

**CITY OF WAYNESBORO
SPECIAL MEETING
DECEMBER 2, 2011
4:00 P.M.**

- I. CALL MEETING TO ORDER.
- II. INVOCATION.
- III. ROLL CALL.
- IV. CONSIDER APPOINTING MUNICIPAL COURT JUDGE.

ADJOURN

**CITY OF WAYNESBORO BOARD AGENDA
REGULAR MEETING
DECEMBER 6, 2011
6:00 P. M.**

- I. CALL MEETING TO ORDER.
- II. INVOCATION.
- III. ROLL CALL.
- IV. PUBLIC COMMENT.
 - A. JERRY DAVIS TO DISCUSS POLICIES REGARDING HIRING, FIRING, AND SUSPENSION OF CITY EMPLOYEES.
- V. DECISIONS.
 - A. ADOPT AGENDA.
 - B. ADOPT MINUTES OF NOVEMBER MEETINGS.
 - C. APPROVE CLAIMS DOCKET.
 - D. APPROVE NARCOTICS CLAIMS DOCKET.
 - E. APPROVE TRAVEL.
 - 1. Harvey Hull and Amos Holifield to attend Rubbish Site Operator Training Course January 25-26, 2012 in Jackson, MS.
 - 2. Harvey Hull to attend Water Operator Training Course December 13-14, 2011 in Jackson, MS.
 - F. DISCUSS 911 ADDRESSING ISSUES.
 - G. CONSIDER RENEWAL OF LIABILITY INSURANCE WITH THE JOINER-SIGLER AGENCY.
 - H. AUTHORIZE ADVERTISING FOR BIDS ON SUPPLIES, REPAIRS AND SERVICES FOR 2012 CALENDAR YEAR.
 - I. CONSIDER RENEWAL OF ANNUAL HARDWARE & SOFTWARE AGREEMENTS WITH BBI, INC.
 - City Hall:
 - 1. Hardware Maintenance: Jan. 1, 2012 thru Dec. 31, 2011 \$16,075.00
 - 2. Software Support: Jan. 1, 2012 thru Dec. 31, 2012 \$ 6,780.00
 - Municipal Court:
 - 1. Hardware Maintenance: Jan. 1, 2012 thru Dec. 31, 2012 \$1,450.00
 - 2. Software Support: Jan. 1, 2012 thru Dec. 31, 2012 \$1,230.00
 - J. APPROVE HOLIDAYS FOR 2012 CALENDAR YEAR.
 - K. CONSIDER ADVERTISING FEE OF \$5,000.000 FOR PLACEMENT OF AD ON WAYNE COUNTY HIGH SCHOOL FOOTBALL FIELD.
 - L. CONSIDER PURCHASE OF AD IN *THE REVIEW OF JONES COUNTY*.

- M. DISCUSS BENCH ADVERTISING AGREEMENT.
- N. CONSIDER PURCHASE OF TWO (2) PICKUP TRUCKS FOR STREET DEPT.
- O. CONSIDER QUOTES FOR REFURBISHING SEWER LIFT STATION LOCATED NEAR VO-TECH CENTER.
- P. DISCUSS CONDITION OF WATER MAIN LOCATED ON HWY 45 NORTH.
- Q. DISCUSS IN-HOUSE EQUIPMENT MAINTENANCE.
- R. DISCUSS NEW RUBBISH SITE.
- S. CONSIDER HIRING TRUCK DRIVER.
- T. CONSIDER RESOLUTION TO LEGISLATURE REQUESTING LOCAL AND PRIVATE BILL FOR VOTE ON LIQUOR SALES.

ADJOURN.

**CITY OF WAYNESBORO
SPECIAL MEETING
DECEMBER 13, 2011
5:00 P.M.**

- I. CALL MEETING TO ORDER.
- II. INVOCATION.
- III. ROLL CALL.
- IV. CONSIDER ANNUAL MEMBERSHIP RENEWAL TO MS WATER & POLLUTION CONTROL ASSOCIATION ON BEHALF OF RODNEY PARKER AND SCOTT PARKER @ \$100.00 EACH.
- V. CONSIDER QUOTES FOR REFURBISHING VO-TECH SEWER LIFT STATION.
- VI. CONSIDER ADVERTISING FOR “REQUEST FOR PROPOSALS FOR LEGAL SERVICES” REGARDING FY 2011 CDBG PROJECT AND APPOINT SELECTION COMMITTEE TO RATE PROPOSALS.
- VII. CONSIDER ACCEPTING ALDERMAN GRAVES’ LETTER OF RESIGNATION EFFECTIVE DECEMBER 31, 2011.
- VIII. CONSIDER AND DISCUSS BRIDGE & WATSON’S UPDATE ON COMPREHENSIVE PLAN, ZONING, AND REDISTRICTING.

ADJOURN

**REGULAR MEETING
DECEMBER 6, 2011**

**MINUTES OF THE REGULAR
MEETING OF THE MAYOR AND
BOARD OF ALDERMEN, CITY
OF WAYNESBORO, MS.**

BE IT THEREFORE REMEMBERED, that the Mayor and Board of Aldermen met in a regular meeting on Tuesday, December 6, 2011 at 6:00 p.m. in the board room at city hall. The meeting was called to order by Mayor Joe Taylor. Mr. Lynn Mackey rendered the invocation. Present were Mayor Joe Taylor; Aldermen Greg Johnson, Johnny Gray, Tammie Wilson, Shane Barnett and Ben Graves. Others present were City Clerk Sytrecia Hull, City Attorney John Gunn, Public Works Director Harvey Hull, Police Chief James Bunch, Fire Chief Willard Crocker, Zoning Administrator Ken Roberts, and Parks and Recreation Maintenance Supervisor Ray Polk. A representative of the local newspaper was also in attendance as well as citizens.

JERRY DAVIS ADDRESSES CITY POLICIES FOR HIRING, FIRING, AND SUSPENSION

Mr. Jerry Davis was present to address the Mayor and Board regarding policies for hiring, firing, and suspension of city employees. However, there was no action taken regarding the matter.

AGENDA ADOPTED

It was moved by Alderman Wilson and duly seconded by Alderman Gray to adopt the agenda as amended. All voted aye. Motion declared carried unanimously.

MINUTES ADOPTED

Motion was made by Alderman Gray and duly seconded by Alderman Wilson that the minutes of the November meetings be adopted as printed. All voted aye. Motion declared carried unanimously.

CLAIMS DOCKET APPROVED

Upon motion of Alderman Gray and duly seconded by Alderman Wilson, the Board voted unanimously to approve payment of the Claims Docket #'s 42081 through 42386, Warrant #'s 40149 through 40277. Alderman Barnett recused himself during the vote on the Claims Docket and left the meeting during the vote. All remaining aldermen voted aye. Motion declared carried. After the vote, Alderman Barnett reentered the meeting.

NARCOTICS CLAIMS DOCKET APPROVED

It was moved by Alderman Barnett and duly seconded by Alderman Gray to approve payment of the Narcotics Claims Docket. Motion declared carried unanimously.

TRAVEL APPROVED

Motion was made by Alderman Wilson, duly seconded by Alderman Johnson and unanimously approved to authorize the following travel:

- Harvey Hull and Amos Holifield to attend a Rubbish Site Operator Training Course January 25-26, 2012 in Jackson, MS and that they are reimbursed for meals, mileage, lodging and all related expenses.

ADVERTISEMENT FOR BIDS APPROVED FOR SUPPLIES, REPAIRS, SERVICES

Motion was made by Alderman Johnson and duly seconded by Alderman Barnett to authorize advertisement for bids for supplies, repairs and services for the 2011 calendar year (bank depositories 2011 & 2012). All voted aye. Motion declared carried unanimously.

ANNUAL HARDWARE AND SOFTWARE AGREEMENTS RENEWED WITH BBI, INC. (CITY HALL AND MUNICIPAL COURT)

Upon motion of Alderman Gray and duly seconded by Alderman Wilson, the Board voted unanimously to renew the annual computer hardware maintenance agreement and the annual computer software maintenance agreements with BBI, Inc. for the city hall and municipal court computer systems. The renewal fee for the city hall hardware maintenance is \$16,075.00 and \$6,780.00 for the annual software support. The renewal fee for the municipal court hardware maintenance is \$1,450.00 and \$1,230.00 for the annual software support. Said agreements will cover a one-year time period beginning January 1, 2012 and ending December 31, 2012. All voted aye. Motion declared carried unanimously.

HOLIDAYS APPROVED FOR CALENDAR YEAR 2012

It was moved by Alderman Barnett and duly seconded by Alderman Johnson to approve the attached list of holidays to be observed by the City of Waynesboro for the calendar year 2012 as set by state statute and the governor's proclamations. All voted aye. Motion declared carried unanimously.

CONTRIBUTION TO WAYNE COUNTY ATHLETIC FOUNDATION APPROVED

Motion was made by Alderman Gray and duly seconded by Alderman Barnett to approve a contribution to the Wayne County Athletic Foundation in the amount of \$5,000.00. The Board agreed to purchase a 5 X 10 advertisement space to be painted onto Wayne County High School's football field. This action was taken after the Board made a finding that the purchase of such ad would bring into favorable notice the opportunities, possibilities, and resources of the City of Waynesboro. A roll call vote resulted as follows:

Alderman Johnson	-Nay
Alderman Gray	-Aye
Alderman Wilson	-Aye
Alderman Barnett	-Aye
Alderman Graves	-Aye

Motion declared carried by a majority vote.

BENCH ADVERTISING AGREEMENT DISCUSSED

Zoning Administrator Ken Roberts presented a standard agreement for adoption, which would regulate advertisement on benches within the city. There was some discussion regarding the matter, but no official action was taken at this time.

PURCHASE OF PICKUPS FOR STREET DEPARTMENT APPROVED

Motion was made by Alderman Johnson and duly seconded by Alderman Graves to approve the purchase of two (2) 2012 Chevrolet ¾ ton pickups at state contract price of \$19,568.00 each. Said trucks will be utilized in the street department. In that same motion, the purchasing agent was authorized to obtain quotes for lease purchase financing of said vehicles. All voted aye. Motion declared carried unanimously.

QUOTES CONSIDERED FOR REFURBISHING SEWER LIFT STATION

Public Works Director Harvey Hull presented quotes for refurbishing the sewer lift station located near the vo-tech center on Azalea Drive. The Board requested clarification on one (1) of the quotes presented. Therefore, no action was taken at this time.

UPDATE PRESENTED REGARDING CONDITION OF WATER MAIN

Public Works Director updated the Board regarding the condition of the city’s water main located along Hwy 45 North. Mr. Hull discussed the necessity of replacing the aged pipe. However, no action was taken at this time.

CITY ATTORNEY AUTHORIZED TO NEGOTIATE WITH MDEQ REGARDING REDUCTION OF PROPOSED PENALTY

Motion was made by Alderman Graves and duly seconded by Alderman Barnett to authorize City Attorney John Gunn to negotiate with the Mississippi Department of Environmental Quality (MDEQ) in regards to a proposed monetary penalty in the amount of \$3,500.00 recently assessed to the City of Waynesboro concerning the proposed Rubbish Site Project. All voted aye. Motion declared carried unanimously. There being no further business at hand, the meeting was adjourned.

LEONARD STREET HIRED IN PUBLIC WORKS DEPARTMENT

Motion was made by Alderman Johnson and duly seconded by Alderman Gray that Leonard Street be hired in the Public Works Department as a Truck Driver/Operator at a pay rate of \$12.00 per hour with a .50 pay increase upon completion of a ninety-day probationary period. All voted aye. Motion declared carried unanimously.

RESOLUTION ADOPTED SUPPORTING THE PASSAGE OF BILL ALLOWING CITIZENS TO VOTE TO COME OUT FROM UNDER DRY LAW

Motion was made by Alderman Johnson and duly seconded by Alderman Barnett to adopt a resolution supporting the passage of a bill allowing the citizens of the City of Waynesboro to vote to come out from under the Dry Law. The result of a roll call vote was as follows:

- Alderman Johnson -Aye
- Alderman Gray -Aye
- Alderman Wilson -Aye
- Alderman Barnett -Aye
- Alderman Graves -Aye

Motion declared carried unanimously.

**APPROVED BY ME THIS _____
DAY OF _____, 2011**

MAYOR

ATTEST: _____
CITY CLERK

**SPECIAL MEETING
DECEMBER 13, 2011**

**MINUTES OF A SPECIAL
MEETING OF THE MAYOR AND
BOARD OF ALDERMEN, CITY
OF WAYNESBORO, MS.**

BE IT THEREFORE REMEMBERED, that the Mayor and Board of Aldermen met in a Special meeting on Tuesday, December 13, 2011 at 5:00 p.m. in the board room at city hall. The meeting was called to order by Mayor Joe Taylor. Alderman Johnny Gray rendered the invocation. Present were Mayor Joe Taylor; Aldermen Greg Johnson, Johnny Gray, Tammie Wilson, Shane Barnett and Ben Graves. Others present were City Clerk Sytrecia Hull, City Attorney John Gunn, Police Chief James Bunch, Public Works Director Harvey Hull, and Zoning Administrator Ken Roberts. A representative of the local media was also in attendance.

ANNUAL MEMBERSHIP RENEWAL APPROVED TO MS RURAL WATER AND POLLUTION CONTROL ASSOCIATION

Motion was made by Alderman Graves and duly seconded by Alderman Gray to approve the annual membership renewal to MS Rural Water and Pollution Control Association on behalf of Rodney Parker and Scott Parker. The total amount of the renewal fee is \$200.00 (\$100.00 per individual). All voted aye. Motion declared carried unanimously.

“VO-TECH” SEWER LIFT STATION TO BE REHABILITATED

The following quotes were presented for rehabilitating the sewer lift station located near the Wayne County Vo-Tech Center at Azalea Drive and Collins Street:

Graham Construction Co., Escatawpa, MS \$32,500.00

J H Wright & Associates, Daphne, AL \$35,089.00

Motion was made by Alderman Graves and duly seconded by Alderman Johnson to accept the lower quote of Graham Construction Co. to perform rehabilitation services at the above-mentioned site. All voted aye. Motion declared carried unanimously.

ADVERTISEMENT FOR “REQUEST FOR PROPOSALS FOR LEGAL SERVICES” REGARDING FY 2011 CDBG PROJECT APPROVED

Motion was made by Alderman Johnson and duly seconded by Alderman Wilson to authorize advertising for “Request for Proposals for Legal Services” regarding the Proposed FY 2011 CDBG Project. In that same motion, the Board appointed a selection committee consisting of Mayor Joe Taylor, Alderman Johnny Gray and City Clerk Sytrecia Hull to rate said proposals. All voted aye. Motion declared carried unanimously.

LETTER OF RESIGNATION ACCEPTED FROM ALDERMAN BEN GRAVES

Motion was made by Alderman Wilson and duly seconded by Alderman Gray to accept a Letter of Resignation from Ward One Alderman Ben Graves. Mr. Graves was recently elected to the position of Superintendent of Education and will be assuming that position effective January 2012. All voted aye. Motion declared carried unanimously.

UPDATE ON COMPREHENSIVE PLAN, ZONING AND REDISTRICTING PRESENTED

Mr. Tim Youngblood, representing Bridge & Watson, was in attendance to provide an update on the Comprehensive Plan, Zoning and Proposed Redistricting. There was also

discussion regarding the most recent census results. However, no official action was taken.

There being no further business at hand, the meeting was adjourned.

**APPROVED BY ME THIS _____
DAY OF _____, 2011**

MAYOR

**ATTEST: _____
CITY CLERK**