

**CITY OF WAYNESBORO BOARD AGENDA  
REGULAR MEETING  
DECEMBER 2, 2014  
6:00 P.M.**

CALL MEETING TO ORDER.

I. INVOCATION.

II. ROLL CALL.

III. DECISIONS:

A. ADOPT AGENDA.

B. ADOPT MINUTES OF NOVEMBER MEETINGS.

C. APPROVE CLAIMS DOCKET.

D. APPROVE NARCOTICS CLAIMS DOCKET.

E. APPROVE TRAVEL

1. City Officials to attend MML 2015 Mid-Winter Legislative Conference January 27-29, 2015 in Jackson, MS.
2. City Attorney Curtis Bates to attend Winter MMA January 29, 2015 in Jackson, MS.
3. Chief Oscar Lewis to attend New Police Chief Training January 18-22, 2015 in Ridgeland, MS.
4. Asst. Chief Kennedy Meaders to attend Certified Investigator Program 2015-A beginning February 1, 2015 in Pearl, MS. This course covers five (5) sessions, each session being two (2) weeks in length, and may take up to a year for completion.

F. CONSIDER RENEWAL OF PROPERTY AND LIABILITY INSURANCE POLICY.

G. PATSY BREWER TO DISCUSS UPDATE ON STATUS OF MUSEUM PROJECT.

H. CONSIDER PAYMENT OF INVOICE NO. 18 TO BELINDA STEWART ARCHITECTS, P.A. IN THE AMOUNT OF \$1,609.11 FOR SERVICES RENDERED REGARDING MUSEUM PROJECT.

I. CONSIDER APPROVING HOLIDAYS OBSERVED BY THE CITY OF WAYNESBORO FOR CALENDAR YEAR 2015.

J. CONSIDER RENEWAL OF ANNUAL HARDWARE AND SOFTWARE AGREEMENTS WITH BBI, INC (JANUARY 1, 2015 THRU DECEMBER 31, 2015).

- City Hall:
  1. Hardware maintenance: \$14,150.00
  2. Software Support: \$ 7,430.00
- Municipal Court:
  1. Software Support: \$ 1,380.00

K. CONSIDER REIMBURSEMENT IN THE AMOUNT OF \$65.00 TO MICHAEL SIMMONS FOR EMR CERTIFICATION.

- L. CONSIDER REQUEST OF WAYNE COUNTY CHAMBER OF COMMERCE TO CO-SPONSOR ANNUAL BANQUET AT AUDITORIUM ON FEBRUARY 19, 2015.
- M. DISCUSS BALLON PAYMENT ON 2008 CATERPILLAR TRACK LOADER.
- N. CONSIDER PLACEMENT OF STREET LIGHT AT 817 SPRING STREET AT BARNETT'S SEAFOOD.
- O. CONSIDER UPDATING "CERTIFICATE OF ADOPTION" REGARDING WATER SYSTEM EMERGENCY RESPONSE PLAN.
- P. CONSIDER SUPPLEMENTAL AGREEMENT FOR THE STATE OF MS WIRELESS CONTRACT #3489.
- Q. CONSIDER MOBILE HOME UPGRADE FOR LOIS ROBERTS.
- R. DISCUSS ADA COMPLIANCE.
- S. DISCUSS INTERLOCAL AGREEMENT WITH SHUBUTA, QUITMAN, AND STATE LINE, MS.
- T. ACCEPT DEIDRA LOWERY'S LETTER OF RETIREMENT.
- U. CONSIDER UPDATING CURRENT VACATION POLICY.
- V. CONSIDER GIVING CHIEF LEWIS PERMISSION TO OBTAIN QUOTES FROM GUN DEALERS TO TRADE POLICE DEPARTMENT HANDGUNS FOR GLOCK 23'S.
- W. DISCUSS INVESTIGATOR POSITION.
- X. DISCUSS POLICE OFFICER POSITION.
- Y. CONSIDER RENEWING THE (SMAC) STATE OF MS MUTUAL AID COMPACT AGREEMENT.
- Z. CONSIDER PLACEMENT OF LED LIGHTS FROM HWY 184/145 INTERSECTION TO WAYNE COUNTY HIGH SCHOOL.

ADJOURN.

**REGULAR MEETING  
DECEMBER 2, 2014**

**MINUTES OF THE REGULAR  
MEETING OF THE MAYOR AND  
BOARD OF ALDERMEN, CITY  
OF WAYNESBORO, MS.**

**BE IT THEREFORE REMEMBERED**, that the Mayor and Board of Aldermen met in a regular meeting on Tuesday, December 2, 2014 at 6:00 p.m. in the boardroom at city hall. Mayor Richard Johnson called the meeting to order. Alderman Mary Davis rendered the invocation. Present were Mayor Richard Johnson; Aldermen Mary Davis, Johnny Gray, Tammie Wilson, Shane Barnett and Tim Cochran. Others present were City Clerk Teresa Seawright, City Attorney Curtis Bates, Police Chief Oscar Lewis, Fire Chief Willard Crocker, Assistant Fire Chief Scott Bunch, Zoning Administrator Ken Roberts, Narcotics Task Force Commander Brent Pursell, Treatment Plant Supervisor Rodney Parker, and Municipal Court Judge Charles Chapman. A representative of the local media was also in attendance, as well as citizens.

**AGENDA ADOPTED**

It was moved by Alderman Gray and duly seconded by Alderman Wilson to adopt the agenda as amended. All voted aye. Motion declared carried unanimously.

**MINUTES ADOPTED**

Motion was made by Alderman Cochran and duly seconded by Alderman Davis that the minutes of the November meeting be adopted as printed. All voted aye. Motion declared carried unanimously.

**CLAIMS DOCKET APPROVED**

Upon motion of Alderman Wilson and duly seconded by Alderman Cochran, the board voted unanimously to approve payment of the Claims Docket #'s 52247 through 52467, Warrant #'s 44689 through 44802. All voted aye. Motion declared carried unanimously.

**NARCOTICS TASK FORCE CLAIMS DOCKET APPROVED**

Narcotics Task Force Commander Brent Pursell and Chief Oscar Lewis provided an update on the status of the Narcotics Task Force closure. All entities other than Greene County have taken custody of any evidence that was needed for current/pending cases. The Control Board will meet December 15, 2014 to discuss assets and how they shall be divided. After December 31, 2014 there will exist a need for evidence destruction and evidence maintained for pending cases. There will continue to be a claims docket and monies coming out projected at least through February, 2015. It was moved by Alderman Gray and duly seconded by Alderman Davis to approve payment of the Narcotics Task Force Claims Docket. All voted aye. Motion declared carried unanimously.

**TRAVEL APPROVED**

Motion was made by Alderman Davis and duly seconded by Alderman Barnett, and unanimously approved to authorize the following travel:

- City Officials to attend MML 2015 Mid-Winter Legislative Conference January 27-29, 2015 in Jackson, MS and that they are reimbursed for meals, mileage, and all related expenses.
- City Attorney Curtis Bates to attend Winter MMA January 29, 2015 in Jackson, MS and that he is reimbursed for meals, mileage, and all related expenses.
- Chief Oscar Lewis to attend New Police Chief Training January 18-22, 2015 in

Ridgeland, MS and that he is reimbursed for meals, mileage, and all related expenses.

- Asst. Chief Kennedy Meaders to attend Certified Investigator Program 2015-A beginning February 1, 2015 in Pearl, MS and that he is reimbursed for meals, mileage, and all related expenses. This course covers five (5) sessions, each session being two (2) weeks in length, and may take up to a year for completion.

#### **PROPERTY AND LIABILITY INSURANCE RENEWED WITH THE JOINER-SIGLER AGENCY**

Motion was made by Alderman Davis and duly seconded by Alderman Gray to accept the proposal of the Joiner-Sigler Agency for the renewal of the city's property and liability insurance. The annual premium for said policy is \$130,832.00. The Joiner-Sigler Agency will arrange an installment plan with First State Bank with the initial down payment being \$10,000.00. The effective term of said policy is December 31, 2014 to December 31, 2015. All voted aye. Motion declared carried unanimously.

#### **LIBRARIAN PATSY BREWER PROVIDED UPDATE REGARDING PROPOSED MUSEUM PROJECT**

Librarian Patsy Brewer was in attendance to update the governing authorities regarding the status of the proposed museum project. Opening of bids was held at City Hall on November, 13, 2014 with one (1) bid from Larry Sumrall Contractors in the amount of \$693,000.00 for the base bid and \$115,000.00 for the alternatives. Motion was made by Alderman Gray and duly seconded by Alderman Barnett to reject the one (1) bid from Larry Sumrall Contractors and rebid on the project. All voted aye. Motion declared carried unanimously.

Motion was made by Alderman Davis and duly seconded by Alderman Cochran to declare as surplus property the metal materials and fixtures which are not in use and are currently located in the proposed museum building. These materials are to be sold to a local scrap metal business and the funds shall thereafter be contributed to the museum. All voted aye. Motion declared carried unanimously.

#### **PAYMENT APPROVED TO BELINDA STEWART ARCHITECTS, P.A. IN REGARDS TO PROPOSED MUSEUM PROJECT**

Motion was made by Alderman Barnett and duly seconded by Alderman Cochran to approve payment of Invoice No. 18 to Belinda Stewart Architects, P.A. in the amount of \$1,609.11 for services rendered in regards to the proposed Museum Project. All voted aye. Motion declared carried unanimously.

#### **HOLIDAYS APPROVED FOR CALENDAR YEAR 2015**

Motion was made by Alderman Davis and duly seconded by Alderman Cochran to approve the attached list of holidays to be observed by the City of Waynesboro for the calendar year 2015 as set by state statute and the governor's proclamations. All voted aye. Motion declared carried unanimously.

#### **ANNUAL HARDWARE AND SOFTWARE AGREEMENTS RENEWED WITH BBI, INC. (CITY HALL AND MUNICIPAL COURT)**

Upon motion of Alderman Wilson and duly seconded by Alderman Barnett, the Board voted to renew the annual computer hardware maintenance agreement and the annual computer software maintenance agreements with BBI, Inc. for the city hall and municipal court computer systems. The renewal fee for the city hall hardware maintenance is \$14,150.00 and \$7,430.00 for the annual software support. The renewal fee for the municipal court annual software support is \$1,380.00. Said agreements will cover a one-year time period beginning January 1, 2015 and ending December 31, 2015. All voted aye. Motion declared carried unanimously.

**MICHAEL SIMMONS REIMBURSED FOR EMR CERTIFICATION COST**

Motion was made by Alderman Barnett and duly seconded by Alderman Cochran to reimburse Michael Simmons in the amount of \$65.00 for the cost of Emergency Medical Response (EMR) Certification required and obtained on behalf of the City of Waynesboro. All voted aye. Motion declared carried unanimously.

**CITY TO CO-SPONSOR ANNUAL CHAMBER OF COMMERCE BANQUET**

Motion was made by Alderman Gray and duly seconded by Alderman Davis that the city co-sponsor the annual Chamber of Commerce Banquet along with the Wayne County Chamber of Commerce. The event will be held at the Waynesboro City Auditorium on February 19, 2015 with the city providing the use of the facility. The board made a finding that said use of the auditorium would be a benefit to the city as an advertisement purpose, and will bring into favorable notice the opportunities, possibilities and resources of the City of Waynesboro. All voted aye. Motion declared carried unanimously.

**TRANSFER OF FUNDS AUTHORIZED TO PAY OFF CATERPILLAR TRACK LOADER**

In an effort to reduce debt and save on interest payments, Mayor Johnson recommended that pursuant to Miss. Code Ann. Section 21-33-325, the Board authorize the borrowing of \$62,000.00 from the Fire Fund to the General Fund to pay off, satisfy and retire a lease purchase contract with a balloon payment in the amount of \$62,000.00 to Hancock Bank for a 2008 Caterpillar track loader at the rubbish site. Once funds are transferred to the General Fund from the Fire Fund, the debt will be paid from said General Fund. Said monies borrowed from the Fire Fund shall be repaid back to the Fire Fund no later than March 15, 2015. Motion was made by Alderman Gray and duly seconded by Alderman Barnett to adopt a resolution to that effect. A roll call vote resulted as follows:

Alderman Mary Davis	-Aye
Alderman Johnny Gray	-Aye
Alderman Tammie Wilson	-Aye
Alderman Shane Barnett	-Aye
Alderman Tim Cochran	-Aye

Motion declared carried unanimously.

**PLACEMENT OF LED LIGHT APPROVED**

Motion was made by Alderman Barnett and duly seconded by Alderman Cochran to approve installation of a 280 Watt LED Fixture at the corner of Court and Spring Street in front of Premier Pawn Shop. All voted aye. Motion declared carried unanimously.

**CERTIFICATE OF ADOPTION UPDATED REGARDING EMERGENCY RESPONSE PLAN FOR THE CITY'S PUBLIC WATER SYSTEM**

Motion was made by Alderman Gray and duly seconded by Alderman Cochran to update the Certificate of Adoption for the City of Waynesboro's Public Water System Emergency Response Plan. All voted aye. Motion declared carried unanimously.

**SUPPLEMENTAL AGREEMENT FOR THE STATE OF MS WIRELESS CONTRACT #3489 APPROVED**

Motion was made by Alderman Gray and duly seconded by Alderman Cochran to approve the Supplemental Agreement for the State of MS Wireless Contract #3489. This document is required in order to continue to receive state rate plans and equipment pricing included within Contract #3489 for local governments. All voted aye. Motion declared carried unanimously.

**MOBILE HOME UPGRADE APPROVED FOR LOIS ROBERTS**

Motion was made by Alderman Wilson and duly seconded by Alderman Davis to approve the upgrade of an old double wide mobile home at 1159 Central Avenue and replace with a new single wide mobile home. All voted aye. Motion declared carried unanimously.

**ADA COMPLIANCE AND TRANSITION PLAN APPROVED BEGINNING ON 700 BLOCK OF WAYNE STREET**

Motion was made by Alderman Davis and duly seconded by Alderman Barnett to make the improvements on the 700 Block of Wayne Street and to award the project to the lowest and best quote submitted by Omar Boykin in the amount of \$1,800.00. Alderman Wilson recused herself from the vote and also exited the boardroom during the vote. All other board members voted aye. The motion declared carried by a majority vote.

**INTERLOCAL GOVERNMENTAL COOPERATIVE AGREEMENT BETWEEN QUITMAN, SHUBUTA, STATE LINE, AND WAYNESBORO, MS DISCUSSED**

There was brief discussion regarding the Interlocal Governmental Cooperative Agreement between Quitman, Shubuta, State Line, and Waynesboro, MS. City Attorney Curtis Bates is to provide a copy of the existing agreement to the board to see if it needs to be updated. No action was taken.

**ACCEPT DEIDRA LOWERY'S LETTER OF RETIREMENT**

Motion was made by Alderman Davis and duly seconded by Alderman Wilson to accept Deidra Lowery's letter of retirement as the secretary of the South Mississippi Narcotics Task Force effective December 31, 2014. All voted aye. Motion declared carried unanimously.

**UPDATED VACATION LEAVE POLICY APPROVED EFFECTIVE JANUARY 1, 2015**

Motion was made by Alderman Cochran and duly seconded by Alderman Gray to approve the Updated Vacation Leave Policy for the City of Waynesboro effective January 1, 2015. The attached policy will be on file in the Personnel Department. All voted aye. Motion declared carried unanimously.

**PERMISSION TO OBTAIN QUOTES TO TRADE HANDGUNS FOR GLOCK 23'S APPROVED**

Motion was made by Alderman Cochran and duly seconded by Alderman Davis to approve Chief Oscar Lewis to obtain quotes from gun dealers to trade the police department handguns for Glock 23's. All voted aye. Motion declared carried unanimously.

**INVESTIGATOR POSITION DISCUSSED**

After a brief discussion on the Investigator position for the Waynesboro Police Department, no action was taken.

**REVISED VERSION OF THE STATEWIDE MUTUAL AID COMPACT (SMAC) ADOPTED**

Motion was made by Alderman Barnett and duly seconded by Alderman Davis to adopt the revised version of the Statewide Mutual Aid Compact (SMAC). This agreement is entered into between the State of Mississippi, Mississippi Emergency Management Agency, and by and among each county and municipality that executes and adopts the terms and conditions contained in the agreement. All voted aye. Motion declared carried unanimously.

**LED LIGHTS APPROVED**

Motion was made by Alderman Cochran and duly seconded by Alderman Barnett to approve the removal of existing lights and replace with 110 W LED lights from the intersection of Azalea and Mississippi Drive all the way to the Wayne County High School. There will be a total of 31 lights replaced at an added cost of \$185.00 per month to the city’s electric bill. Also at the Walmart Location, removal and replacing (4) 110 W LED lights will be an added cost of \$21.56 per month on these four lights. All voted aye. Motion declared carried unanimously.

**APPROVED BACKFLOW PREVENTER VALVE AND METER APPROVED**

Motion was made by Alderman Gray and duly seconded by Alderman Davis to approve to install both a backflow preventer and a meter on the water hydrant located next to the Kelley Oil Bulk Plant. All voted aye. Motion declared carried unanimously.

**DISCUSSION OF COMPANIES DUMPING SEWAGE IN CITY MANHOLES**

There was discussion regarding companies and individuals illegally dumping sewage in city manholes and how to better monitor this situation. The Board discussed that unless specifically approved, to stop all companies and individuals from dumping into the system for now, with more information being gathered for a further discussion at the next meeting. No action was taken.

**USED FORKLIFT APPROVED FOR PURCHASE FROM THE FEED MILL, LLC**

That the mayor obtained prices and quotes regarding forklifts. That the city’s current forklift is not operating and is in disrepair. That the city uses the forklift on a daily basis, and is in urgent and immediate need of a forklift. That the lowest price was from the Feed Mill, LLC in the amount of \$7,500.00. Motion was made by Alderman Gray and duly seconded by Alderman Cochran to approve the purchase of a used Nissan Forklift from The Feed Mill, LLC to be used at the Cardboard Compactor and the Treatment Plant in the amount of \$7,500.00. All voted aye. Motion declared carried unanimously.

There being no further business at hand, motion was made by Alderman Wilson and duly seconded by Alderman Barnett and unanimously approved that the meeting be adjourned.

**APPROVED BY ME THIS \_\_\_\_\_  
DAY OF \_\_\_\_\_, 2014**

\_\_\_\_\_  
**MAYOR**

**ATTEST:** \_\_\_\_\_  
**CITY CLERK**