

**CITY OF WAYNESBORO BOARD AGENDA
REGULAR MEETING
NOVEMBER 5, 2013
6:00 P.M.**

CALL MEETING TO ORDER.

I. INVOCATION.

II. ROLL CALL.

III. INFORMATION.

A. ALBERT BUSBY TO SPEAK ON BEHALF OF KIWANIS CLUB.

IV. DECISIONS.

A. ADOPT AGENDA.

B. ADOPT MINUTES OF OCTOBER MEETING.

C. APPROVE CLAIMS DOCKET.

D. APPROVE NARCOTICS CLAIMS DOCKET.

E. APPROVE TRAVEL.

1. Willard Crocker, Harvey Hull, Steve Miller, Rodney Parker, Ray Polk and Larry Rankin to attend Chemical Spill Response Training November 20,2013 in Hattiesburg, MS.
2. Officials to attend Economic Development Training December 11, 2013 in Hattiesburg, MS.

F. SEAN DUNLAP TO DISCUSS ECONOMIC DEVELOPMENT TRAINING FOR ELECTED OFFICIALS.

G. DISCUSS NARCOTICS TASK FORCE BUDGET AND LOAN.

H. DISCUSS NARCOTICS TASK FORCE AUDIT.

I. CONSIDER PAYMENT OF INVOICE NO. 7 TO BELINDA STEWART ARCHITECTS, P.A. IN THE AMOUNT OF \$3,138.16 FOR SERVICES RENDERED REGARDING MUSEUM PROJECT.

J. CONSIDER ACCEPTANCE OF GRANT AND QUOTES FOR PURCHASE OF POLICE DEPARTMENT GENERATOR.

K. CONSIDER RENEWAL OF LEASE TO UNITED STATES POSTAL SERVICE.

L. CONSIDER MAKING EMERGENCY DECLARATION FOR SEWER LINE REPLACEMENT AT MISSISSIPPI DRIVE & RUSSELL DRIVE INTERSECTION A PART OF MINUTES.

M. CONSIDER INTERLOCAL AGREEMENT WITH WAYNE COUNTY BOARD OF SUPERVISORS REGARDING WATER AND SEWER TO PROPOSED CENTRAL SUNBELT FEDERAL CREDIT UNION BUILDING INCLUDING TOTAL COST OF PROJECT AND AVAILABLE FINANCING.

N. CONSIDER DESIGNATING JAN BISHOP AS PRIMARY APPLICANT AGENT TO MANAGE THE CITY'S APPLICATIONS FOR FEDERAL DISASTER ASSISTANCE FUNDS.

O. DISCUSS STRAY DOGS.

- P. PUBLIC WORKS DIRECTOR TO PROVIDE WATER/SEWER UPDATE.
- Q. ACCEPT CECIL COOLEY'S LETTER OF RESIGNATION.
- R. CONSIDER RENEWAL OF PROCLAMATIONS OF LOCAL EMERGENCIES.
- S. DISCUSS MARCH AGAINST CRIME SCHEDULED FOR NOVEMBER 9, 2013.
- T. DISCUSS ANNUAL EMPLOYEE CHRISTMAS DINNER.

ADJOURN

**REGULAR MEETING
NOVEMBER 5, 2013**

**MINUTES OF THE REGULAR
MEETING OF THE MAYOR AND
BOARD OF ALDERMEN, CITY
OF WAYNESBORO, MS.**

BE IT THEREFORE REMEMBERED, that the Mayor and Board of Aldermen met in a regular meeting on Tuesday, November 5, 2013 at 6:00 p.m. in the boardroom at city hall. Mayor Richard Johnson called the meeting to order. Alderman Johnny Gray rendered the invocation. Present were Mayor Richard Johnson; Aldermen Mary Davis, Johnny Gray, Tammie Wilson, Shane Barnett and Tim Cochran. Others present were City Clerk Sytrecia Hull, City Attorney Curtis Bates, Public Works Director Harvey Hull, Assistant Police Chief Matthew McCaskey, Fire Chief Willard Crocker, Zoning Administrator Ken Roberts, Narcotics Task Force Commander Brent Pursell, Municipal Judge Charles Chapman. Representatives of the local media were also in attendance as well as citizens.

AGENDA ADOPTED

It was moved by Alderman Barnett and duly seconded by Alderman Cochran to adopt the agenda as amended. All voted aye. Motion declared unanimously.

MINUTES ADOPTED

Motion was made by Alderman Gray and duly seconded by Alderman Barnett that the minutes of the October meeting be adopted as printed. All voted aye. Motion declared carried unanimously.

CLAIMS DOCKET APPROVED

Upon motion of Alderman Davis and duly seconded by Alderman Barnett, the board voted unanimously to approve payment of the Claims Docket #'s 48826 through 49151, Warrant #'s 43075 through 43191. Alderman Tammie Wilson left the room during discussion and vote on the claims docket. All other members voted aye.

TRAVEL APPROVED

Motion was made by Alderman Cochran, duly seconded by Alderman Wilson, and unanimously approved to authorize the following travel:

- Willard Crocker, Harvey Hull, Steve Miller, Rodney Parker, Ray Polk, and Larry Rankin to attend Chemical Spill Response Training November 20, 2013 in Hattiesburg, MS and that they be reimbursed for meals, mileage, and all related expenses.
- City Officials to attend Economic Development Training in Hattiesburg, MS, December 11, 2013 and that they be reimbursed for meals, mileage, and all related expenses.

ECONOMIC DEVELOPMENT TRAINING FOR ELECTED OFFICIALS

Wayne County Economic Development Director Sean Dunlap was in attendance to inform the Board of a scheduled training session for elected officials related to community and economic development. The session will be held on Wednesday, December 11, 2013 in Hattiesburg, MS. Mr. Dunlap encouraged the officials to attend but no action was taken on the matter. Mr. Dunlap also provided information regarding sales tax trends of comparable municipalities.

PAYMENT APPROVED TO BELINDA STEWART ARCHITECTS, P.A. IN REGARDS TO PROPOSED MUSEUM PROJECT

Motion was made by Alderman Barnett and duly seconded by Alderman Cochran to approve payment of Invoice No. 7 to Belinda Stewart Architects, P.A. in the amount of \$3,138.16 for services rendered in regards to the proposed Museum Project. All voted aye. Motion declared carried unanimously.

POLICE DEPARTMENT GENERATOR TO BE PURCHASED PER MEMA/FEMA HAZARD MITIGATION GRANT PROGRAM

Per the City of Waynesboro's acceptance of the Hazard Mitigation Grant through the Mississippi Emergency Management Agency (MEMA) and the Federal Emergency Management Agency (FEMA), quotes were presented for the purchase and installation of a generator for the police department. Quotes were as were as follows:

4D Solutions, Inc., Ellisville, MS	\$37,800.00
Harrison Electric, Waynesboro, MS	\$29,721.00

Motion was made by Alderman Cochran and duly seconded by Alderman Gray to accept the lowest and best bid of Harrison Electric for the purchase of the generator. All voted aye. Motion declared carried unanimously.

RENEWAL OF LEASE TO UNITED STATES POSTAL SERVICE TABLED

There was brief discussion regarding the renewal of a lease to the United States Postal Service for parking area near the post office. The matter was tabled until the next meeting.

EMERGENCY DECLARED REGARDING REPAIRS TO SEWER LIFT STATION (BIG BERTHA)

Upon motion of Alderman Davis and duly seconded by Alderman Wilson, the Board voted unanimously to approve an emergency declaration relating to repairs to a main sewer line at the Intersection of Russell Drive and Mississippi Drive. Said sewer main collapse interfered with the proper flow of sewer thereby causing sewer back-up and possible sewer contamination to both businesses and residents in the surrounding area. Mississippi Department of Environmental Quality (DEQ) regulations require that such situations be addressed immediately. Therefore, it was determined that the delay incident to giving opportunity to competitive bidding would be detrimental to the governing authority as well as it's citizens. The Public Works Director, as designated agent for emergency repairs/purchases, certified in writing the nature of the emergency and presented an invoice from RBG Contractors, Inc. of Jackson, MS in the amount of \$24,470.00 evidencing the emergency repair. (Invoice on file in the purchasing office.)

INTERLOCAL AGREEMENT BETWEEN CITY OF WAYNESBORO AND WAYNE COUNTY BOARD OF SUPERVISORS TO BE PREPARED

Motion was made by Alderman Gray and duly seconded by Alderman Barnett that City Attorney Curtis Bates be directed to contact Wayne County Board of Supervisors' Attorney Cooper Leggett in regard to an interlocal agreement between the two entities. The purpose of the agreement is to outline the terms and conditions of a joint venture between the entities for providing sewer service to the proposed Central Sunbelt Federal Credit Union Building site on Highway 184 East. All voted aye. Motion declared carried unanimously.

JAN BISHOP DESIGNATED AS APPLICANT AGENT FOR OBTAINING FEDERAL ASSISTANCE UNDER DISASTER RELIEF ACT

Motion was made by Alderman Davis and duly seconded by Alderman Barnett that Jan Bishop be designated as Applicant Agent for the purpose of obtaining and administering certain federal financial assistance under the Disaster Relief Act of 1974 and to file relevant documents with the Governor's authorized representative. All voted aye. Motion declared carried unanimously.

ANIMAL CONTROL ISSUES DISCUSSED/TABLED

There was a discussion regarding the lack of animal control within the city. Zoning Administrator Ken Roberts informed the Board of possible solutions. Mr. Roberts was directed to present a more detailed plan to the Board at its next regular meeting. The matter was tabled until that time.

PUBLIC WORKS DIRECTOR PROVIDED WATER AND SEWER UPDATE

Public Works Director Harvey Hull updated the governing authorities regarding the deteriorating infrastructure such as underground utilities in the City of Waynesboro and the growing need to address potential problems. He pointed out the following potential problem areas specifically:

- Sewer line that runs along Robinson Street from Pizza Hut to Benton Street Intersection
- Sewer line that runs along the back side of the vocational technical building
- Sewer line that runs from the USDA Building to Pou Dr.
- 16" Water Main located along Hwy 145 near Hiwannee

Mr. Hull was directed to prioritize potential problems and to bring back options and prices to the Board for consideration. No official action was taken.

CECIL COOLEY'S LETTER OF RESIGNATION ACCEPTED

Motion was made by Alderman Wilson and duly seconded by Alderman Gray to accept Cecil Cooley's Letter of Resignation from the Public Works Department effective October 10, 2013. All voted aye. Motion declared carried unanimously.

BOARD ORDER ADOPTED EXTENDING PROCLAMATION OF LOCAL EMERGENCY (HURRICANE ISAAC)

At a meeting of the Mayor and Board of Aldermen on August 27, 2012, the Board adopted a proclamation declaring the existence of a local emergency in the City of Waynesboro due to the imminent threat of Hurricane Isaac. In accordance with Section 33-15-17 (d), Mississippi Code of 1972, the governing body shall continue to review the need for continuing the local emergency until such emergency is terminated. At this time a motion was made by Alderman Davis and duly seconded by Alderman Wilson to extend said proclamation in order to continue to provide for the health and safety of the citizens and the protection of their property within the affected jurisdiction. A roll call vote resulted as follows:

Alderman Mary Davis	-Aye
Alderman Johnny Gray	-Aye
Alderman Tammie Wilson	-Aye
Alderman Shane Barnett	-Aye
Alderman Tim Cochran	-Aye

Motion declared carried unanimously.

BOARD ORDER ADOPTED EXTENDING PROCLAMATION OF LOCAL EMERGENCY (FEBRUARY 10, 2013 STORM)

At a meeting of the Mayor and Board of Aldermen on February 11, 2013, the Board adopted a proclamation declaring the existence of a local emergency in the City of Waynesboro due to the imminent threat of the Storm of February 10, 2013. In accordance with Section 33-15-17 (d), Mississippi Code of 1972, the governing body

shall continue to review the need for continuing the local emergency until such emergency is terminated. At this time a motion was made by Alderman Barnett and duly seconded by Alderman Cochran to extend said proclamation in order to continue to provide for the health and safety of the citizens and the protection of their property within the affected jurisdiction. A roll call vote resulted as follows:

Alderman Mary Davis -Aye
 Alderman Johnny Gray -Aye
 Alderman Tammie Wilson -Aye
 Alderman Shane Barnett -Aye
 Alderman Tim Cochran -Aye
 Motion declared carried unanimously.

ANNUAL EMPLOYEE CHRISTMAS DINNER SET FOR DECEMBER 19, 2013

Motion was made by Alderman Gray and duly seconded by Alderman Davis that the Annual Employee Christmas Dinner be held Thursday December 19, 2013 at the city auditorium. The annual dinner is sponsored by the mayor and aldermen. All voted aye. Motion declared carried unanimously.

ANNUAL CHRISTMAS PARADE TO BE HELD DECEMBER 7, 2013

Sean Dunlap, representing the Kiwanis Club was in attendance to inform the Mayor and Board that the Annual Christmas Parade had been set for Saturday, December 7, 2013. Mr. Dunlap took this opportunity to invite the governing authorities to take part in the event. Motion was made by Alderman Wilson and duly seconded by Alderman Davis to authorize the event. All voted aye. Motion declared carried unanimously.

ORDINANCE ADOPTED PROHIBITING WEAPONS ON CITY PROPERTY

Motion was made by Alderman Cochran and duly seconded by Alderman Davis that the Mayor and Board of Aldermen adopt an ordinance providing for the prohibition of weapons in and around city owned or city occupied facilities. The result of a roll call vote was as follows:

Alderman Mary Davis -Aye
 Alderman Johnny Gray -Aye
 Alderman Tammie Wilson -Aye
 Alderman Shane Barnett -Aye
 Alderman Tim Cochran -Aye
 Motion declared carried unanimously.

AGREEMENT REGARDING NON-POTABLE WATER APPROVED

Motion was made by Alderman Gray and duly seconded by Alderman Cochran to approve a contract between the City of Waynesboro and Brookwood Villa. Per said contract the City of Waynesboro Fire Department agrees to provide non-potable water to Brookwood Villa in cases of emergency so long as the City of Waynesboro has the man power, equipment, ability and time to provide said service to Brookwood Villa. The agreement shall be valid for a period of one (1) year from the date that it is executed by the parties. All voted aye. Motion declared carried unanimously.

BUSBY, PINKERTON, AND WEST REMOVED FROM AUXILIARY FIREFIGHTER'S ROSTER

Upon recommendation of Fire Chief Willard Crocker, a motion was made by Alderman Cochran and duly seconded by Alderman Barnett to accept Shane Busby's resignation from the auxiliary firefighter's roster and that Mr. Busby's name as well as those of Barry Pinkerton and Josh West be removed from said roster. All voted aye. Motion declared carried unanimously.

EQUIPMENT REMOVED FROM FIRE DEPARTMENT INVENTORY

Upon recommendation of Fire Chief Willard Crocker, a motion was made by Alderman Gray and duly seconded by Alderman Wilson that the following Fire Department Equipment be removed from the inventory list:

- One (1) Motorola Minitor V Pager-Serial No. 136WGU1417-This pager to be returned to the Wayne County Emergency Management Agency Director.
- One (1) Motorola Minitor V Pager-Serial No. 136WGU1412-This pager was destroyed in a fire at Henry's Heat and Air.

All voted aye. Motion declared carried unanimously.

OPEN MEETING CLOSED TO DISCUSS NEED FOR EXECUTIVE SESSION

It was moved by Alderman Davis and duly seconded by Alderman Wilson to go into a closed session to determine if there was a need for an executive session. The result of a roll call vote was as follows:

Alderman Mary Davis -Aye

Alderman Johnny Gray -Aye

Alderman Tammie Wilson -Aye

Alderman Shane Barnett -Aye

Alderman Tim Cochran -Aye

Motion declared carried unanimously.

After a brief discussion, it was determined that there was a need for an executive session. Therefore, a motion was made by Alderman Davis and duly seconded by Alderman Wilson to come out of the closed session and to notify the public of an executive session. The result of a roll call vote was as follows:

Alderman Mary Davis -Aye

Alderman Johnny Gray -Aye

Alderman Tammie Wilson -Aye

Alderman Shane Barnett -Aye

Alderman Tim Cochran -Aye

Motion declared carried unanimously.

EXECUTIVE SESSION CALLED

At this time the Mayor and Board reconvened into a public meeting. A motion was made by Alderman Barnett and duly seconded by Alderman Cochran to go into executive session to discuss the job performance of a member of the Police Department. Voting was as follows:

Alderman Mary Davis -Aye

Alderman Johnny Gray -Aye

Alderman Tammie Wilson -Aye

Alderman Shane Barnett -Aye

Alderman Tim Cochran -Aye

Alderman Tim Cochran -Aye

Motion declared carried unanimously.

EXECUTIVE SESSION

The executive session was called to order by Mayor Richard Johnson. Aldermen present were Mary Davis, Johnny Gray, Tammie Wilson, Shane Barnett, and Tim Cochran. Others present were Clerk Sytrecia Hull, and City Attorney Curtis Bates. There was discussion regarding the job performance of a member of the Police Department. However, no action was taken.

At this time, a motion was made by Alderman Barnett and duly seconded by Alderman Gray to come out of executive session and to reconvene into a public meeting. Voting was as follows:

Alderman Mary Davis -Aye

Alderman Johnny Gray -Aye

Alderman Tammie Wilson -Aye

Alderman Shane Barnett -Aye
 Alderman Tim Cochran -Aye
 Motion declared carried unanimously.

PUBLIC MEETING RECONVENED

At this time the public meeting was reconvened with the clerk stating to the public that during the executive session the Mayor and Board discussed the job performance of a member of the Police Department but no action was taken.

POLICE CHIEF'S POSITION TO BE ADVERTISED

Motion was made by Alderman Barnett and duly seconded by Alderman Gray that the city advertise in local and surrounding area newspapers to fill the vacancy in the Police Chief's position. Matthew McCaskey is currently serving as Police Chief on an interim basis with plans to retire on January 31, 2013. All voted aye. Motion declared carried unanimously.

UPDATE PROVIDED ON STATUS OF COMMERCIAL DRIVERS LICENSE HOLDERS

Public Works Director Harvey Hull provided the Board with an update on the status of truck drivers in the Public Works Department that had obtained a commercial drivers license as required by the Board. Mr. Hull also asked the Board to consider granting an increase in pay to the employees that had met the requirement. This item was tabled until a later date.

ETHICS COMMISSION ADVISORY OPINION PRESENTED TO BOARD

Mayor Johnson presented the Board with an Advisory Opinion issued by the Mississippi Ethics Commission upon his request. Per said opinion, a municipality, pursuant to a court order, may extend its sewer system near real property owned by the mayor. The opinion was requested in order to give clarity regarding the project that will provide sewer service to the proposed Central Sunbelt Federal Credit Union site on Highway 184 East. No action was taken regarding this matter.

OPEN MEETING CLOSED TO DISCUSS NEED FOR EXECUTIVE SESSION

It was moved by Alderman Davis and duly seconded by Alderman Barnett to go into a closed session to determine if there was a need for an executive session. The result of a roll call vote was as follows:

Alderman Mary Davis -Aye
 Alderman Johnny Gray -Aye
 Alderman Tammie Wilson -Aye
 Alderman Shane Barnett -Aye
 Alderman Tim Cochran -Aye
 Motion declared carried unanimously.

After a brief discussion, it was determined that there was a need for an executive session. Therefore, a motion was made by Alderman Barnett and duly seconded by Alderman Wilson to come out of the closed session and to notify the public of an executive session. The result of a roll call vote was as follows:

Alderman Mary Davis -Aye
 Alderman Johnny Gray -Aye
 Alderman Tammie Wilson -Aye
 Alderman Shane Barnett -Aye
 Alderman Tim Cochran -Aye
 Motion declared carried unanimously.

EXECUTIVE SESSION CALLED

At this time the Mayor and Board reconvened into a public meeting. A motion was made by Alderman Davis and duly seconded by Alderman Barnett to go into executive session to discuss legal matters regarding the South MS Narcotics Task Force. Voting was as follows:

- Alderman Mary Davis -Aye
 - Alderman Johnny Gray -Aye
 - Alderman Tammie Wilson -Aye
 - Alderman Shane Barnett -Aye
 - Alderman Tim Cochran -Aye
 - Alderman Tim Cochran -Aye
- Motion declared carried unanimously.

EXECUTIVE SESSION

The executive session was called to order by Mayor Richard Johnson. Aldermen present were Mary Davis, Johnny Gray, Tammie Wilson, Shane Barnett, and Tim Cochran. Others present were Clerk Sytrecia Hull, City Attorney Curtis Bates, and Narcotics Task Force Commander Brent Pursell. There was discussion regarding legal matters of the South Mississippi Narcotics Task Force. After discussion, a motion was made by Alderman Davis and duly seconded by Alderman Cochran to authorize an initial consultation with outside counsel, Attorney Dennis L. Horn, regarding legal matters of the South Mississippi Narcotics Task. Voting was as follows:

- Alderman Mary Davis -Aye
 - Alderman Johnny Gray -Aye
 - Alderman Tammie Wilson -Aye
 - Alderman Shane Barnett -Aye
 - Alderman Tim Cochran -Aye
 - Alderman Tim Cochran -Aye
- Motion declared carried unanimously.

There was a brief discussion regarding approval of the Narcotics Task Force Claims Docket but no action was taken.

At this time, a motion was made by Alderman Barnett and duly seconded by Alderman Wilson to come out of executive session and to reconvene into a public meeting. Voting was as follows:

- Alderman Mary Davis -Aye
 - Alderman Johnny Gray -Aye
 - Alderman Tammie Wilson -Aye
 - Alderman Shane Barnett -Aye
 - Alderman Tim Cochran -Aye
- Motion declared carried unanimously.

PUBLIC MEETING RECONVENED

At this time the public meeting was reconvened with the attorney stating to the public the above action that was taken during the executive session.

Then a motion was made by Alderman Wilson, duly seconded by Alderman Barnett and unanimously approved that the meeting be adjourned.

**APPROVED BY ME THIS _____
DAY OF _____, 2013**

MAYOR

ATTEST: _____
CITY CLERK