution would be liquidated by the State Treasurer to replace the public deposits not covered by the Federal Depository Insurance Corporation.

Custodial Credit Risk - Deposits. Custodial credit risk is the risk that in the event of the failure of a financial institution, the City will not be able to recover deposits or collateral securities that are in the possession of an outside party. The City does not have a formal policy for custodial credit risk. However, the Mississippi State

# Notes to the Financial Statements For the Year Ended September 30, 2010 (continued)

Treasurer manages that risk on behalf of the City. Deposits above FDIC coverage are collateralized by the pledging financial institution's trust department or agent in the name of the Mississippi State Treasurer on behalf of the City.

#### (3) Interfund Transactions and Balances

The following is a summary of interfund balances at September 30, 2010:

#### A. Due From/To Other Funds:

Receivable Fund	Payable Fund A		Amount	
Major Funds:				
Fire Protection Fund	General Fund	\$	94,296	
Water & Sewer Fund	General Fund		3,885	
Total		\$_	98,181	

All interfund balances are expected to be repaid within one year from the date of the financial statements.

#### B. Transfers In/Out:

Transfer In	Transfer Out	I	Amount
Major Funds:			
General Fund	Water & Sewer Fund	\$	10,423
Non Major Funds:			
Agency Fund	General Fund		7,529
Total		\$_	17,952

All interfund transfers were routine and consistent with the activities of the fund making the transfer.

# Notes to the Financial Statements For the Year Ended September 30, 2010 (continued)

# (4) Capital Assets

The following is a summary of capital assets activity for the year ended September 30, 2010:

# Governmental activities:

	Balance Oct. 1, 2009	Additions	Deletions	Transfers/ Adjustments	Balance Sept. 30, 2010
	300.1, 2005	11001110110	Detections	Tajustilienus	20pt. 20, 2010
Non-depreciable capital assets:					
Land	\$ 224,332				224,332
Construction in progress	55,970	75,552			131,522
Total non-depreciable					
capital assets	280,302	75,552			355,854
Depreciable capital assets:					
Infrastructure	3,573,853	869,146		-	4,442,999
Buildings	3,123,988				3,123,988
Improvements other					
than buildings	483,964	23,846			507,810
Mobile equipment	1,438,024	-	19,178	50,506	1,469,352
Furniture and equipment	107,653	58,660			166,313
Leased property under					
capital leases	969,589	275,020	19,888	(33,953)	1,190,768
Total depreciable capital					
assets	9,697,071	1,226,672	39,066	16,553	10,901,230
Less accumulated depreciation					
Infrastructure	140,567	243,754			384,321
Buildings	774,760	59,053			833,813
Improvements other	774,700	37,033			033,013
than buildings	235,949	19,645			255,594
Mobile equipment	1,082,070	62,829	17,260	24,361	1,152,000
Furniture and equipment	49,291	25,331	17,200	2.,001	74,622
Leased property under	.,-,-				, ,,,==
capital leases	279,568	156,957	10,749	(9,465)	416,311
Total accumulated depreciation	2,562,205	567,569	28,009	14,896	3,116,661
r	, ,	,	,	, , , ,	- , - , - , - ,
Total depreciable capital					
assets, net	7,134,866	659,103	11,057	1,657	7,784,569
Covernmental estimities assisted					
Governmental activities capital assets, net	¢ 7.415.169	734,655	11,057	1.657	8,140,423
assets, het	\$ 7,415,168	734,033	11,037	1,037	0,140,423

# Notes to the Financial Statements For the Year Ended September 30, 2010 (continued)

# Business-type activities:

	Balance Oct. 1, 2009	Additions	Deletions	Transfers/ Adjustments	Balance Sept. 30, 2010
Non-depreciable capital assets:					
Land	\$ -				-
Construction in progress					
Total non-depreciable					
capital assets					
Depreciable capital assets:					
Infrastructure	13,663,401				13,663,401
Buildings	1,112,264				1,112,264
Improvements other					
than buildings	-	4,900			4,900
Mobile equipment	133,894			(2,486)	131,408
Furniture and equipment	237,498	17,028		-	254,526
Leased property under					
capital leases	193,554	_		(14,065)	179,489
Total depreciable capital					
assets	15,340,611	21,928		(16,551)	15,345,988
Less accumulated depreciation					
Infrastructure	7,416,294	269,060		-	7,685,354
Buildings	666,534	15,550			682,084
Improvements other					
than buildings	-	980			980
Mobile equipment	110,489	9,732		(10,082)	110,139
Furniture and equipment	128,086	20,131			148,217
Leased property under				44.04.5	
capital leases	39,166	17,177		(4,812)	51,531
Total accumulated depreciation	8,360,569	332,630		(14,894)	8,678,305
Total depreciable capital					
assets, net	6,980,042	(310,702)		(1,657)	6,667,683
Business-type activities capital					
assets, net	\$ 6,980,042	(310,702)		(1,657)	6,667,683

# Notes to the Financial Statements For the Year Ended September 30, 2010 (continued)

Depreciation expense was charged to the following functions:

		Amount
Governmental Activities:		
General government	\$	235,820
Public safety		73,539
Public works		221,593
Culture and recreation	_	36,968
Total governmental activities depreciation expense	\$	567,920
Business-type Activities:	<b>-</b>	222 620
Water & Sewer	\$_	332,630
Total business-type activities depreciation expense	\$_	332,630

# (5) Risk Financing

The City is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; and natural disasters for which the City carries commercial insurance.

The City also carries commercial insurance for worker's compensation activities through Mississippi Municipal Services Company and employee health and accident coverage through Mississippi Blue Cross and Blue Shield as of September 30, 2010.

# Notes to the Financial Statements For the Year Ended September 30, 2010 (continued)

# (6) Capital Leases

As Lessee:

The City is obligated for the following capital assets acquired through capital leases as of September 30, 2010:

Classes of Property	Governmental Activities	Business-type Activities
Mobile equipment	\$ 1,190,768	179,489
Total	1,190,768	179,489
Less: Accumulated depreciation	416,311	51,531
Leased Property Under Capital Leases	\$ 774,457	127,958

The following is a schedule by years of the total payments due as of September 30, 2010:

Year Ending	Governmental Activities		Business-type	Activities	
September 30,	Principal	Interest	Principal	Interest	
2011	318,128	19,344	11,462	119	
2012	129,793	11,284	-	-	
2013	113,878	7,172			
2014	48,356	4,212	-	-	
2015	87,441	1,178			
2016-2020	3,552	20			
Total	\$701,148	43,210	11,462	119	

# Notes to the Financial Statements For the Year Ended September 30, 2010 (continued)

# (7) Long-term Debt

Debt outstanding as of September 30, 2010, consisted of the following:

Description and Purpose		Amount Outstanding	Interest Rates	Final Maturity Date
Governmental Activities:				
Capital Leases:				
Trustmark National Bank- (1) 2006 Pierce Intl Pumper Truck, dated 11/05	\$	98,796	4.43%	Nov. 2015
Trustmark National Bank- (1) International 4300 Truck, dated 2/17/06		7,715	4.09%	Feb. 2011
Trustmark National Bank- (3) 2008 Ford F-150 Pick-ups		4,081	4.23%	Dec. 2010
Trustmark National Bank- (1) Chevy Silverado Pick Up		15,740	3.25%	Oct. 2012
Trustmark National Bank- (3) 2010 Ford Crown Vic Police Cars		68,267	3.16%	Apr. 2013
Hancock Bank- (1) 2008 Caterpillar Track Loader		175,300	3.23%	Jan. 2015
First Continental Leasing- (1) 2007 Mack Dump Truck		62,352	4.28%	July 2010
Bancorp Equipment Finance- (1) 2008 Caterpillar D5KLGP Bulldozier		75,453	3.30%	June 2011
Bancorp Equipment Finance- (1) 2008 Caterpillar 315CL Excavator		80,523	3.30%	June 2011
Bancorp Equipment Finance- (1) 2008 Ford Ranger		4,143	3.30%	Aug. 2011
Bancorp Equipment Finance- (1) 2008 Crown Vic		7,831	3.30%	Aug. 2011
Trustmark National Bank-(2) 2009 Ford Crown Vic Police Cars #03915		31,939	3.31%	June 2012
Bancorp Eqmt Finance- (1) 2009 Magnolia 25 Ton 30 Ft Trailer		7,412	3.29%	Nov 2011
Bancorp Eqmt Finance- (1) 2009 Caterpillar 416 E Backhoe		51,940	3.34%	May 2013
Bancorp Eqmt Finance- (1) 2009 Ford Pickup	_	9,656	3.34%	May 2012
Total Capital Leases	\$_	701,148		
Other Loans:				
Southern MS Investment Co Waynesboro-Wayne County Library building	\$_	92,376	5.28%	Mar. 2011
Total Other Loans	\$_	92,376		
Total Governmental Activities	\$_	793,524		

# Notes to the Financial Statements For the Year Ended September 30, 2010 (continued)

Description and Purpose		Amount Outstanding	Interest Rates	Final Maturity Date
Business-type Activities				
Revenue Bonds:				
1983 Series FmHA Revenue Bonds (Combined Water & Sewer System)	\$	415,662	5.00%	Feb. 2018
2004 Series RUS Revenue Bonds (Combined Water & Sewer System)	_	393,593	4.50%	Mar. 2039
Total Revenue Bonds	\$_	809,255		
Capital Leases:				
First Continental Leasing- (1) Vactor Sewer Truck		10,458	4.28%	Dec. 2010
Trustmark National Bank- (1) Ford Ranger Pick-up	_	1,004	4.31%	Dec. 2010
Total Capital Leases	\$_	11,462		
Other Loans:				
1997 Capital Improvements Loan (Treatment Plant)		90,290	4.25%	Oct. 2012
1998 Capital Improvements Loan (West Avenue Sewer Improv.)		19,937	3.00%	Mar. 2013
1999 Capital Improvements Loan (Pump Station Renovation)	_	80,172	3.00%	Sept. 2014
Total Other Loans	\$_	190,399		
Total Business-type Activities	\$	1,011,116		

# Notes to the Financial Statements For the Year Ended September 30, 2010 (continued)

Annual debt service requirements to maturity for the following debt reported in the Statement of Net Assets are as follows:

#### Governmental Activities:

	Other Loans	
Year Ending September 30,	Principal	Interest
2011	92,376	2,376
2012	-	-
2013	-	-
2014	-	-
2015	-	-
2016-2020	-	-
Total	\$ 92,376	2,376

# Business-type Activities:

	Revenue Bonds			Capital Imp	orov. Loans
Year Ending September 30,	Principal		Principal Interest		Interest
2011	\$	97,263	36,299	69,190	5,651
2012		102,086	31,366	71,623	3,009
2013		107,269	26,183	28,524	1,014
2014		112,715	20,737	21,062	346
2015		36,264	16,370	-	
2016-2020		49,757	74,323	-	
2021-2025		62,286	61,794	-	-
2026-2030		77,969	46,111	-	
2031-2035		97,602	26,478	-	-
2036-2039		66,044	4,460		
Total	\$_	809,255	344,121	190,399	10,020

# Notes to the Financial Statements For the Year Ended September 30, 2010 (continued)

<u>Legal Debt Margin</u> - The amount of debt that can be incurred by the City is limited by state statute.

In general all debt of the City can be no greater than 15% of assessed value of the taxable property within the City, according to the then last completed assessment for taxation. However, certain types of debt are specifically exempted from the 15% limitation, such as Water and Sewer revenue bonds and capital improvement loans through the Mississippi Development Authority. As of September 30, 2010, the City is in compliance with the 15% limitation, and has margin for further indebtedness under this respective debt limit of \$5,767,040.

State statute limits all debt of the City to 20% of assessed value of the taxable property within the City, according to the then last completed assessment for taxation. As of September 30, 2010, the City is in compliance with the 20% limitation and has margin for further indebtedness under this respective debt limit of \$6,957,761.

The following is a summary of changes in long-term liabilities and obligations for the year ended September 30, 2010:

	Balance Oct. 1, 2009	Additions	Reductions	Balance Sept. 30, 2010	Amount due within one year
Governmental Activities:					
Compensated absences	158,466	7,930	-	166,396	-
Capital leases	606,212	299,248	204,312	701,148	292,270
Other loans	196,157	206,174	309,955	92,376	119,559
Total	960,835	513,352	514,267	959,920	411,829
	Balance Oct. 1, 2009	Additions	Reductions	Balance Sept. 30, 2010	Amount due within one year
Business-type Activities:					
Compensated absences	65,500	4,372	-	69,872	_
Capital leases	58,171	-	46,709	11,462	11,462
Revenue bonds	901,204	-	91,949	809,255	97,263
Other loans	256,629		66,230	190,399	69,190
Total	1,281,504	4,372	204,888	1,080,988	177,915

# Notes to the Financial Statements For the Year Ended September 30, 2010 (continued)

#### (8) Contingencies

<u>Federal Grants</u> – The City has received federal grants for specific purposes that are subject to audit by the grantor agencies. Entitlements to these resources are generally conditional upon compliance with the terms and conditions of grant agreements and applicable federal regulations, including the expenditure of resources for allowable purposes. Any disallowance resulting from a grantor audit may become a liability of the City. No provision for any liability that may result has been recognized in the City's financial statements.

<u>Litigation</u> – The City is party to legal proceedings, many of which occur in the normal course of governmental operations. It is not possible at the present time to estimate ultimate outcome or liability, if any, of the City with respect to the various proceedings. However, the City's legal counsel believes that ultimate liability resulting from these lawsuits will not have a material adverse effect on the financial condition of the City.

#### (9) Joint ventures

The City of Waynesboro is a participant with Wayne County in a joint venture authorized by Section 39-3-8, Miss. Code Ann. (1972), to operate the Waynesboro-Wayne County Library System. The Library was created to provide free public library service to citizens of the respective county and city. A ten-member board, one from each county and city district, governs the Library. The county and city are obligated by contract to levy not more than a four mill and three mill tax, respectively, as provided by Sections 39-3-5(1) and 39-3-7(1), Miss. Code Ann. (1972), respectively, for the ongoing financial support of the Library. By contractual agreement, the City's appropriation from the General Fund this year to the joint venture amounted to \$108,114. Complete financial statements for the Library can be obtained from the Waynesboro-Wayne County Library, Waynesboro, Mississippi.

The City of Waynesboro is a participant with Wayne County in a joint venture created under the provisions of Sections 33-15-17, 21-21-3, and 17-13-7, Miss. Code Ann. (1972) to operate the Emergency Management District of Wayne County. The District was formed by an Interlocal Agreement.. The council that governs the District is composed of five members, three of which are appointed by City. Expenses are shared by the two participants. The City reimbursed the County \$117,652 for their share of expenses paid by the county during this fiscal year.

The City of Waynesboro is a participant with Wayne County, Clarke County, and the City of Quitman in a joint venture to operate the South Mississippi Narcotics Task Force organized under the Interlocal Cooperation Act of 1974, Section 17-13-1 through 17-13-11, Miss. Code Ann.(1972). The Task Force was created to provide a

# Notes to the Financial Statements For the Year Ended September 30, 2010 (continued)

joint law enforcement effort between the participants. At September 30, 2010, a four-member board governs the Task Force, consisting of the sheriff/police chiefs from each participating entity. By contractual agreement, the City's appropriation from the General Fund this year to the joint venture amounted to \$17,516. The South Mississippi Narcotics Task Force is a special revenue fund of the City due to its involvement as lead agency and is considered to be a major fund. A portion of the fund balance is reserved for other participants at September 30, 2010, as required by the most recent interlocal agreement.

#### (10) Defined Benefit Pension Plan

<u>Plan Description</u> – The City of Waynesboro, Mississippi, contributes to the Public Employees' Retirement System of Mississippi (PERS), a cost sharing, multiple-employer, defined benefit pension plan. PERS provides retirement and disability benefits, annual cost-of-living adjustments and death benefits to plan members and beneficiaries. Benefit provisions are established by state law and may be amended only by the State of Mississippi Legislature. PERS issues a publicly available financial report that includes financial statements and required supplementary information. That information may be obtained by writing to Public Employees' Retirement System, PERS Building, 429 Mississippi Street, Jackson, MS 39201-1005 or by calling 1-800-444-PERS.

<u>Funding Policy</u> – PERS members are required to contribute 9.00% of their annual covered salary and the county is required to contribute at an actuarially determined rate. The current rate is 12.00% of annual covered payroll. The contribution requirements of PERS members are established and may be amended only by the State of Mississippi Legislature. The City's contributions (employer share only) to PERS for the years ending September 30, 2010, 2009, and 2008 were \$242,177, \$234,424, and \$217,222, respectively, equal to the required contributions for each year.

# Notes to the Financial Statements For the Year Ended September 30, 2010 (continued)

# (11) Schedule of Surety Bonds

Name	Position	Company	Bond		
Joe Taylor	Mayor	Western Surety Co.	\$ 175,000		
Joe Taylor	Mayor	Western Surety Co.	50,000		
Sytrecia C. Hull	City Clerk	Western Surety Co.	175,000		
Sytrecia C. Hull	City Clerk	Western Surety Co.	87,500		
Alicia Stevison	Office Clerk	Western Surety Co.	12,500		
Terri Seawright	Deputy Clerk	Western Surety Co.	12,500		
James C. Bunch, Jr.	Police Chief	Western Surety Co.	87,500		
Stephanie West	Court Clerk	Western Surety Co.	12,500		
Mark West	Special Investigator	Western Surety Co.	25,000		
Jan Bishop	Purchasing Clerk	Western Surety Co.	12,500		
Sherry Burke	Police Clerk	Western Surety Co.	12,500		
The Water Dept.	2 Water Dept.				
of Waynesboro	Clerks	RLI Surety	12,500		
Various Police officers	Doline officers	Wastern Surety Co	1 000		
various rollee officers	ronce officers	Western Surety Co.	1,000		
D 1 - 6 A11			to 25,000		
Board of Aldermen					
(individually)	Aldermen	Western Surety Co.	40,000		

REQUIRED SUPPLEMENTARY INFORMATION

# Budgetary Comparison Schedule – Budget and Actual (Non-GAAP Basis) – General Fund For the Year Ended September 30, 2010

		Original	Final	Actual	Variance with Final Budget Positive
REVENUES	-	Budget	Budget	(Cash Basis)	(Negative)
Property taxes	\$	861,799	900,000	805,765	(94,235)
Licenses and permits	Ψ	23,000	25,000	34,784	9,784
State Shared revenues		2,000,000	2,000,000	2,054,840	54,840
Fines and forfeitures		150,000	260,000	336,081	76,081
Grant proceeds		736,000	738,000	543,144	(194,856)
Other sources		1,150,416	1,181,416	1,492,014	310,598
Total Revenues	_	4,921,215	5,104,416	5,266,628	162,212
1 star for chaos	-	.,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	2,101,110	2,200,020	102,212
EXPENDITURES					
General government		956,676	1,338,740	1,391,278	(52,538)
Public safety		2,677,316	1,949,536	1,729,837	219,699
Public works		1,682,922	1,706,117	1,549,714	156,403
Culture and recreation		542,992	566,483	465,949	100,534
Total Expenditures	-	5,859,906	5,560,876	5,136,778	424,098
Excess of Revenues	_				
over (under) Expenditures		(938,691)	(456,460)	129,850	586,310
•	_				
OTHER FINANCING SOURCES (USES)					
Long-term debt issued		-	-	_	-
Short-term debt issued		-	-	_	-
Proceeds from sale of capital assets		_	-	_	-
Transfers out		_		(7,529)	(7,529)
Total Other Financing Sources and Uses	_			(7,529)	(7,529)
	_				
Net Change in Fund Balance		(938,691)	(456,460)		
Fund Balances - Beginning	_	1,000,000	1,000,000		
Fund Balances - Ending	\$_	61,309	543,540		
Net Change in Fund Balance (cash basis)	_			5122,321_	
Increase / (Decrease)					
Net adjustment for revenue accruals				654,836	
Net adjustment for expenditure accruals				(682,056)	
Net Change in Budgetary Fund Balance (GAA	P ba	sis)	S	95,101	

<sup>\*</sup> General government expenditures include \$480,802 of cash basis capital outlay.

Per MS Code Ann. (1972), Section 21-35-15, capital outlay expenditures may exceed budget limitations and estimates.

The accompanying notes to the Required Supplementary Information are an integral part of this statement.

# Budgetary Comparison Schedule – Budget and Actual (Non-GAAP Basis) – Fire Protection Fund For the Year Ended September 30, 2010

						Variance with
		Omioimol	Final		A atvol	Final Budget Positive
		Original Budget			Actual (Cash Basis)	(Negative)
REVENUES		Duaget	Budget	•	(Cash basis)	(Negative)
Property taxes	\$	294,273	294,273		260,000	(34,273)
State Shared revenues	Ψ	27,000	27,401		28,305	904
Interest/Other Sources		27,000	2,678		2,690	12
Total Revenues	•	321,273	324,352		290,995	$\frac{12}{(33,357)}$
	•			•		
EXPENDITURES						
Current:						
Personnel, Fixed Assets, and Other		310,647	312,218		277,833	34,385
Total Expenditures	-	310,647	312,218	•	277,833	34,385
Excess of Revenues						
over (under) Expenditures		10,626	12,134		13,162	1,028
	•					
OTHER FINANCING SOURCES (USES)						
Transfers in from General Fund				•		
Total Other Financing Sources and Uses	-					
Net Change in Fund Balance		10,626	12,134		13,162	1,028
Fund Balances - Beginning		-	-		- , -	,
Fund Balances - Ending	\$	10,626	12,134	•		
	į					
Net Change in Fund Balance (cash basis)				\$	13,162	
Increase / (Decrease)				Ψ	13,102	
Net adjustment for revenue accruals					17,209	
Net adjustment for expenditure accruals					238	
The adjustificity for experimente accruais						
Net Change in Budgetary Fund Balance (GAAI	P ba	asis)		\$	30,609	

# Budgetary Comparison Schedule – Budget and Actual (Non-GAAP Basis) – South Mississippi Narcotics Task Force For the Year Ended September 30, 2010

		Original Budget	Final Budget	Actual	Variance with Final Budget Positive (Negative)
REVENUES	_				
Federal funds:					
Amounts awarded this period	\$	250,946	250,946	245,084	(5,862)
Fines and Forfeitures		-	-	29,115	29,115
Grantee contributions		83,649	83,649	76,835	(6,814)
Other		-	-	768	768
Total Revenues	_	334,595	334,595	351,802	17,207
EXPENSES					
Federal funds:					
Personnel		169,500	154,331	130,041	24,290
Fringe benefits		68,696	58,295	45,078	13,217
Operating expenses		5,250	5,250	5,250	-
Travel		7,500	16,968	16,968	-
Equipment		-	8,602	8,602	-
Contractual Services		-	7,500	4,489	3,011
Total Federal Expenditures	_	250,946	250,946	210,428	40,518
Grantees' share:	_				
Personnel		56,500	51,444	43,347	8,097
Fringe benefits		22,899	19,432	16,360	3,072
Operating expenses:					
Grant		1,750	1,750	1,750	-
Non-grant		117,764	117,764	62,719	55,045
Travel					
Grant		2,500	5,656	5,656	-
Non-grant		-	-	11,856	(11,856)
Contractual Services					
Grant		-	2,500	1,496	1,004
Non-grant		5,200	5,200	7,761	(2,561)
Equipment:					
Grant		-	2,867	2,867	-
Non-grant	_	2,500	2,500	8,967	(6,467)
Total Grantee's Share of Expenditures	_	209,113	209,113	162,779	46,334
Total Expenditures	_	460,059	460,059	373,207	
Net Change in Fund Balance	_	(125,464)	(125,464)	(21,405)	
Net Change in Fund Balance (modified accrual basis	s)			\$ (21,405)	
Fund Balance - Prior				111,681	
Fund Balance - Ending				\$ 90,276	

### Notes to the Required Supplementary Information For the Year Ended September 30, 2010

### A. Budgetary Information

Statutory requirements dictate how and when the City's budget is to be prepared. Generally, in the month of July, departmental budgets are to be submitted for approval to the governing authorities. The total proposed budget should be presented at the August meeting of the board/council each year and should be published at least one time during September. At least one public hearing must be held at least one week prior to the final official adoption of the budget by September 15. The completed budget for the fiscal year includes for each fund every source of revenue, each general item of expenditure, and the unencumbered cash and investment balances. When during the fiscal year it appears to the board that budgetary estimates will not be met, it may make revisions to the budget.

The City's budget is prepared principally on the cash basis of accounting. All appropriations lapse at year end, and there are no encumbrances to budget because state law does not require that funds be available when goods or services are ordered, only when payment is made.

### B. Basis of Presentation

The Budgetary Comparison Schedule – Budget and Actual (Non-GAAP Basis) presents the original and final legally adopted budget, actual amounts on a budgetary (Non-GAAP Basis) and variances between the final budget and the actual amounts. The schedule is presented for the General Fund and each major special revenue fund. The Budgetary Comparison Schedule – Budget and Actual (Non-GAAP Basis) is part of required supplemental information.

### C. Budget/GAAP Reconciliation

A reconciliation of differences between the City's budgetary basis and the GAAP basis is provided on the face of the Budgetary Comparison Schedule – Budget and Actual. The major differences between the budgetary basis and the GAAP basis are:

- 1. Revenues are recorded when received in cash (budgetary) as opposed to when susceptible to accrual (GAAP).
- 2. Expenditures are recorded when paid in cash (budgetary) as opposed to when susceptible to accrual (GAAP).

# SUPPLEMENTAL INFORMATION

# Schedule of Expenditures of Federal Awards For the Year Ended September 30, 2010

Federal Grantor/ Pass-Through Grantor/ Program or Cluster Title	Federal CFDA Number	Pass-through Entity Identifying Number	 Federal Expenditures
U.S. Department of Housing and Urban Development/ Pass-through programs from Mississippi Development Authority/ Katrina Supplemental Community Development Block Grant	F 14.219	R-110-380-01-GZ	\$ 278,810
Total U.S. Department of Housing and Urban Development  U.S. Department of Justice/ Pass-through program from Mississippi Department of Public Safety/			278,810
Byrne Formula Grant Program  Total U.S. Department of Justice	16.738	09NM2351	245,084
U.S. Department of Transportation/Federal Aviation Administration  Direct Program/	20.100	3-28-0076-007-2010	75 552
Airport Improvement Program  Pass-through programs from Mississippi Department of Transportation  ARRA Highway Planning and Construction - West Ave. Overlay Project	20.106	STP-5583-00(001)LPA/105734-701000	75,552 125,002
Highway Planning and Construction - Patton Creek Bridge Replacement  Total U.S. Department of Transportation	20.205	STP-0454-00(007)/105254-701000	335,669 536,223
Total Expenditures of Federal Awards			\$ 1,060,117

### NOTE A – SIGNIFICANT ACCOUNTING POLICIES

The accompanying Schedule of Expenditures of Federal Awards is prepared on the modified accrual basis of accounting.

REPORTS ON COMPLIANCE AND INTERNAL CONTROL

# MICHAEL E. BRITTON

**Certified Public Accountant** 



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# INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF THE FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Honorable Mayor and Members of the Board of Aldermen Waynesboro, Mississippi

I have audited the financial statements of the governmental activities, the business-type activities, each major fund and the aggregate remaining fund information of the City of Waynesboro, Mississippi, as of and for the year ended September 30, 2010, which collectively compromise the city's basic financial statements and have issued my report thereon dated August 15, 2011. I conducted my audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

# Internal Control Over Financial Reporting

In planning and performing my audit, I considered the City of Waynesboro, Mississippi's internal control over financial reporting as a basis for designing my auditing procedures for the purpose of expressing my opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the city's internal control over financial reporting. Accordingly, I do not express an opinion on the effectiveness of the city's internal control over financial reporting.

A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the city's ability to initiate, authorize, record, process, or report financial data reliably in accordance with generally accepted accounting principles such that there is more than a remote likelihood that a misstatement of the city's financial statements that is more than inconsequential will not be prevented or detected by the city's internal control.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that a material misstatement of the financial statements will not be prevented or detected by the city's internal control.

My consideration of the internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in the internal control that might be significant deficiencies and, accordingly, would not necessarily disclose all significant deficiencies that are also considered to be material weaknesses.

### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the City of Waynesboro, Mississippi's financial statements are free of material misstatement, I performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of my audit, and accordingly, I do not express such an opinion. The results of my tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

This report is intended solely for the information and use of management, the Board of Aldermen, others within the entity, and federal awarding agencies and pass-through entities, and is not intended to be and should not be used by anyone other than these specified parties. However, this report is a matter of public record and its distribution is not limited.

Michael E. Britton, CPA

Michael & Britton

Waynesboro, Mississippi August 15, 2011

### MICHAEL E. BRITTON

**Certified Public Accountant** 



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### INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE WITH REQUIREMENTS APPLICABLE TO EACH MAJOR FEDERAL PROGRAM AND INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133

Honorable Mayor and Members of the Board of Aldermen Waynesboro, Mississippi

### **Compliance**

I have audited the compliance of the City of Waynesboro, Mississippi, with the types of compliance requirements described in the U.S. Office of Management and Budget (OMB) *Circular A-133 Compliance Supplement* that are applicable to its major federal programs for the year ended September 30, 2010. The City of Waynesboro, Mississippi's major federal programs are identified in the summary of auditor's results section of the accompanying Schedule of Findings and Questioned Costs. Compliance with the requirements of laws, regulations, contracts and grants applicable to its major federal programs is the responsibility of the City of Waynesboro, Mississippi's management. My responsibility is to express an opinion on the City of Waynesboro, Mississippi's compliance based on my audit.

I conducted my audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that I plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the City of Waynesboro, Mississippi's compliance with those requirements and performing such other procedures as I consider necessary in the circumstances. I believe that my audit provides a reasonable basis for my opinion. My audit does not provide a legal determination on the City of Waynesboro, Mississippi's compliance with those requirements.

In my opinion, the City of Waynesboro, Mississippi, complied, in all material respects, with the requirements referred to above that are applicable to its major federal programs for the year ended September 30, 2010.

### **Internal Control Over Compliance**

The management of the City of Waynesboro, Mississippi is responsible for establishing and maintaining effective internal control over compliance with requirements of laws, regulations, contracts and grants applicable to federal programs. In planning and performing my audit, I considered the City of Waynesboro, Mississippi's internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine my auditing procedures for the purpose of expressing my opinion on compliance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, I do not express an opinion on the effectiveness of the city's internal control over compliance.

A control deficiency in a city's internal control over compliance exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect noncompliance with a type of compliance requirement of a federal program on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the city's ability to administer a federal program such that there is more than a remote likelihood that noncompliance with a type of compliance requirement of a federal program that is more than inconsequential will not be prevented or detected by the city's internal control.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that material noncompliance with a type of compliance requirement of a federal program will not be prevented or detected by the city's internal control.

My consideration of the internal control over compliance was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. I did not identify any deficiencies in internal control over compliance that I consider to be material weaknesses, as defined above.

This report is intended solely for the information and use of management, the Board of Aldermen, others within the entity, and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties. However, this report is a matter of public record and its distribution is not limited.

Michael E. Britton, CPA

Michael & Britton

Waynesboro, Mississippi August 15, 2011

COMPLIANCE WITH STATE LAWS AND REGULATIONS

# MICHAEL E. BRITTON

**Certified Public Accountant** 



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# INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE WITH STATE LAWS AND REGULATIONS

Honorable Mayor and Members of the Board of Aldermen Waynesboro, Mississippi

I have audited the basic financial statements of the governmental activities, the business-type activities, each major fund and the aggregate remaining fund information of the City of Waynesboro, Mississippi as of and for the year ended September 30, 2010 and have issued my report dated August 15, 2011. I have conducted my audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

As required by the state legal compliance audit program prescribed by the Office of the State Auditor, I have also performed procedures to test compliance with certain state laws and regulations. However, providing an opinion on compliance with state laws and regulations was not an objective of my audit and, accordingly, I do not express such an opinion.

The results of those procedures and my audit of the basic financial statements disclosed no material instances of noncompliance with state laws and regulations.

This report is intended for the information and use of the City's management, Board of Aldermen, others within the City and the Office of the State Auditor and is not intended to be and should not be used by anyone other than these specified parties. However, this report is a matter of public record and its distribution is not limited.

Michael E. Britton, CPA

Michael E. Britton

Waynesboro, Mississippi August 15, 2011

SCHEDULE OF FINDINGS AND QUESTIONED COSTS (IF ANY)

# Schedule of Findings and Questioned Costs (if any) For the Year Ended September 30, 2010

# Section 1: Summary of Auditor's Results

### Financial Statements:

1.	Type of auditor's report issued on the basic financial statements:	Unqualified
2.	Internal control over financial reporting:	
	a. Material weakness(es) identified?	No
	b. Significant deficiency(ies) identified that is not considered to be a material weakness?	No
3.	Noncompliance material to the financial statements noted?	No
Fed	eral Awards:	
4.	Internal control over major programs:	
	a. Material weakness(es) identified?	No
	b. Significant deficiency(ies) identified that (is/are) not considered to be a material weakness(es)?	No
5.	Type of auditor's report issued on compliance for major federal programs:	Unqualified
6.	Any audit finding(s) disclosed that are required to be reported in accordance with Section510(a) of OMB Circular A-133?	No
7.	Federal programs identified as major programs:	
	a. Byrne Formula Grant Program, CFDA #16.738 b. ARRA & Non-ARRA Highway Planning and Construction, CFDA #	‡20.205
8.	The dollar threshold used to distinguish between Type A and Type B programs:	\$300,000
9.	Auditee qualified as low-risk auditee?	No
10.	Prior fiscal year audit finding(s) and questioned costs relative to federal awards which would require the auditee to prepare a summary schedule of prior audit findings as discussed in Section315(b)	
	of OMB Circular A-133?	No

### Schedule of Findings and Questioned Costs (if any) For the Year Ended September 30, 2010 (continued)

# Section 2: Financial Statement Findings

The results of my tests did not disclose any findings related to the financial statements.

# Section 3: Federal Award Findings and Questioned Costs

The results of my tests did not disclose any findings and/or questioned costs related to federal awards.