

**CITY OF WAYNESBORO BOARD AGENDA
REGULAR MEETING
FEBRUARY 4, 2014
6:00 P.M.**

CALL MEETING TO ORDER.

- I. INVOCATION.
- II. ROLL CALL.
- III. INFORMATION.
 - A. SEAN DUNLAP TO DISCUSS CENTRAL BUSINESS DISTRICT TAX EXEMPTION.
- IV. DECISIONS.
 - A. ADOPT AGENDA.
 - B. ADOPT MINUTES OF JANUARY MEETINGS.
 - C. APPROVE CLAIMS DOCKET.
 - D. APPROVE NARCOTICS CLAIMS DOCKET.
 - E. APPROVE TRAVEL.
 - 1. Jan Bishop to attend MAGPPA Meeting February 19, 2014.
 - F. DISCUSS PARKING AREA FOR BIG TRUCKS.
 - G. DISCUSS ANIMAL CONTROL.
 - H. DISCUSS PAYMENT OF TAXES ON PROPERTY PREVIOUSLY OWNED BY W.K. PROPERTIES.
 - I. CONSIDER REQUESTING LEGISLATURE TO REMOVE REPEALER ON HOUSE BILL NO. 1556 REGARDING RECREATIONAL FACILITIES TAX.
 - J. CONSIDER PURCHASE OF AD FROM LADY WAR EAGLE SOFTBALL PROGRAM.
 - K. DISCUSS PAYMENT OF INVOICE TO HARRISON ELECTRIC FOR INSTALLATION OF GENERATOR AT FIRE DEPARTMENT.
 - L. CONSIDER PAYMENT OF INVOICE NO. 9 TO BELINDA STEWART ARCHITECTS, P.A. IN THE AMOUNT OF \$1,435.80 FOR SERVICES RENDERED REGARDING MUSEUM PROJECT.
 - M. CONSIDER FINAL INSTALLMENT ON PAY-OFF OF OLD ENGINEERING FEES TO PICKERING IN THE AMOUNT OF \$15,313.48.
 - N. CONSIDER RENEWAL OF PROCLAMATIONS OF EXISTENCE OF LOCAL EMERGENCY (HURRICANE ISAAC AND FEB. 10, 2013 STORM).
 - O. RATIFY PROCLAMATION OF EXISTENCE OF LOCAL EMERGENCY IN REGARDS TO JANUARY 2014 WINTER STORM.

P. ACCEPT INTERIM POLICE CHIEF MATTHEW T. MCCASKEY'S LETTER OF RETIREMENT.

ADJOURN

**CITY OF WAYNESBORO BOARD AGENDA
SPECIAL MEETING
FEBRUARY 6, 2014
6:00 P.M.**

- I. CALL MEETING TO ORDER.
- II. INVOCATION.
- III. ROLL CALL.
- IV. CONSIDER SETTING PAY RATE FOR POLICE CHIEF'S POSITION.
- V. CONSIDER APPLICANTS FOR POSITION OF POLICE CHIEF AND PROCESS FOR SELECTION.

ADJOURN

**REGULAR MEETING
FEBRUARY 4, 2014**

**MINUTES OF THE REGULAR
MEETING OF THE MAYOR AND
BOARD OF ALDERMEN, CITY
OF WAYNESBORO, MS.**

BE IT THEREFORE REMEMBERED, that the Mayor and Board of Aldermen met in a regular meeting on Tuesday, February 4, 2014 at 6:00 p.m. in the boardroom at city hall. Mayor Richard Johnson called the meeting to order. Alderman Johnny Gray rendered the invocation. Present were Mayor Richard Johnson; Aldermen Mary Davis, Johnny Gray, Tammie Wilson, Shane Barnett and Tim Cochran. Others present were City Clerk Sytrecia Hull, City Attorney Curtis Bates, Public Works Director Harvey Hull, Interim Assistant Police Chief Chris Harris, Fire Chief Willard Crocker, Assistant Fire Chief Scott Bunch, Zoning Administrator Ken Roberts, and Narcotics Task Force Commander Brent Pursell. Representatives of the local media were also in attendance, as well as citizens.

MISSISSIPPI POWER COMPANY DISCUSSES PILOT PROGRAM FOR NEW LIGHT FIXTURES

Representatives of Mississippi Power Company were in attendance to discuss a pilot program in the City of Waynesboro. Said program consists of a test run of new light fixtures placed in the city at no cost to the city. No official action was taken.

ECONOMIC DIRECTOR SEAN DUNLAP DISCUSSES CENTRAL BUSINESS DISTRICT EXEMPTION/SALES TAX TRENDS

Economic Development Director Sean Dunlap was in attendance to discuss the Central Business District Tax Exemption incentive. Mr. Dunlap wanted confirmation from the Mayor and Board that the law was still in place because of renewed interest from prospective business owners. Mr. Dunlap also provided information regarding the city's sales tax history. No official action was taken.

AGENDA ADOPTED

It was moved by Alderman Cochran and duly seconded by Alderman Wilson to adopt the agenda as amended. All voted aye. Motion declared unanimously.

MINUTES ADOPTED

Motion was made by Alderman Davis and duly seconded by Alderman Gray that the minutes of the January meetings be adopted as printed. All voted aye. Motion declared carried unanimously.

CLAIMS DOCKET APPROVED

Upon motion of Alderman Wilson and duly seconded by Alderman Cochran, the board voted unanimously to approve payment of the Claims Docket #'s 49616 through 49838, Warrant #'s 43437 through 43542. All voted aye. Motion declared carried unanimously.

NARCOTICS TASK FORCE CLAIMS DOCKET APPROVED

Motion was made by Alderman Gray and duly seconded by Alderman Davis to approve payment of the Narcotics Task Force Claims Docket pending approval by all other entities in the task force per signatures of each representative being added to said docket.

All voted aye. Motion declared carried unanimously.

TRAVEL APPROVED

Motion was made by Alderman Davis, duly seconded by Alderman Barnett, and unanimously approved to authorize the following travel:

- Jan Bishop to attend a MAGPPA Meeting February 19, 2014 in Hattiesburg, MS and that she is reimbursed for meals, mileage, and all related expenses.
- Harvey Hull and Lavelle Franks to attend Water Certification Course February 6, 2014 and February 27, 2014 in Laurel, MS and that they be reimbursed for meals, mileage and all related expenses.

Motion declared carried unanimously.

DISCUSSION REGARDING PARKING AREA FOR BIG TRUCKS

There was discussion regarding complaints about big trucks being parked in the library parking lot and possible alternatives. Following discussion, Mayor Johnson directed Interim Police Chief Chris Harris to allow truck drivers 14 days to find other areas to park before enforcing the “No Big Trucks” order per signs to be erected stating such.

TOMMY HUTTTO/WILDLIFE PEST CONTROL TO RENDER ANIMAL CONTROL SERVICES

Tommy Hutto of Wildlife Pest Control presented a quote for the implementation of animal control services (specifically cats and dogs) within the City of Waynesboro. Mr. Hutto proposes to deliver captured animals to a Hattiesburg shelter. The cost for capture and delivery of each animal is \$110.00 with an additional fee of \$15.00 for added services as identified per said quote. The proposal was approved for a ninety-day period at which time the Board will evaluate the situation and determine if there should be a continuance of the services provided by Mr. Hutto. All voted aye. Motion declared carried unanimously.

RESOLUTION ADOPTED REQUESTING MISSISSIPPI LEGISLATURE TO REMOVE REPEALER ON HOUSE BILL NO. 1556

Motion was made by Alderman Cochran and duly seconded by Alderman Davis to adopt a resolution requesting the Mississippi Legislature to remove the repealer on House Bill No. 1556. A roll call vote resulted as follows:

Alderman Mary Davis -Aye
 Alderman Johnny Gray -Aye
 Alderman Tammie Wilson -Aye
 Alderman Shane Barnett -Aye
 Alderman Tim Cochran -Aye

Motion declared carried unanimously.

PURCHASE OF AD APPROVED

Motion was made by Alderman Cochran and duly seconded by Alderman Davis to approve the purchase of an ad from the Lady War Eagle Softball Program in the amount of \$150.00. This action was taken after the Board made a finding that the purchase of such ad would bring into favorable notice the opportunities, possibilities, and resources of the City of Waynesboro. All voted aye. Motion declared carried unanimously.

PAYMENT APPROVED TO HARRISON ELECTRIC FOR PURCHASE OF GENERATOR FOR FIRE DEPARTMENT

Motion was made by Alderman Barnett and duly seconded by Alderman Cochran to approve payment of Invoice No. 2249 to Harrison Electric in the amount of \$22,081.00 for the purchase and installation of one (1) Taylor Engine Driven Generator for the

Waynesboro Fire Department. Said action was taken pending completion of the job. All voted aye. Motion declared carried unanimously.

PAYMENT APPROVED TO BELINDA STEWART ARCHITECTS, P.A. IN REGARDS TO PROPOSED MUSEUM PROJECT

Motion was made by Alderman Gray and duly seconded by Alderman Davis to approve payment of Invoice No. 9 to Belinda Stewart Architects, P.A. in the amount of \$1,435.80 for services rendered in regards to the proposed Museum Project. All voted aye. Motion declared carried unanimously.

AMENDMENT NO. 1 TO MEMORANDUM OF UNDERSTANDING (MOU) REGARDING TRANSPORTATION MUSEUM PROJECT

Motion was made by Alderman Gray and duly seconded by Alderman Davis to approve Amendment No. 1 to the Memorandum of Understanding (MOU) regarding the Transportation Museum Project. Said amendment sets forth an expiration date of June 30, 2014 for federal funds to expire if not obligated on or before said date. All voted aye. Motion declared carried unanimously.

FINAL PAYMENT ON OUTSTANDING ENGINEERING INVOICES APPROVED

Motion was made by Alderman Gray and duly seconded by Alderman Wilson to approve final installment in the amount of \$15,313.48 to Pickering Firm regarding outstanding engineering invoices. All voted aye. Motion declared carried unanimously.

BOARD ORDER ADOPTED EXTENDING PROCLAMATION OF LOCAL EMERGENCY (HURRICANE ISAAC)

At a meeting of the Mayor and Board of Aldermen on August 27, 2012, the Board adopted a proclamation declaring the existence of a local emergency in the City of Waynesboro due to the imminent threat of Hurricane Isaac. In accordance with Section 33-15-17 (d), Mississippi Code of 1972, the governing body shall continue to review the need for continuing the local emergency until such emergency is terminated. At this time a motion was made by Alderman Davis and duly seconded by Alderman Cochran to extend said proclamation in order to continue to provide for the health and safety of the citizens and the protection of their property within the affected jurisdiction. A roll call vote resulted as follows:

Alderman Mary Davis -Aye

Alderman Johnny Gray -Aye

Alderman Tammie Wilson -Aye

Alderman Shane Barnett -Aye

Alderman Tim Cochran -Aye

Motion declared carried unanimously.

BOARD ORDER ADOPTED EXTENDING PROCLAMATION OF LOCAL EMERGENCY (FEBRUARY 10, 2013 STORM)

At a meeting of the Mayor and Board of Aldermen on February 11, 2013, the Board adopted a proclamation declaring the existence of a local emergency in the City of Waynesboro due to the imminent threat of the Storm of February 10, 2013. In accordance with Section 33-15-17 (d), Mississippi Code of 1972, the governing body shall continue to review the need for continuing the local emergency until such emergency is terminated. At this time a motion was made by Alderman Davis and duly seconded by Alderman Cochran to extend said proclamation in order to continue to provide for the health and safety of the citizens and the protection of their property within the affected jurisdiction. A roll call vote resulted as follows:

Alderman Mary Davis -Aye

Alderman Johnny Gray -Aye
 Alderman Tammie Wilson -Aye
 Alderman Shane Barnett -Aye
 Alderman Tim Cochran -Aye
 Motion declared carried unanimously.

PROCLAMATION OF EXISTENCE OF LOCAL EMERGENCY ADOPTED

Mayor Johnson declared a State of Emergency on January 27, 2014 due to the imminent threat of a dangerous winter storm. The required quorum was not available to call an official board meeting. Motion was made by Alderman Wilson and duly seconded by Alderman Barnett to ratify the actions of Mayor Johnson and to adopt the attached "Proclamation of Existence of a Local Emergency" in order to provide for the health and safety of the citizens and the protection of their property within the affected jurisdiction due to the January 2014 Winter Storm. The result of a roll call vote was as follows:

Alderman Mary Davis -Aye
 Alderman Johnny Gray -Aye
 Alderman Tammie Wilson -Aye
 Alderman Shane Barnett -Aye
 Alderman Tim Cochran -Aye
 Motion declared carried unanimously.

LETTER OF RETIREMENT FROM INTERIM POLICE CHIEF MATTHEW T. MCCASKEY ACCEPTED

Motion was made by Alderman Cochran and duly seconded by Alderman Wilson to accept Matthew T. McCaskey's letter of retirement from the position of Interim Police Chief effective January 31, 2014. Voting was as follows:

Alderman Mary Davis -Aye
 Alderman Johnny Gray -Aye
 Alderman Tammie Wilson -Aye
 Alderman Shane Barnett -Aye
 Alderman Tim Cochran -Aye
 Motion declared carried unanimously.

REPAYMENT OF LOAN TO FIRST STATE BANK APPROVED

Motion was made by Alderman Cochran and duly seconded by Alderman Gray to approve repayment of the Tax Anticipation Loan (\$250,000.00) and Emergency Loan (\$50,000.00) borrowed from First State Bank. Said loans were authorized on September 9, 2013 to be repaid by March 15, 2014. Loans are to be repaid in full, with interest, upon receipt of the February Ad Valorem Tax Settlement check from the county tax collector. All voted aye. Motion declared carried unanimously.

LETTER OF SUPPORT APPROVED FOR WALKER CHANCEY

Motion was made by Alderman Cochran and duly seconded by Alderman Davis that a Letter of Support be written to First State Bank on behalf of Walker Chancey. Mr. Chancey is in the process of renovating a building in the downtown area. The bank wants verification that said building will be eligible for the Central Business District Exemption once renovations are complete. All voted aye. Motion declared carried unanimously.

CONTINUITY OF OPERATIONS PLAN DISCUSSED

Fire Chief Willard Crocker presented a Continuity of Operations Plan to the Mayor and Board for consideration for future adoption, but no official action was taken.

WILLARD CROCKER TO CONTINUE IN POSITION OF EMERGENCY MANAGEMENT AGENCY DIRECTOR FOR CITY OF WAYNESBORO

Upon recommendation of Wayne County Emergency Management Agency Director Angela Atchison, motion was made by Alderman Cochran and duly seconded by Alderman Wilson that Fire Chief Willard Crocker continue as the Emergency Management Agency Director for the City of Waynesboro. All voted aye. Motion declared carried unanimously.

HAZARD MITIGATION GRANT ACCEPTED FOR IMPROVEMENTS TO DOWNTOWN DRAINAGE SYSTEM

Motion was made by Alderman Barnett and duly seconded by Alderman Cochran to accept a Hazard Mitigation Grant from the Mississippi Emergency Management Agency (MEMA). As part of said motion, Mayor Johnson was authorized to execute the Hazard Mitigation Grant Program Agreement and to proceed with Phase I of the project. The purpose of said grant is to improve the drainage system in the downtown area. All voted aye. Motion declared carried unanimously.

RESOLUTION ADOPTED SUPPORTING REPEAL OF SECTION 42 HOUSING LAW

Motion was made by Alderman Cochran and duly seconded by Alderman Gray to adopt a resolution requesting the Mississippi Legislature to support the repeal of 2005 legislation granting ad valorem tax breaks to federally subsidized Section 42 housing properties. All voted aye. Motion declared carried unanimously.

There being no further business at hand, motion was made by Alderman Wilson, duly seconded by Alderman Gray and unanimously approved that the meeting be adjourned.

**APPROVED BY ME THIS _____
DAY OF _____, 2014**

MAYOR

**SPECIAL MEETING
FEBRUARY 6, 2014**

**MINUTES OF A SPECIAL
MEETING OF THE
MAYOR AND BOARD
OF ALDERMEN, CITY
OF WAYNESBORO.**

BE IT THEREFORE REMEMBERED, that the Mayor and Board of Aldermen met in a Special Called Meeting on Thursday February 6, 2014 at 6:00 p.m. in the boardroom at city hall. Mayor Richard Johnson called the meeting to order. Alderman Mary Davis gave the invocation. Those present were Mayor Richard Johnson, Aldermen Mary Davis, Johnny Gray, Tammie Wilson, Shane Barnett, and Tim Cochran. Others present were City Clerk Sytrecia Hull, City Attorney Curtis Bates, Interim Assistant Police Chief Chris Harris, Personnel Director Terri Seawright and a representative of the local newspaper.

VACANT POLICE CHIEF'S POSITION DISCUSSED

There was discussion regarding the vacant police chief's position and the proposed pay rate for the position. Personnel Director Terri Seawright was directed to contact applicants and set up interviews for Thursday, February 13, 2014 beginning at 2:00 p.m. No official action.

Motion was made by Alderman Wilson, duly seconded by Alderman Gray and unanimously approved that the meeting be adjourned.

**APPROVED BY ME THIS _____
DAY OF _____, 2014**

MAYOR

**SPECIAL MEETING
FEBRUARY 13, 2014**

**MINUTES OF A SPECIAL
MEETING OF THE
MAYOR AND BOARD
OF ALDERMEN, CITY
OF WAYNESBORO.**

BE IT THEREFORE REMEMBERED, that the Mayor and Board of Aldermen met in a Special Called Meeting on Thursday February 13, 2014 at 2:00 p.m. in the boardroom at city hall. Mayor Richard Johnson called the meeting to order. Alderman Johnny Gray gave the invocation. Those present were Mayor Richard Johnson, Aldermen Johnny Gray, Tammie Wilson, Shane Barnett, and Tim Cochran. Others present were City Clerk Sytrecia Hull, City Attorney Curtis Bates, Interim Assistant Police Chief Chris Harris, Personnel Director Terri Seawright and a representative of the local newspaper. Alderman Mary Davis was absent.

INTERVIEWS OF POLICE CHIEF APPLICANTS CONDUCTED

At this time interviews of three applicants for the position of police chief were conducted but no official action was taken.

After the interview process was complete, motion was made by Alderman Wilson, duly seconded by Alderman Gray and unanimously approved that the meeting be adjourned.

**APPROVED BY ME THIS _____
DAY OF _____, 2014**

MAYOR

**SPECIAL MEETING
FEBRUARY 19, 2014**

**MINUTES OF A SPECIAL
MEETING OF THE
MAYOR AND BOARD
OF ALDERMEN, CITY
OF WAYNESBORO.**

BE IT THEREFORE REMEMBERED, that the Mayor and Board of Aldermen met in a Special Called Meeting on Wednesday February 19, 2014 at 2:00 p.m. in the boardroom at city hall. Mayor Richard Johnson called the meeting to order. Alderman Johnny Gray gave the invocation. Those present were Mayor Richard Johnson, Aldermen Mary Davis, Johnny Gray, Shane Barnett, and Tim Cochran. Others present were City Clerk Sytrecia Hull, City Attorney Curtis Bates, Interim Assistant Police Chief Chris Harris, Personnel Director Terri Seawright and a representative of the local newspaper. Alderman Tammie Wilson was absent.

**ADVERTISEMENT FOR REQUEST FOR PROPOSALS APPROVED
REGARDING ENGINEERING SERVICES FOR DOWNTOWN DRAINAGE
PROJECT (HAZARD MITIGATION GRANT)**

Motion was made by Alderman Barnett and duly seconded by Alderman Cochran to authorize advertisement for Proposals for engineering services relating to the Downtown Drainage Project (Hazard Mitigation Grant). All voted aye. Motion declared carried unanimously.

**ADVERTISEMENT FOR REQUEST FOR PROPOSALS APPROVED
REGARDING PROJECT MANAGEMENT SERVICES FOR DOWNTOWN
DRAINAGE PROJECT (HAZARD MITIGATION GRANT)**

Motion was made by Alderman Gray and duly seconded by Alderman Davis to authorize advertisement for Proposals for project management services relating to the Downtown Drainage Project (Hazard Mitigation Grant). All voted aye. Motion declared carried unanimously.

INTERVIEW OF POLICE CHIEF APPLICANT CONDUCTED

At this time an interview of one (1) applicant for the position of police chief was conducted but no official action was taken.

Motion was made by Alderman Gray, duly seconded by Alderman Davis and unanimously approved that the meeting be adjourned.

**APPROVED BY ME THIS _____
DAY OF _____, 2014**

MAYOR

**SPECIAL MEETING
FEBRUARY 27, 2014**

**MINUTES OF A SPECIAL
MEETING OF THE
MAYOR AND BOARD
OF ALDERMEN, CITY
OF WAYNESBORO.**

BE IT THEREFORE REMEMBERED, that the Mayor and Board of Aldermen met in a Special Called Meeting on Thursday February 27, 2014 at 5:30 p.m. in the boardroom at city hall. Mayor Richard Johnson called the meeting to order. Alderman Mary Davis gave the invocation. Those present were Mayor Richard Johnson, Aldermen Mary Davis, Johnny Gray, Tammie Wilson, Shane Barnett, and Tim Cochran. Others present were City Clerk Sytrecia Hull, City Attorney Curtis Bates, and Interim Assistant Police Chief Chris Harris.

DISCUSSION HELD REGARDING APPLICANTS FOR POSITION OF POLICE CHIEF

There was discussion regarding the applicants for the position of police chief. Two (2) of the applicants were in attendance for additional interviews, but no action was taken.

Motion was made by Alderman Wilson, duly seconded by Alderman Davis and unanimously approved that the meeting be adjourned.

**APPROVED BY ME THIS _____
DAY OF _____, 2014**

MAYOR