

**REGULAR MEETING
OCTOBER 6, 2015**

**MINUTES OF THE REGULAR
MEETING OF THE MAYOR AND
BOARD OF ALDERMEN, CITY
OF WAYNESBORO, MS.**

BE IT THEREFORE REMEMBERED, that the Mayor and Board of Aldermen met in a regular meeting on Tuesday, October 6, 2015 at 6:00 p.m. in the boardroom at city hall. Mayor Richard Johnson called the meeting to order. Alderman Mary Davis rendered the invocation. Present were Mayor Richard Johnson; Aldermen Mary Davis, Johnny Gray, Tammie Wilson, Shane Barnett, and Tim Cochran. Others present were City Clerk Teresa Seawright, City Attorney Curtis Bates, Police Chief Oscar Lewis, Fire Chief Willard Crocker, Assistant Fire Chief Scott Bunch, Commander of Investigations Don Hopkins, Zoning Administrator Ken Roberts, Project Manager Joe Zaydel, Treatment Plant Supervisor Rodney Parker, Municipal Court Judge Charles Chapman and Police Officer Geoff Paton. A representative of the local media was also in attendance, as well as citizens.

RESOLUTION ADOPTED ADJUDICATING TURNER STREET PROPERTY TO BE A MANACE TO PUBLIC HEALTH AND ORDERING CLEAN UP THEREOF

Following proper notification, Ms. Diane Gaines appeared at the hearing before the Mayor and Board of Aldermen regarding the cleanup of property located at 406 Turner Street, Waynesboro, Mississippi. Therefore, motion was made by Alderman Cochran and duly seconded by Alderman Wilson to adopt a resolution adjudicating said property to be in such a state of uncleanliness and disrepair as to be a menace to the public health, safety and welfare of the community. The Board agreed to allow the owner sixty (60) days from October 6, 2015 to properly cleanup said property to the satisfaction of the Mayor and Board of Aldermen, including but not limited to the tearing down and removal of the building and/or structure and all debris. Per the resolution, if the owner does not clean up the property within the stated time frame, city personnel may proceed to go upon said property and have said property cleaned and assess a lien against said property. Attached hereto as Exhibits are the Notice of Hearing and the Resolution Adjudicating Property to be a Menace to Public Health, and Safety and Ordering Clean-up Thereof. The result of a roll call was as follows:

Alderman Mary Davis	-Aye
Alderman Johnny Gray	-Aye
Alderman Tammie Wilson	-Aye
Alderman Shane Barnett	-Aye
Alderman Tim Cochran	-Aye

Motion declared carried unanimously.

AGENDA ADOPTED

It was moved by Alderman Barnett and duly seconded by Alderman Wilson to adopt the agenda as amended. All voted aye. Motion declared carried unanimously.

MINUTES ADOPTED

Motion was made by Alderman Davis and duly seconded by Alderman Gray that the minutes of the September meetings be adopted as printed. All voted aye. Motion declared carried unanimously.

CLAIMS DOCKET APPROVED

Upon motion of Alderman Gray and duly seconded by Alderman Cochran, the board voted unanimously to approve payment of the Claims Docket #'s 54836 through 55128, Warrant #'s 45833 through 45951. All voted aye. Motion declared carried unanimously.

TRAVEL APPROVED

Motion was made by Alderman Barnett and duly seconded by Alderman Davis, and unanimously approved to authorize the following travel:

- Lavelle Franks and Joshua West to attend Tri-District Water Operator Training October 22, 2015 in Hattiesburg, MS and that they are reimbursed for meals, mileage, lodging and all related expenses.
- Josh Dykes, Fire Chief Willard Crocker, and Joshua West to attend MS Class I Rubbish Site Operator Certification Training December 2-3, 2015 in Jackson, MS and that they are reimbursed for meals, mileage, lodging and all related expenses.
- Rodney Parker to attend NetDMR Training November 3, 2015 in Long Beach, MS and that he is reimbursed for meals, mileage, lodging and all related expenses.

ORNAMENTAL STEEL FENCE PLACED AROUND WAYNESBORO CEMETERY APPROVED

Members of the Waynesboro Cemetery Committee were in attendance to discuss placing an ornamental steel fence around the Waynesboro Cemetery. The committee advised the Board that the committee had the funds to pay for the structure, but would ask the city to place a culvert, do some dirt work, and paving of a walkway that would allow residents to walk from Freeman Funeral Home through a gate to be constructed with the fence into the cemetery. The committee also requested that all water lines and other utility lines be properly marked. Motion was made by Alderman Barnett and duly seconded by Alderman Cochran to approve these requests. All voted aye. Motion declared carried unanimously.

WAYNE COUNTY CATTLEMEN'S FOUNDATION TO HOST RODEO IN THE DOWNTOWN AREA APPROVED

Geoffrey Clark was in attendance on behalf of the Wayne County Cattlemen's Foundation to inform the Board of a rodeo being held on private property on November 7, 2015 at 7:00 p.m. in the empty lot across from Chickasawhay Street in front of Wayne County Justice Court Building. Mr. Clark requested the city to close that section of the street during the event. Mr. Clark also requested for permission to hold a parade through downtown at 10:00 a.m. using the same route as the Annual Christmas parade. Motion was made by Alderman Davis and duly seconded by Alderman Wilson to approve the closing of the street for the rodeo and parade as long as all setback requirements and other fire code regulations are met and approved by the fire chief. All voted aye. Motion declared carried unanimously.

GEOFFREY CLARK DISCUSSES DITCH AND DRAINAGE PROBLEM ON ROBERT'S FAMILY REALTY, LLP PROPERTY

Geoffrey Clark was in attendance to discuss the drainage problem and ditch on the Billy Williams property a/k/a Roberts Family Realty, LLP. Motion was made by Alderman Barnett and duly seconded by Alderman Davis to authorize cleanup of ditch of said property once the easement has been obtained. The Board agreed that drainage water from the city crosses this parcel of property and that cleaning out the ditch would be a benefit to the city to allow a better flow of drainage water for the city as a whole. All voted aye. Motion declared carried unanimously.

CONTRACT WITH WAYNE COUNTY YOUTH BASKETBALL APPROVED

Motion was made by Alderman Gray and duly seconded by Alderman Wilson to approve a contract between the City of Waynesboro and the Wayne County Youth Basketball Program. Per said contract, the Wayne County Youth Basketball Program agrees to provide an organized basketball program for the youth of the city and county. The city agrees to provide the sum of \$1,750.00 to be used for operational costs and for support of said program. The basketball organization also agrees to provide adequate insurance coverage for the participants in the program. The approved contributions will be released on or after November 1, 2015 upon execution of the contract, as well as receipt of proof of insurance. The Board made a finding that said contribution would bring into favorable notice the opportunities, possibilities and resources of the City of Waynesboro. All voted aye. Motion declared carried unanimously.

STREET CLOSURES APPROVED FOR FALL FESTIVAL AT CALVARY BAPTIST CHURCH

Motion was made by Alderman Gray and duly seconded by Alderman Cochran to approve the following street closures on October 21, 2015 from 5:00 p.m. – 7:00 p.m. for the Fall Festival at Calvary Baptist Church.

South Street at the edge of church property
 Intersection of South Street and Summer Street
 Intersection of Chickasawhay Street and South Street

These closures will not have an impact on traffic except for directly in front of church and its parking area. All voted aye. Motion declared carried unanimously.

PROJECT MANAGER JOE ZAYDEL GIVES UPDATE ON CURRENT STATUS OF EXISTING PROJECTS

The Board heard from Project Manager Joe Zaydel regarding the current status of the Airport Improvement Project, Downtown Waynesboro Drainage Project, and the Emergency Watershed Protection Project. Construction has started on the Airport Improvement Project and is waiting on electrical components and the final striping to be completed by the end of November. The Downtown Waynesboro Drainage Project is anticipated to be completed within the next thirty (30) days. The bids came in lower than anticipated which lowered the city's cost share on the Emergency Watershed Protection Project. There are a total of five (5) projects. Those projects have been bid out and should take approximately one hundred and twenty (120) days to complete. No action was taken.

WORKERS COMPENSATION INSURANCE RENEWED

Motion was made by Alderman Barnett and duly seconded by Alderman Davis to renew the city's workers compensation insurance policy with Joiner-Sigler Agency at an annual premium of \$63,613.00 and furthermore authorized the Mayor to execute a premium finance agreement with First State Bank. Per said agreement, the City of Waynesboro will pay \$10,000.00 as a down payment on the premium and the remainder of the premium will be paid in 9 monthly installments. All voted aye. Motion declared carried unanimously.

PAYMENT APPROVED TO AEDD PLUS IN REGARD TO DOWNTOWN WAYNESBORO DRAINAGE PROJECT (HAZARD MITIGATION GRANT)

Motion was made by Alderman Cochran and duly seconded by Alderman Wilson to approve payment of Invoice No. 1007 to AEDD Plus in the amount of \$3,580.00 for services rendered in regard to the Downtown Waynesboro Drainage Project (Hazard Mitigation Grant). All voted aye. Motion declared carried unanimously.

PAYMENT APPROVED TO WALKER CONSTRUCTION, LLC IN REGARD TO DOWNTOWN WAYNESBORO DRAINAGE PROJECT (HAZARD MITIGATION GRANT)

Motion was made by Alderman Cochran and duly seconded by Alderman Gray to approve payment of Application No. 3 to Walker Construction, LLC in the amount of \$160,745.22 for services rendered in regard to the Downtown Waynesboro Drainage Project (Hazard Mitigation Grant) - Phase 2 Construction. All voted aye. Motion declared carried unanimously.

PAYMENT APPROVED TO BELINDA STEWART ARCHITECTS, P.A. IN REGARD TO PROPOSED MUSEUM PROJECT

Motion was made by Alderman Barnett and duly seconded by Alderman Davis to approve payment of Invoice No. 24 to Belinda Stewart Architects, P.A. in the amount of \$2,056.70 for services rendered in regard to the proposed Museum Project. All voted aye. Motion declared carried unanimously.

PAYMENT APPROVED TO SHOWS, DEARMAN AND WAITS, INC. FOR SERVICES RENDERED REGARDING AIRPORT IMPROVEMENT PROJECT

Motion was made by Alderman Cochran and duly seconded by Alderman Wilson to approve payment of Invoice No. 18685 to Shows, Dearman, and Waits, Inc. in the amount of \$16,174.68 for services rendered in regard to the Airport Improvement Project. All voted aye. Motion declared carried unanimously.

PAYMENT APPROVED TO BRITTON CPA, PLLC IN REGARD TO FY 2013 AUDIT SERVICES

Motion was made by Alderman Gray and duly seconded by Alderman Davis to approve payment of Invoice No. 6600 to Britton CPA, PLLC in the amount of \$9,590.00 for services rendered in regard to 80% completion of FY 2013 Audit Services. All voted aye. Motion declared carried unanimously.

ANNUAL ALLOCATION TO WAYNESBORO-WAYNE COUNTY LIBRARY SYSTEM APPROVED

Motion was made by Alderman Barnett and duly seconded by Alderman Davis to approve the annual allocation to the Waynesboro-Wayne County Library System in the amount of \$109,614.00 to be paid in twelve (12) monthly installments of \$9,134.50 each. All voted aye. Motion declared carried unanimously.

PROPOSAL OF SHOWS, DEARMAN AND WAITS, LLC ACCEPTED FOR PROFESSIONAL SERVICES FOR NEW RUBBISH SITE

Motion was made by Alderman Gray and duly seconded by Alderman Barnett to accept the proposal of Shows, Dearman and Waits, LLC for the professional services relating to the new Rubbish Site. The scope of the project is to provide professional services, surveying and geotechnical testing to open the remainder of the approved Cell 1 for the Class I Rubbish Site located on Jimmy Ramey Road for a lump sum price of \$11,420.00. All voted aye. Motion declared carried unanimously.

PETTY CASH APPROVED FOR FY 2015-2016

Motion was made by Alderman Davis and duly seconded by Alderman Cochran to approve the following petty cash funds for the fiscal year 2015-2016:

City Clerk	\$100.00
Fire Chief	\$100.00
Police Chief	\$250.00

All voted aye. Motion declared carried unanimously.

ANNUAL MUNICIPAL COMPLIANCE QUESTIONNAIRE APPROVED

Motion was made by Alderman Gray and duly seconded by Alderman Davis to approve the attached Municipal Compliance Questionnaire for the fiscal year ending 2014-2015 as required by the State Auditor's Office. All voted aye. Motion declared carried unanimously.

HOURS FIXED FOR HALLOWEEN (TRICK-OR-TREAT) OBSERVANCE

Motion was made by Alderman Cochran and duly seconded by Alderman Gray that Halloween (Trick-or-Treat) shall be observed in the City of Waynesboro on Saturday, October 31, 2015 between the hours of 5:00 p.m. and 7:00 p.m. All voted aye. Motion declared carried unanimously.

SUPPLEMENTAL AGREEMENT FOR THE STATE OF MS WIRELESS CONTRACT #3489 APPROVED

Motion was made by Alderman Davis and duly seconded by Alderman Wilson to approve the Supplemental Agreement for the State of MS Wireless Contract #3489. This document is required in order to continue to receive state rate plans and equipment pricing included with Contract #3489 for local governments. All voted aye. Motion declared carried unanimously.

RETIRED POLICE OFFICER RANDY PETTUS TO PURCHASE FIREARM

Motion was made by Alderman Gray and duly seconded by Alderman Cochran to accept payment from retired Police Officer Randy Pettus in the amount of \$1.00 for the purchase of the service weapon used during his tenure with the City of Waynesboro. Said weapon is described as follows: One (1) Heckler & Koch USP 40 Serial No. 22-090726. All voted aye. Motion declared carried unanimously.

UPGRADE EXISTING STREET LIGHTS TO LED LIGHTS AND RELOCATE LIGHT APPROVED

Motion was made by Alderman Barnett and duly seconded by Alderman Wilson to approve the upgrade of an existing light at entrance of Pou Drive to a 110 LED light and at the corner of Spring Street and Turner Street to a 280 LED light. Also in that same motion, the Board approved the relocation of an existing light on Oakland Drive. All voted aye. Motion declared carried unanimously.

PROPOSAL FROM MISSISSIPPI POWER TO UPGRADE EXISTING STREET LIGHTS TO LED LIGHTS APPROVED

Motion was made by Alderman Gray and duly seconded by Alderman Cochran to approve the following upgrades to LED Streetlights on the following streets:

Court Street from Mississippi Drive to Turner Street
Wayne Street from Mississippi Drive to Turner Street
Turner Street (Connecting Street between Court and Wayne)
Chickasawhay Street (Connecting Street between Court and Wayne)
Fagan Avenue (Connecting Street between Court and Wayne)
Spring Street (Connecting Street between Court and Wayne)

Total monthly increase to upgrade the 45 streetlights referenced above = \$193.69. All voted aye. Motion declared carried unanimously.

AUXILIARY FIREMEN REMOVED FROM AUXILIARY FIREFIGHTER'S ROSTER

Motion was made by Alderman Wilson and duly seconded by Alderman Davis that, at the request of Fire Chief Willard Crocker that the following Auxiliary Firemen be removed immediately from the Auxiliary Firefighter's roster:

Gerald T. Barnett, II

James A. Beard

Clint T. Bonner

Michael D. Seawright

All voted aye. Motion declared carried unanimously.

LOLA DUBOSE CHANGED BACK FROM FULL TIME WITH FRINGE BENEFITS TO PART-TIME WITH NO BENEFITS

Motion was made by Alderman Gray and duly seconded by Alderman Davis to accept letter of resignation from Lola Dubose as Female Inmate Supervisor effective September 9, 2015 and to continue her employment with the City of Waynesboro as a part-time Auxiliary Police Officer working on weekends as needed with no fringe benefits at the hourly pay rate of \$12.66. All voted aye. Motion declared carried unanimously.

FELICIA D. GANDY HIRED AS PART-TIME FEMALE INMATE SUPERVISOR WITH NO FRINGE BENEFITS

Motion was made by Alderman Cochran and duly seconded by Alderman Gray to hire Felicia D. Gandy as a part-time Female Inmate Supervisor to work inmates on a part-time basis working no more than eighty (80) hours per month with no fringe benefits at an hourly rate of \$10.50. All voted aye. Motion declared carried unanimously.

LIMB TRUCK DISCUSSED

After much discussion concerning the trash and limb truck, motion was made by Alderman Wilson and duly seconded by Alderman Davis to authorize Fire Chief Willard Crocker to obtain quotes on a new truck. All voted aye. Motion declared carried unanimously.

SOFTWARE AND HARDWARE SUPPORT SERVICES MAINTENANCE AGREEMENT BETWEEN CITY OF WAYNESBORO AND BADGER METER, INC. APPROVED

Motion was made by Alderman Cochran and duly seconded by Alderman Davis to approve and authorize the mayor to execute the attached Software and Hardware Support Services Maintenance Agreement between City of Waynesboro and Badger Meter, Inc. for the automated water meters. All voted aye. Motion declared carried unanimously.

MEMORANDUM OF AGREEMENT REGARDING WATER SERVICE TO MEADOWLANDS COMMERCE PARK APPROVED

Sean Dunlap, Executive Director of Wayne County Economic Development District was in attendance to discuss the Meadowlands Commerce Park. After much discussion, a motion was made by Alderman Barnett and duly seconded by Alderman Gray to approve the Memorandum of Agreement regarding water services between the Wayne County Board of Supervisors (Wayne County) and the City of Waynesboro (Waynesboro), jointly the parties, and authorize the mayor to execute said document. Wayne County and Waynesboro have made an agreement as to the provision of water services within a 240 acre site located in Wayne County, Mississippi, known as the Meadowlands Commerce Park. The Meadowlands Commerce Park lies within two (2) miles of the Waynesboro corporate limits and its water system, and is in the path of growth of Waynesboro. It is the intent of the City of Waynesboro to provide adequate water services to Meadowlands Commerce Park. This agreement is in regard to water services only and shall not affect the validity of the prior Wastewater Agreement between both

parties. See a copy of the Memorandum of Agreement attached hereto and incorporated herein. Voting was as follows:

Alderman Mary Davis	-Aye
Alderman Johnny Gray	-Aye
Alderman Tammie Wilson	-Aye
Alderman Shane Barnett	-Aye
Alderman Tim Cochran	-Aye

Motion declared carried unanimously.

POLICE VEHICLES, UNIFORMS AND EQUIPMENT DECLARED SURPLUS

Motion was made by Alderman Davis and duly seconded by Alderman Cochran that the attached list of police vehicles, uniforms and equipment by the Police Department be declared surplus, and to authorize the disposal thereof as provided by state statute. All voted aye. Motion declared carried unanimously.

TWO (2) POLICE VEHICLES TO BE PURCHASED AT STATE CONTRACT PRICE

Motion was made by Alderman Gray and duly seconded by Alderman Cochran to approve the purchase of two (2) 2016 Ford SUV Police Interceptor Large Utility AWD at state contract price of \$26,437.00 per each vehicle and to be purchased from Butch Oustalet Ford of Gulfport, MS. Chief Lewis was instructed by the Board to wait and place the order in November due to budget purposes. All voted aye. Motion declared carried unanimously.

PURCHASE OF WATER METERS AND MISC SUPPLIES APPROVED

Motion was made by Alderman Cochran and duly seconded by Alderman Barnett to approve the purchase of 150 Badger Automated Water Meters and miscellaneous supplies in the amount of \$26,344.45 from Central Pipe Supply, Inc. On June 4, 2015 Central Pipe Supply, Inc. was deemed sole and single source for the Badger Automated Meters for the City of Waynesboro. No other automated water meters will properly integrate with the city's water meter system. All voted aye. Motion declared carried unanimously.

MULCHING APPROVED AT WAYNESBORO MUNICIPAL AIRPORT

Motion was made by Alderman Gray and duly seconded by Alderman Cochran to approve TA Johnson, Inc. to mulch the heavy brush at the Waynesboro Municipal Airport which shall cost less than \$5,000.00. The Board was advised that TA Johnson, Inc. is a company owned by Taylor Johnson, which is Mayor Johnson's son. However, the mayor has no financial and/or ownership in said company. The mayor is not associated with said business nor will there be any benefit to the mayor. The mayor completely recused himself from this matter. That Taylor Johnson and TA Johnson, Inc. are financially independent of the mayor. All voted aye. Motion declared carried unanimously.

VERNON LEE SUMRALL'S LETTER OF RESIGNATION ACCEPTED

Motion was made by Alderman Cochran and duly seconded by Alderman Gray to accept Vernon Lee Sumrall's letter of resignation as a Police Officer effective October 18, 2015. All voted aye. Motion declared carried unanimously.

AUDIT PROPOSAL OF BRITTON CPA, PLLC TAKEN UNDER CONSIDERATION

CPA Michael Britton presented a proposal for Audit Services and Audit Reporting for FYE 2014 and 2015 at a cost of \$23,975.00 per each fiscal year. Said proposal was taken under consideration but no action was taken at this time.

OPEN MEETING CLOSED TO DISCUSS NEED FOR EXECUTIVE SESSION

It was moved by Alderman Davis and duly seconded by Alderman Wilson to go into a closed session to determine if there was a need for an executive session. The result of a roll call vote was as follows:

Alderman Mary Davis	-Aye
Alderman Johnny Gray	-Aye
Alderman Tammie Wilson	-Aye
Alderman Shane Barnett	-Aye
Alderman Tim Cochran	-Aye

Motion declared carried unanimously.

After a brief discussion, it was determined that there was a need for an executive session. Therefore, a motion was made by Alderman Wilson and duly seconded by Alderman Barnett to come out of the closed session and to notify the public of an executive session. A roll call vote resulted as follows:

Alderman Mary Davis	-Aye
Alderman Johnny Gray	-Aye
Alderman Tammie Wilson	-Aye
Alderman Shane Barnett	-Aye
Alderman Tim Cochran	-Aye

Motion declared carried unanimously.

EXECUTIVE SESSION CALLED

At this time the Mayor and Board reconvened into a public meeting. A motion was made by Alderman Cochran and duly seconded by Alderman Davis to go into executive session to discuss personnel matters related to personnel employment, job performance and a prospective employee of the police department as prescribed in Miss. Code Ann. Section 25-41-7. Voting was as follows:

Alderman Mary Davis	-Aye
Alderman Johnny Gray	-Aye
Alderman Tammie Wilson	-Aye
Alderman Shane Barnett	-Aye
Alderman Tim Cochran	-Aye

Motion declared carried unanimously.

EXECUTIVE SESSION

The executive session was called to order by Mayor Richard Johnson. Aldermen present were Mary Davis, Johnny Gray, Tammie Wilson, Shane Barnett, and Tim Cochran. Others present were City Clerk Teresa Seawright and City Attorney Curtis Bates. There was discussion regarding personnel matters related to personnel employment, job performance and a prospective employee of the police department pursuant to Miss. Code Ann. Section 25-41-7. However no action was taken.

At this time, a motion was made by Alderman Gray and duly seconded by Alderman Wilson to come out of executive session and to reconvene into a public meeting. Voting was as follows:

Alderman Mary Davis	-Aye
Alderman Johnny Gray	-Aye
Alderman Tammie Wilson	-Aye

Alderman Shane Barnett -Aye
Alderman Tim Cochran -Aye
Motion was declared carried unanimously.

PUBLIC MEETING RECONVENED

At this time the public meeting was reconvened with clerk stating to the public that there was discussion regarding personnel matters related to personnel employment, job performance and a prospective employee of the police department pursuant to Miss. Code Ann. Section 25-41-7, but no action was taken.

POLICE DEPARTMENT POSITIONS DISCUSSED

There was discussion on hiring a Police Investigator and Police Officer. After much discussion, the Board instructed Police Chief Oscar Lewis to advertise for the hiring of these positions and to bring back at least three (3) applicants if possible for the Board to interview. No action was taken.

There being no further business at hand, motion was made by Alderman Wilson and duly seconded by Alderman Barnett and unanimously approved that the meeting be adjourned.

**APPROVED BY ME THIS _____
DAY OF _____, 2015**

MAYOR

ATTEST: _____
CITY CLERK

CITY OF WAYNESBORO BOARD AGENDA
REGULAR MEETING
OCTOBER 6, 2015
6:00 P.M.

CALL MEETING TO ORDER.

- I. INVOCATION.
- II. ROLL CALL.
- III. HEARING ON PRIVATE PROPERTY CLEAN-UP.
- IV. DECISIONS.
 - A. ADOPT AGENDA.
 - B. ADOPT MINUTES OF SEPTEMBER MEETINGS.
 - C. APPROVE CLAIMS DOCKET.
 - D. APPROVE TRAVEL
 - 1. Lavelle Franks and Joshua West to attend Tri-District Water Operator Training October 22, 2015 in Hattiesburg, MS.
 - 2. Josh Dykes, Fire Chief Willard Crocker, and Joshua West to attend MS Class I Rubbish Site Operator Certification Training December 2-3, 2015 in Jackson, MS.
 - E. CEMETERY COMMITTEE TO DISCUSS BUILDING FENCE AROUND CEMETERY.
 - F. GEOFFREY CLARK WITH THE WAYNE COUNTY CATTLEMEN'S FOUNDATION TO DISCUSS RODEO ON NOVEMBER 7, 2015 AT 7:00 P.M.
 - G. GEOFFREY CLARK TO DISCUSS DRAINAGE DITCH ON BILLY WILLIAMS PROPERTY.
 - H. SPENCER DAVIS TO DISCUSS ANNUAL DONATION TO WAYNE COUNTY YOUTH BASKETBALL PROGRAM IN THE AMOUNT OF \$1,750.00.
 - I. CALVARY BAPTIST CHURCH TO DISCUSS CLOSING PORTIONS OF SOUTH STREET AND CHICKASAWHAY STREET FOR FALL FESTIVAL.
 - J. PROJECT MANAGER JOE ZAYDEL TO GIVE UPDATE ON EXISTING PROJECTS.
 - K. CONSIDER RENEWAL OF WORKER'S COMP POLICY INSURANCE.
 - L. CONSIDER PAYMENT OF INVOICE NO. 1007 TO AEDD PLUS IN THE AMOUNT OF \$3,580.00 FOR SERVICES RENDERED IN REGARD TO THE DOWNTOWN WAYNESBORO DRAINAGE PROJECT.
 - M. CONSIDER PAYMENT OF APPLICATION NO. 3 TO WALKER CONSTRUCTION, LLC IN THE AMOUNT OF \$160,745.22 FOR SERVICES RENDERED IN REGARD TO DOWNTOWN WAYNESBORO DRAINAGE PROJECT.
 - N. CONSIDER PAYMENT OF INVOICE NO. 24 TO BELINDA STEWART ARCHITECTS, P.A. IN THE AMOUNT OF \$2,056.70 FOR SERVICES RENDERED IN REGARD TO THE

MUSEUM PROJECT.

- O. CONSIDER PAYMENT OF INVOICE NO. 18685 TO SHOWS, DEARMAN & WAITS, INC. IN THE AMOUNT OF \$16,174.68 FOR SERVICES RENDERED IN REGARD TO THE AIRPORT IMPROVEMENT PROJECT.
- P. CONSIDER PAYMENT OF INVOICE NO. 6600 TO BRITTON CPA, PLLC IN THE AMOUNT OF \$9,590.00 FOR 80% COMPLETION OF FY 2013 AUDIT SERVICES.
- Q. CONSIDER PAYMENT OF ANNUAL ALLOCATION TO THE WAYNESBORO-WAYNE COUNTY LIBRARY SYSTEM IN THE AMOUNT OF \$109,614.00 TO BE PAID IN MONTHLY INSTALLMENTS OF \$9,134.50.
- R. CONSIDER APPOINTING SHOWS, DEARMAN, & WAITS, INC. TO PROVIDE PROFESSIONAL SERVICES, SURVEYING AND GEOTECHNICAL TESTING TO OPEN REMAINDER OF CELL 1 FOR THE CLASS I RUBBISH SITE ON JIMMY RAMEY ROAD.
- S. CONSIDER PETTY CASH DISBURSEMENTS FOR 2015-16 AS FOLLOWS:

City Clerk	\$100.00
Fire Chief	\$100.00
Police Chief	\$250.00
- T. CONSIDER APPROVAL OF ANNUAL MUNICIPAL COMPLIANCE QUESTIONNAIRE.
- U. CONSIDER SETTING DAY AND TIME FOR TRICK-OR-TREAT OBSERVANCE.
- V. CONSIDER SUPPLEMENTAL AGREEMENT FOR THE STATE OF MS WIRELESS CONTRACT #3489.
- W. CONSIDER SELLING HAND GUN TO FORMER POLICE OFFICER RANDY PETTUS.
- X. CONSIDER REPLACING STREET LIGHT WITH LED LIGHT ON POU DRIVE.
- Y. CONSIDER PROPOSAL FROM MISSISSIPPI POWER ON LED LIGHTS.
- Z. CONSIDER REMOVING THE FOLLOWING AUXILIARY FIREMEN FROM THE AUXILIARY FIRE DEPARTMENT LIST:
 - Gerald T. Barnett, II
 - James A. Beard
 - Clint T. Bonner
 - Michael D. Seawright
- AA. CONSIDER CHANGING LOLA DUBOSE FROM FULL TIME WITH FRINGE BENEFITS BACK TO PART-TIME WITH NO FRINGE BENEFITS.
- BB. CONSIDER HIRING PART-TIME FEMALE INMATE SUPERVISOR.
- CC. DISCUSS LIMB TRUCK.
- DD. CONSIDER AUTHORIZING MAYOR JOHNSON TO EXECUTE THE SOFTWARE AND HARDWARE SUPPORT SERVICES MAINTENANCE AGREEMENT BETWEEN THE CITY OF WAYNESBORO AND BADGER METER, INC.
- EE. DISCUSS MEADOWLANDS COMMERCE PARK.

- FF. CONSIDER DECLARING POLICE VEHICLES AND MISC. ITEMS SURPLUS.
- GG. CONSIDER PURCHASE OF TWO (2) POLICE VEHICLES.
- HH. CONSIDER HIRING POLICE INVESTIGATOR.
- II. CONSIDER PURCHASE OF 150 WATER METERS & MISC SUPPLIES IN THE AMOUNT OF \$26,344.45.
- JJ. PERSONNEL.

CLOSE PUBLIC HEARING/ADJOURN

**REGULAR MEETING
NOVEMBER 3, 2015**

**MINUTES OF THE REGULAR
MEETING OF THE MAYOR AND
BOARD OF ALDERMEN, CITY
OF WAYNESBORO, MS.**

BE IT THEREFORE REMEMBERED, that the Mayor and Board of Aldermen met in a regular meeting on Tuesday, November 3, 2015 at 6:00 p.m. in the boardroom at city hall. Mayor Richard Johnson called the meeting to order. Alderman Johnny Gray rendered the invocation. Present were Mayor Richard Johnson; Aldermen Johnny Gray, Tammie Wilson, Shane Barnett, and Tim Cochran. Others present were City Clerk Teresa Seawright, City Attorney Curtis Bates, Police Chief Oscar Lewis, Fire Chief Willard Crocker, Assistant Fire Chief Scott Bunch, Zoning Administrator Ken Roberts, Project Manager Joe Zaydel, and Treatment Plant Supervisor Rodney Parker. Alderman Mary Davis was absent. A representative of the local media was also in attendance, as well as citizens.

AGENDA ADOPTED

It was moved by Alderman Wilson and duly seconded by Alderman Cochran to adopt the agenda as amended. All voted aye. Motion declared carried unanimously.

MINUTES ADOPTED

Motion was made by Alderman Barnett and duly seconded by Alderman Wilson that the minutes of the October meeting be adopted as printed. All voted aye. Motion declared carried unanimously.

CLAIMS DOCKET APPROVED

Upon motion of Alderman Gray and duly seconded by Alderman Cochran, the board voted unanimously to approve payment of the Claims Docket #'s 55129 through 55387, Warrant #'s 45953 through 46069. All voted aye. Motion declared carried unanimously.

TRAVEL APPROVED

Motion was made by Alderman Barnett and duly seconded by Alderman Gray, and unanimously approved to authorize the following travel:

- City Officials to attend Mississippi Black Caucus of Local Elected Officials Conference January 10-11, 2016 in Jackson, MS and that they are reimbursed for meals, mileage, lodging and all related expenses.
- City Officials to attend 2016 MML Mid-Winter Legislative Conference January 12-14, 2016 in Jackson, MS and that they are reimbursed for meals, mileage, lodging and all related expenses.
- Chief Oscar Lewis and Asst. Chief Kennedy Meaders to attend Mississippi Municipal Service Company 2015 Educational Program November 19, 2015 in Hattiesburg, MS and that they are reimbursed for meals, mileage, lodging and all related expenses.
- Fire Chief Willard Crocker and Asst. Fire Chief Scott Bunch to attend Mississippi Fire Chief's Association January 19-21, 2016 in Jackson, MS and that they are reimbursed for meals, mileage, lodging and all related expenses.
- Fire Chief Willard Crocker, Rodney Parker, Ray Polk, Larry Rankin, Lavelle Franks, and Michael Haynes to attend Chemical Spill Response Training November 18, 2015 in Hattiesburg, MS and that they are reimbursed for meals, mileage, lodging and all all related expenses.

TOMMY DICKERSON DISCUSSES PROPERTY ON DYESS BRIDGE ROAD

Tommy Dickerson was in attendance to discuss the infrastructure and the development of commercial property on Dyess Bridge Road owned by Jeff Lowery and his need to have water extended to the property for a potential business. After much discussion, the Board referred him to Hiwannee Water Association which provides service to that area. No action was taken.

REQUEST FROM FORMER EMPLOYEE DISCUSSED

There was discussion concerning the request of former retiree Police Officer Spencer Davis to purchase the service weapon that he used during his tenure with the City of Waynesboro. Chief Oscar Lewis informed the Board that the service weapon that Mr. Davis used during his tenure with the city had been replaced with newer weapons by the Police Department and that the older weapons were no longer in possession of the department. No action was taken.

25th ANNUAL CHRISTMAS PARADE TO BE HELD DECEMBER 5, 2015

Sean Dunlap, representing the Kiwanis Club was in attendance to inform the Mayor and Board that the 25th Annual Christmas Parade had been set for Saturday, December 5, 2015 at 2:30 p.m. Mr. Dunlap took this opportunity to invite the governing authorities to take part in this event. Alderman Mary Davis entered the meeting at this point and took part in discussion. Motion was made by Alderman Cochran and duly seconded by Alderman Barnett to authorize the event and to allow 4-wheelers to participate with proof of driver's license and wearing a helmet. All voted aye. Motion declared carried unanimously.

PAULA DAVIS EXPRESSES CONCERNS REGARDING VEHICLE ACCIDENT

Paula Davis was in attendance to express her concerns concerning a vehicle accident that her daughter was involved in on September 7, 2015 in which her daughter was seriously injured. Ms. Davis wanted to register complaints about how officers handled the situation and how there was erroneous information on the accident report. After hearing the concerns from Ms. Davis, no action was taken.

WINTER STREET DISCUSSED

Jackie Keyes was in attendance once again to discuss water drainage at 505 Winter Street. After much discussion regarding the different options which could be utilized to help fix the water drainage issue, the Board directed the Public Works Department to replace culvert in driveway, clean the ditch out and to do whatever was necessary to permanently correct the problem. No action was taken.

CONTRIBUTION TO WAYNE COUNTY HIGH SCHOOL COMPETITIVE CHEER SQUAD APPROVED

Motion was made by Alderman Davis and duly seconded by Alderman Wilson to approve contribution to the Wayne County High School Competitive Cheer Squad in the amount of \$300.00 to compete at the National High School Cheerleading Championship in Orlando, Florida. This action was taken after the Board made a finding that the donation would bring into favorable notice the opportunities, possibilities and resources of the City of Waynesboro. Alderman Tim Cochran recused himself. All voted aye. Motion declared carried unanimously.

ANNUAL EMPLOYEE CHRISTMAS LUNCH SET FOR DECEMBER 17, 2015

Motion was made by Alderman Wilson and duly seconded by Alderman Gray to approve the Annual Employee Christmas Lunch set for Thursday, December 17, 2015 beginning

at 12:00 p.m. at the Waynesboro City Auditorium. This event is sponsored by the Mayor and Board of Aldermen each year. All voted aye. Motion declared carried unanimously.

PAYMENT APPROVED TO AEDD PLUS IN REGARD TO DOWNTOWN WAYNESBORO DRAINAGE PROJECT (HAZARD MITIGATION GRANT)

Motion was made by Alderman Gray and duly seconded by Alderman Barnett to approve payment of Invoice No. 1008 to AEDD Plus in the amount of \$3,500.00 for services rendered in regard to the Downtown Waynesboro Drainage Project (Hazard Mitigation Grant). All voted aye. Motion declared carried unanimously.

PAYMENT APPROVED TO WALKER CONSTRUCTION, LLC IN REGARD TO DOWNTOWN WAYNESBORO DRAINAGE PROJECT (HAZARD MITIGATION GRANT)

Motion was made by Alderman Gray and duly seconded by Alderman Cochran to approve payment of Application No. 4 to Walker Construction, LLC in the amount of \$102,539.20 for services rendered in regard to the Downtown Waynesboro Drainage Project (Hazard Mitigation Grant) - Phase 2 Construction. All voted aye. Motion declared carried unanimously.

PAYMENT APPROVED TO BELINDA STEWART ARCHITECTS, P.A. IN REGARD TO PROPOSED MUSEUM PROJECT

Motion was made by Alderman Cochran and duly seconded by Alderman Davis to approve payment of Invoice No. 25 to Belinda Stewart Architects, P.A. in the amount of \$2,211.78 for services rendered in regard to the proposed Museum Project. All voted aye. Motion declared carried unanimously.

PAYMENT APPROVED TO PICKERING FIRM, INC. IN REGARD TO DOWNTOWN WAYNESBORO DRAINAGE PROJECT (HAZARD MITIGATION GRANT)

Motion was made by Alderman Davis and duly seconded by Alderman Wilson to approve payment of Invoice No. 0075336 to Pickering Firm, Inc. in the amount of \$2,186.10 for services rendered in regard to the Downtown Waynesboro Drainage Project (Hazard Mitigation Grant). All voted aye. Motion declared carried unanimously.

PAYMENT APPROVED TO PICKERING FIRM, INC. IN REGARD TO DOWNTOWN WAYNESBORO DRAINAGE PROJECT (HAZARD MITIGATION GRANT)

Motion was made by Alderman Davis and duly seconded by Alderman Wilson to approve payment of Invoice No. 0077649 to Pickering Firm, Inc. in the amount of \$2,186.10 for services rendered in regard to the Downtown Waynesboro Drainage Project (Hazard Mitigation Grant). All voted aye. Motion declared carried unanimously.

PAYMENT APPROVED TO SHOWS, DEARMAN AND WAITS, INC. FOR SERVICES RENDERED REGARDING AIRPORT IMPROVEMENT PROJECT

Motion was made by Alderman Cochran and duly seconded by Alderman Barnett to approve payment of Invoice No. 18777 to Shows, Dearman, and Waits, Inc. in the amount of \$10,239.63 for services rendered in regard to the Airport Improvement Project. All voted aye. Motion declared carried unanimously.

PAYMENT APPROVED TO SHOWS, DEARMAN AND WAITS, INC. FOR SERVICES RENDERED REGARDING RUBBISH SITE

Motion was made by Alderman Gray and duly seconded by Alderman Barnett to approve

payment of Invoice No. 18759 to Shows, Dearman and Waits, Inc. in the amount of \$3,997.00 for professional services rendered at the New Rubbish Site for cell closure and opening of new cell. All voted aye. Motion declared carried unanimously.

SALARY ADJUSTMENTS APPROVED

Motion was made by Alderman Gray and duly seconded by Alderman Wilson to approve the proposed salary increases for the following employees effective immediately:

	<u>Current</u>	<u>Proposed</u>
Rodney Parker	1,095.16/week	1,117.06/week
Scott Parker	13.64/Hr.	15.64/Hr.
Jessie Herrington	12.00/Hr.	13.00/Hr.

All voted aye. Motion declared carried unanimously.

OLD WATER METERS DECLARED SURPLUS

Motion was made by Alderman Cochran and duly seconded by Alderman Wilson to approve 1,300 old water meters declared surplus and to authorize the disposal thereof as provided by state statute. All voted aye. Motion declared carried unanimously.

LED LIGHT APPROVED AT 910 BUSBY DRIVE

Motion was made by Alderman Wilson and duly seconded by Alderman Cochran to approve the upgrade of an existing street light at 910 Busby Drive to a 110 LED light. All voted aye. Motion declared carried unanimously.

RESOLUTION ADOPTED AUTHORIZING BORROWING OF MONEY FROM FIRE FUND ACCOUNT

In an effort to save on current expenses of the city, Mayor Johnson recommended that pursuant to Miss. Code Ann. Section 21-33-325, the Board authorize the borrowing of \$100,000.00 from the Fire Fund to the Water Operating and Maintenance Fund. Said monies borrowed from the Fire Fund shall be repaid back to the Fire Fund no later than March 15, 2016. Motion was made by Alderman Gray and duly seconded by Alderman Barnett to adopt a resolution to that effect. A roll call vote resulted as follows:

- Alderman Mary Davis -Aye
- Alderman Johnny Gray -Aye
- Alderman Tammie Wilson -Aye
- Alderman Shane Barnett -Aye
- Alderman Tim Cochran -Aye

Motion declared carried unanimously.

PURCHASE OF WATER METERS AND MISC SUPPLIES APPROVED

Motion was made by Alderman Barnett and duly seconded by Alderman Davis to approve the purchase of 270 Badger Automated Water Meters and miscellaneous supplies in the amount of \$47,430.00 from Central Pipe Supply, Inc. On June 4, 2015 Central Pipe Supply, Inc. was deemed sole and single source for the Badger Automated Meters for the City of Waynesboro. No other automated water meters will properly integrate with the city’s water meter system. All voted aye. Motion declared carried unanimously.

PROPOSALS TABLED FOR SOLID WASTE COLLECTION/DISPOSAL SERVICES

Request for proposals were received. After a brief discussion, this item was tabled and taken under advisement until the next regular board meeting on December 1, 2015.

WATER CUT OFF POLICY DISCUSSED

After a brief discussion concerning the cut off policy for the Water Department, no action was taken.

REPAIRS AT TREATMENT PLANT DISCUSSED

After much discussion concerning the repairs at the Treatment Plant, the Board considered declaring the repairs an emergency but no action was taken.

CITY OF WAYNESBORO'S AUDITED FINANCIAL STATEMENT ACCEPTED

Michael Britton was in attendance and presented the city's FY 2012-13 audited financial statement. After Mr. Britton discussed the final report with the Mayor and Board of Aldermen, a motion was made by Alderman Barnett and duly seconded by Alderman Gray to accept the financial statement. All voted aye. Motion declared carried unanimously.

PAYMENT APPROVED TO BRITTON AND COMPANY, PLLC FOR FINAL AUDIT SERVICES BILLING FOR FY 2012-13

Motion was made by Alderman Davis and duly seconded by Alderman Cochran to approve payment of Invoice No. 103015 to Britton and Company, PLLC in the amount of \$4,795.00 for final billing of FY 2012-13 Audit Services. All voted aye. Motion declared carried unanimously.

AUDIT PROPOSAL OF CPA MICHAEL BRITTON ACCEPTED

CPA Michael Britton presented a proposal for the performance of the city's FYE 2014 audit at a cost of \$23,975.00. Progress invoices may be submitted to 80% of contract price with balance due upon presentation of final audit. Motion was made by Alderman Gray and duly seconded by Alderman Barnett to accept said proposal. All voted aye. Motion declared carried unanimously.

PUBLIC WORKS DIRECTOR POSITION DISCUSSED

There was much discussion concerning hiring a Public Works Director, but no official action was taken.

JADE A. ALBRITTON HIRED AS POLICE OFFICER

Motion was made by Alderman Cochran and duly seconded by Alderman Davis that Jade A. Albritton be hired to the position of a police officer at an hourly rate of \$14.00. Officer Albritton will be placed on one (1) year probation and hiring is contingent upon successful completion of her drug screen, background investigation, and physical exam. After completion of 90 days employment, the Board approved reimbursement to Officer Albritton for the cost of the pre-employment evaluation, pre-employment drug screen and physical exam. All voted aye. Motion declared carried unanimously.

VALEEKA NASH RECOMMENDED FOR HIRE AS POLICE INVESTIGATOR

Motion was made by Alderman Barnett and duly seconded by Alderman Cochran that Valeeka Nash be hired to the position of Detective with the Waynesboro Police Department. Voting was as follows:

Alderman Mary Davis	-Nay
Alderman Johnny Gray	-Nay
Alderman Tammie Wilson	-Nay
Alderman Shane Barnett	-Aye

Alderman Tim Cochran -Aye
 Motion failed due to not receiving a majority vote.

**CLOTHING ALLOWANCE FOR WAYNESBORO NARCOTICS DIVISION
 DISCUSSED**

There was discussion concerning the clothing allowance for the Waynesboro Narcotics Division but no action was taken.

**UPGRADE EXISTING STREET LIGHTS TO LED LIGHTS ON MISSISSIPPI
 DRIVE ACROSS ROAD FROM CED'S RIB SHACK APPROVED**

Motion was made by Alderman Davis and duly seconded by Alderman Gray to approve the upgrade of three (3) existing street lights on Mississippi Drive across the road from CED'S Rib Shack to 110 LED Lights. All voted aye. Motion declared carried unanimously.

OPEN MEETING CLOSED TO DISCUSS NEED FOR EXECUTIVE SESSION

It was moved by Alderman Davis and duly seconded by Alderman Gray to go into a closed session to determine if there was a need for an executive session. The result of a roll call vote was as follows:

Alderman Mary Davis -Aye
 Alderman Johnny Gray -Aye
 Alderman Tammie Wilson -Aye
 Alderman Shane Barnett -Aye
 Alderman Tim Cochran -Aye
 Motion declared carried unanimously.

After a brief discussion, it was determined that there was a need for an executive session. Therefore, a motion was made by Alderman Davis and duly seconded by Alderman Wilson to come out of the closed session and to notify the public of an executive session. A roll call vote resulted as follows:

Alderman Mary Davis -Aye
 Alderman Johnny Gray -Aye
 Alderman Tammie Wilson -Aye
 Alderman Shane Barnett -Aye
 Alderman Tim Cochran -Aye
 Motion declared carried unanimously.

EXECUTIVE SESSION CALLED

At this time the Mayor and Board reconvened into a public meeting. A motion was made by Alderman Wilson and duly seconded by Alderman Gray to go into executive session to discuss personnel matters related to job performance of a police officer and Agreement Regarding Vehicles with the Waynesboro Narcotics Division as prescribed in Miss. Code Ann. Section 25-41-7. Voting was as follows:

Alderman Mary Davis -Aye
 Alderman Johnny Gray -Aye
 Alderman Tammie Wilson -Aye
 Alderman Shane Barnett -Aye
 Alderman Tim Cochran -Aye
 Motion declared carried unanimously.

EXECUTIVE SESSION

The executive session was called to order by Mayor Richard Johnson. Aldermen present were Mary Davis, Johnny Gray, Tammie Wilson, Shane Barnett, and Tim Cochran. Others present were City Clerk Teresa Seawright, City Attorney Curtis Bates and Police Chief Oscar Lewis. There was discussion regarding personnel matters related to job performance of a police officer and Agreement Regarding Vehicles with the Waynesboro Narcotics Division pursuant to Miss. Code Ann. Section 25-41-7. However no action was taken.

At this time, a motion was made by Alderman Davis and duly seconded by Alderman Gray to come out of executive session and to reconvene into a public meeting. Voting was as follows:

- Alderman Mary Davis -Aye
 - Alderman Johnny Gray -Aye
 - Alderman Tammie Wilson -Aye
 - Alderman Shane Barnett -Aye
 - Alderman Tim Cochran -Aye
- Motion was declared carried unanimously.

PUBLIC MEETING RECONVENED

At this time the public meeting was reconvened with clerk stating to the public that there was discussion regarding personnel matters related to job performance of a police officer and Agreement Regarding Vehicles with the Waynesboro Narcotics Division pursuant to Miss. Code Ann. Section 25-41-7, but no action was taken.

PAYMENT APPROVED TO GREENE COUNTY BOARD OF SUPERVISORS

Motion was made by Alderman Davis and duly seconded by Alderman Gray to approve the payment of \$8,205.00 to Greene County Board of Supervisors in regard to the division of the vehicles which were utilized and/or purchased by or on behalf of the South Mississippi Narcotics Task Force based upon the value of the respective vehicles given to the respective entities hereto. All voted aye. Motion declared carried unanimously.

There being no further business at hand, motion was made by Alderman Wilson and duly seconded by Alderman Barnett and unanimously approved that the meeting be adjourned.

**APPROVED BY ME THIS _____
DAY OF _____, 2015**

MAYOR

ATTEST: _____
CITY CLERK