

**CITY OF WAYNESBORO BOARD AGENDA  
REGULAR MEETING  
OCTOBER 1, 2013  
6:00 P.M.**

CALL MEETING TO ORDER.

- I. INVOCATION.
- II. ROLL CALL.
- III. INFORMATION.
  - A. PATRICK RUFFIN TO DISCUSS POLICE PERSONNEL.
- IV. DECISIONS.
  - A. ADOPT AGENDA.
  - B. ADOPT MINUTES OF SEPTEMBER MEETINGS.
  - C. APPROVE CLAIMS DOCKET.
  - D. APPROVE NARCOTICS CLAIMS DOCKET.
  - E. APPROVE TRAVEL.
    - 1. Earnest Franks to attend Water Operator Training Camp October 3, 2013 in Hattiesburg, MS.
    - 2. Harvey Hull to attend Water Operator Training in Meridian, MS October 8, 2013 and Conference for Landfill Operators in Biloxi, MS October 28-30, 2013
    - 3. Officials to attend MML Small Town Conference November 21-22, 2013 in Tunica, MS.
  - F. CONSIDER REQUEST OF 'TOYS FOR BO' ORGANIZATION TO SPONSOR A 5K WALK/RUN ON NOVEMBER 16, 2013.
  - G. CONSIDER RENEWAL OF WORKER'S COMP POLICY INSURANCE.
  - H. CONSIDER PAYMENT OF ANNUAL ALLOCATION TO THE WAYNESBORO-WAYNE COUNTY LIBRARY SYSTEM IN THE AMOUNT OF \$109,614.00 TO BE PAID IN MONTHLY INSTALLMENTS OF \$9,134.50.
  - I. CONSIDER PAYMENT TO BRITTON CPA, PLLC IN THE AMOUNT OF \$2,397.50 FOR 80% PROGRESS BILLING REGARDING FY 2012 AUDIT.
  - J. CONSIDER PAYMENT OF INVOICE NO. 6 TO BELINDA STEWART ARCHITECTS, P.A. IN THE AMOUNT OF \$441.82 FOR SERVICES RENDERED REGARDING MUSEUM PROJECT.
  - K. CONSIDER PETTY CASH DISBURSEMENTS FOR 2013-14 AS FOLLOWS:

City Clerk	\$100.00
Fire Chief	\$ 100.00
Police Chief	\$250.00
  - L. CONSIDER APPROVAL OF ANNUAL MUNICIPAL COMPLIANCE QUESTIONNAIRE.
  - M. CONSIDER EASEMENT TO BELL SOUTH TELECOMMUNICATIONS.
  - N. CONSIDER PLACEMENT OF STREET LIGHT AT 1745 MCKAY STREET.

- O. CONSIDER SETTING DAY AND TIME FOR TRICK-OR-TREAT OBSERVANCE.
- P. CONSIDER RENEWAL OF PROCLAMATIONS OF LOCAL EMERGENCIES.
- Q. CONSIDER PURCHASE OF AD IN WAYNE COUNTY NAACP FREEDOM FUND BANQUET PROGRAM.
- R. CONSIDER ACCEPTANCE OF GRANT AND QUOTES FOR PURCHASE OF POLICE DEPARTMENT GENERATOR.
- S. CONSIDER SELLING HAND GUN TO FORMER POLICE CHIEF JAMES BUNCH, JR.
- T. CONSIDER ACCEPTING JASON HOLMES' LETTER OF RESIGNATION FROM THE POLICE DEPARTMENT.
- U. CONSIDER ACCEPTING BLANE BARNETT'S LETTER OF RESIGNATION FROM NARCOTICS TASK FORCE.
- V. DISCUSS PERSONNEL.

ADJOURN

**REGULAR MEETING  
OCTOBER 1, 2013**

**MINUTES OF THE REGULAR  
MEETING OF THE MAYOR AND  
BOARD OF ALDERMEN, CITY  
OF WAYNESBORO, MS.**

**BE IT THEREFORE REMEMBERED**, that the Mayor and Board of Aldermen met in a regular meeting on Tuesday, October 1, 2013 at 6:00 p.m. in the boardroom at city hall. Mayor Richard Johnson called the meeting to order. Fire Chief Willard Crocker rendered the invocation. Present were Mayor Richard Johnson; Aldermen Mary Davis, Johnny Gray, Tammie Wilson, Shane Barnett and Tim Cochran. Others present were City Clerk Sytrecia Hull, City Attorney Curtis Bates, Public Works Director Harvey Hull, Assistant Police Chief Matthew McCaskey, Fire Chief Willard Crocker, Assistant Fire Chief Scott Bunch, Zoning Administrator Ken Roberts. Treatment Plant Operator Rodney Parker, Narcotics Task Force Commander Brent Pursell, Municipal Judge Charles Chapman and Personnel Director Terri Seawright. A representative of the local newspaper was also in attendance as well as citizens.

**OPEN MEETING CLOSED TO DISCUSS NEED FOR EXECUTIVE SESSION**

It was moved by Alderman Cochran and duly seconded by Alderman Davis to go into a closed session to determine if there was a need for an executive session. The result of a roll call vote was as follows:

Alderman Mary Davis -Aye  
Alderman Johnny Gray -Aye  
Alderman Tammie Wilson -Aye  
Alderman Shane Barnett -Aye  
Alderman Tim Cochran -Aye  
Motion declared carried unanimously.

After a brief discussion, it was determined that there was a need for an executive session. Therefore, a motion was made by Alderman Gray and duly seconded by Alderman Wilson to come out of the closed session and to notify the public of an executive session. The result of a roll call vote was as follows:

Alderman Mary Davis -Aye  
Alderman Johnny Gray -Aye  
Alderman Tammie Wilson -Aye  
Alderman Shane Barnett -Aye  
Alderman Tim Cochran -Aye  
Motion declared carried unanimously.

**EXECUTIVE SESSION CALLED**

At this time the Mayor and Board reconvened into a public meeting. A motion was made by Alderman Wilson and duly seconded by Alderman Cochran to go into executive session to discuss the job performance of a member of the Police Department. Voting was as follows:

Alderman Mary Davis -Aye  
Alderman Johnny Gray -Aye  
Alderman Tammie Wilson -Aye  
Alderman Shane Barnett -Aye  
Alderman Tim Cochran -Aye  
Alderman Tim Cochran -Aye  
Motion declared carried unanimously.

**EXECUTIVE SESSION**

The executive session was called to order by Mayor Richard Johnson. Aldermen present were Mary Davis, Johnny Gray, Tammie Wilson, Shane Barnett, and Tim Cochran. Others present were Clerk Sytrechia Hull, City Attorney Curtis Bates and Citizen, Patrick Ruffin. The Mayor and Board listened to concerns of Mr. Ruffin regarding the job performance of a member of the Police Department. However, no action was taken.

At this time, a motion was made by Alderman Gray and duly seconded by Alderman Davis to come out of executive session and to reconvene into a public meeting. Voting was as follows:

Alderman Mary Davis -Aye  
 Alderman Johnny Gray -Aye  
 Alderman Tammie Wilson -Aye  
 Alderman Shane Barnett -Aye  
 Alderman Tim Cochran -Aye  
 Motion declared carried unanimously.

### **PUBLIC MEETING RECONVENED**

At this time the public meeting was reconvened with the clerk stating to the public that during the executive session the Mayor and Board listened to concerns of Mr. Patrick Ruffin regarding the job performance of a member of the Police Department. However, no action was taken.

### **AGENDA ADOPTED**

It was moved by Alderman Wilson and duly seconded by Alderman Gray to adopt the agenda as amended. All voted aye. Motion declared unanimously.

### **MINUTES ADOPTED**

Motion was made by Alderman Barnett and duly seconded by Alderman Cochran that the minutes of the September meetings be adopted as printed. All voted aye. Motion declared carried unanimously.

### **CLAIMS DOCKET APPROVED**

Upon motion of Alderman Gray and duly seconded by Alderman Davis, the board voted unanimously to approve payment of the Claims Docket #'s 48650 through 48825, Warrant #'s 42968 through 43074. All voted aye. Motion declared carried unanimously.

### **NARCOTICS CLAIMS DOCKET APPROVED**

It was moved by Alderman Davis and duly seconded by Alderman Wilson to approve payment of the Narcotics Claims Docket after the addition of Attorney Curtis Bates' invoice in the amount of \$23,565.51. All voted aye. Motion declared carried unanimously.

### **TRAVEL APPROVED**

Motion was made by Alderman Wilson, duly seconded by Alderman Gray, and unanimously approved to authorize the following travel:

- Earnest Franks to attend a Water Operator Training Camp October 3, 2013 in Hattiesburg, MS and that he is reimbursed for meals, mileage, and all related expenses.
- Harvey Hull to attend Water Operator Training in Meridian, MS, October 8, 2013 and a Landfill Operator's Conference in Biloxi, MS October 28-30, 2013 and that he is reimbursed for meals, mileage, lodging and all related expenses.
- City Officials to attend MML Small Town Conference November 21-22, 2013 in Tunica, MS and that they are reimbursed for meals, mileage, lodging and all related expenses.

**“TOYS FOR BO” ORGANIZATION TO HOST A 5K WALK/RUN**

Motion was made by Alderman Cochran and duly seconded by Alderman Davis to authorize the “Toys for Bo” Organization to host a 5K Walk/Run in the City of Waynesboro on Saturday November 16, 2013 beginning at 8:00 a.m. The committee is to coordinate said event with the police and fire departments to establish a safe route. All voted aye. Motion declared carried unanimously.

**WORKERS COMPENSATION INSURANCE RENEWED**

Motion was made by Alderman Barnett and duly seconded by Alderman Wilson to renew the city’s workers compensation insurance policy with the Joiner-Sigler Agency at an annual premium of \$88,326.00. In that same motion the Mayor was authorized to execute a premium finance agreement with First State Bank. Per said agreement, the City of Waynesboro will pay \$10,000 as a down payment on the premium and the remainder of the premium will be paid in monthly installments. All voted aye. Motion declared carried unanimously.

**ANNUAL ALLOCATION TO WAYNESBORO-WAYNE COUNTY LIBRARY SYSTEM APPROVED**

Motion was made by Alderman Gray and duly seconded by Alderman Cochran to approve the annual allocation to the Waynesboro-Wayne County Library System in the amount of \$109,614.00 to be paid in twelve (12) monthly installments of \$9,134.50 each. All voted aye. Motion declared carried unanimously.

**PAYMENT APPROVED TO BRITTON CPA, PLLC. REGARDING ANNUAL AUDIT CONTRACT**

Motion was made by Alderman Davis and duly seconded by Alderman Wilson to approve payment in the amount of \$2,397.50 to Britton CPA, PLLC. For 80% progress billing regarding the FY 2012 audit contract. All voted aye. Motion declared carried unanimously.

**PAYMENT APPROVED TO BELINDA STEWART ARCHITECTS, P.A. IN REGARDS TO PROPOSED MUSEUM PROJECT**

Motion was made by Alderman Barnett and duly seconded by Alderman Davis to approve payment of Invoice No. 6 to Belinda Stewart Architects, P.A. in the amount of \$441.82 for services rendered in regards to the proposed Museum Project. All voted aye. Motion declared carried unanimously.

**PETTY CASH FOR 2013-2014 APPROVED**

Motion was made by Alderman Davis and duly seconded by Alderman Cochran to approve the following petty cash funds for the fiscal year 2013-2014:

City Clerk	\$100.00
Fire Chief	\$100.00
Police Chief	\$250.00

All voted aye. Motion declared carried unanimously.

**MUNICIPAL COMPLIANCE QUESTIONNAIRE APPROVED**

Motion was made by Alderman Wilson and duly seconded by Alderman Gray to approve the attached Municipal Compliance Questionnaire for the fiscal year ending 2012-2013 as required by the state auditor’s office. All voted aye. Motion declared carried unanimously.

**EASEMENT GRANTED TO BELLSOUTH TELECOMMUNICATIONS, LLC D/B/A AT&T MISSISSIPPI**

Motion was made by Alderman Gray and duly seconded by Alderman Barnett to grant an easement to BellSouth Telecommunications, LLC, d/b/a AT&T Mississippi for the installation of telephone equipment on the Turner Street Right-of-Way and located at the NW Corner of Block 18 in the City of Waynesboro. Said action was taken pending approval by City Attorney Curtis Bates.

#### **HOURS FIXED FOR HALLOWEEN (TRICK-OR-TREAT) OBSERVANCE**

Motion was made by Alderman Cochran and duly seconded by Alderman Davis that Halloween (Trick-or-Treating) is observed in the City of Waynesboro on Thursday, October 31, 2013 between the hours of 5:00 p.m. and 7:00 p.m. All voted aye. Motion declared carried unanimously.

#### **BOARD ORDER ADOPTED EXTENDING PROCLAMATION OF LOCAL EMERGENCY (HURRICANE ISAAC)**

At a meeting of the Mayor and Board of Aldermen on August 27, 2012, the Board adopted a proclamation declaring the existence of a local emergency in the City of Waynesboro due to the imminent threat of Hurricane Isaac. In accordance with Section 33-15-17 (d), Mississippi Code of 1972, the governing body shall continue to review the need for continuing the local emergency until such emergency is terminated. At this time a motion was made by Alderman Barnett and duly seconded by Alderman Davis to extend said proclamation in order to continue to provide for the health and safety of the citizens and the protection of their property within the affected jurisdiction. A roll call vote resulted as follows:

Alderman Mary Davis -Aye  
 Alderman Johnny Gray -Aye  
 Alderman Tammie Wilson -Aye  
 Alderman Shane Barnett -Aye  
 Alderman Tim Cochran -Aye

Motion declared carried unanimously.

#### **BOARD ORDER ADOPTED EXTENDING PROCLAMATION OF LOCAL EMERGENCY (FEBRUARY 10, 2013 STORM)**

At a meeting of the Mayor and Board of Aldermen on February 11, 2013, the Board adopted a proclamation declaring the existence of a local emergency in the City of Waynesboro due to the imminent threat of the Storm of February 10, 2013. In accordance with Section 33-15-17 (d), Mississippi Code of 1972, the governing body shall continue to review the need for continuing the local emergency until such emergency is terminated. At this time a motion was made by Alderman Davis and duly seconded by Alderman Wilson to extend said proclamation in order to continue to provide for the health and safety of the citizens and the protection of their property within the affected jurisdiction. A roll call vote resulted as follows:

Alderman Mary Davis -Aye  
 Alderman Johnny Gray -Aye  
 Alderman Tammie Wilson -Aye  
 Alderman Shane Barnett -Aye  
 Alderman Tim Cochran -Aye

Motion declared carried unanimously.

#### **PURCHASE OF AD FROM NAACP APPROVED**

Motion was made by Alderman Gray and duly seconded by Alderman Davis to approve the purchase of an ad in the NAACP Freedom Fund Banquet Booklet. This action was taken after the Board made a finding that the purchase of such ad would bring into favorable notice the opportunities, possibilities, and resources of the City of Waynesboro. The cost of the half page ad is \$50.00. All voted aye. Motion declared carried unanimously.

### **FORMER POLICE CHIEF JAMES E. BUNCH TO PURCHASE FIREARMS**

Motion was made by Alderman Davis and duly seconded by Alderman Wilson to accept payment from retired Police Chief James C. Bunch in the amount of \$1.00 each for the purchase of the two (2) service weapons used during his tenure with the City of Waynesboro. In that same motion the City Clerk was authorized to transfer title for said firearms from the City of Waynesboro to Mr. Bunch. Said weapons are described as follows: one (1) Heckler & Koch USP 40 Serial No. 22-090731 and one (1) Smith & Wesson Air weight 38 Spl Serial No. CNS3555. All voted aye. Motion declared carried unanimously.

### **RESIGNATION OF JASON HOLMES ACCEPTED**

Motion was made by Alderman Wilson and duly seconded by Alderman Barnett to accept the resignation of Jason Holmes from the position of police officer, effective immediately. All voted aye. Motion declared carried unanimously.

### **RESIGNATION OF BLANE BARNETT ACCEPTED**

Motion was made by Alderman Cochran and duly seconded by Alderman Gray to accept the resignation of Blane Barnett from the position of Narcotics Task Force Agent, effective October 9, 2013. All voted aye. Motion declared carried unanimously.

### **PURCHASE OF PIPE APPROVED TO PROVIDE SEWER SERVICE TO PROPOSED BUSINESS IN ANNEXED AREA**

There was discussion regarding Central Sunbelt Federal Credit Union and its plans to locate a branch on highway 184 East, an annexed area of the City of Waynesboro. However, sewer service is currently unavailable. Alderman Barnett informed the Board that the Wayne County Board of Supervisors have offered to supply equipment and manpower to complete the project if the City of Waynesboro would supply the materials. The Board discussed the matter and agreed that it was a benefit for the City of Waynesboro to run sewer to Central Sunbelt Federal Credit Union. To that end, and after reviewing two (2) quotes, Alderman Barnett made a motion to accept the lowest and best quote from Consolidated Pipe & Supply Co. of Jackson, MS. in the amount of \$20,963.37 for the purchase of 2,352 feet of 12 inch sewer pipe to be used for said project. Central Pipe Supply, Inc. of Pearl, MS also submitted a quote for the amount of \$22,861.44. As part of said motion by Alderman Barnett, it was stated that the acceptance of said quote related to the pipe component portion of the project was not done for circumventing the public purchase statutes, and that competitive quotes were solicited and received for the pipe component portion of the project. Said motion, made by Alderman Barnett, was seconded by Alderman Cochran. A roll call vote resulted as follows:

Alderman Mary Davis	-Aye
Alderman Johnny Gray	-Aye
Alderman Tammie Wilson	-Aye
Alderman Shane Barnett	-Aye
Alderman Tim Cochran	-Aye

Motion declared carried unanimously.

### **NARCOTICS TASK FORCE STATUS UPDATE**

Mayor Johnson provided an update to the Board regarding the status of the Narcotics Task Force as well as the unit's current financial position. However, no action was taken.

### **OPEN MEETING CLOSED TO DISCUSS NEED FOR EXECUTIVE SESSION**

It was moved by Alderman Davis and duly seconded by Alderman Wilson to go into a closed session to determine if there was a need for an executive session. The result of a roll call vote was as follows:

Alderman Mary Davis -Aye  
Alderman Johnny Gray -Aye  
Alderman Tammie Wilson -Aye  
Alderman Shane Barnett -Aye  
Alderman Tim Cochran -Aye  
Motion declared carried unanimously.

After a brief discussion, it was determined that there was no need for an executive session. Therefore, a motion was made by Alderman Gray and duly seconded by Alderman Wilson to come out of the closed session and to notify the public that there was no need for an executive session. The result of a roll call vote was as follows:

Alderman Mary Davis -Aye  
Alderman Johnny Gray -Aye  
Alderman Tammie Wilson -Aye  
Alderman Shane Barnett -Aye  
Alderman Tim Cochran -Aye  
Motion declared carried unanimously.

**PUBLIC MEETING RECONVENED**

At this time the public meeting was reconvened with the clerk stating to the public that no action was taken during the executive session.

**BRENT PURSELL’S PAY STATUS CHANGED**

Motion was made by Alderman Barnett and duly seconded by Alderman Cochran that Narcotics Task Force Commander Brent Pursell’s pay status be changed from hourly to a salaried rate of \$935.00 per week effective immediately. All voted aye. Motion declared carried unanimously.

**DONNIE GAINES’ EMPLOYEE STATUS CHANGED**

Motion was made by Alderman Cochran and duly seconded by Alderman Gray that Donnie Gaines’ employee status be changed from full time to part time effective immediately. Mr. Gaines will work no more that 19 ½ hours per week with the city no longer providing employee benefits package. All voted aye. Motion declared carried unanimously.

**LOLA DUBOSE’S EMPLOYEE STATUS CHANGED**

Motion was made by Alderman Gray and duly seconded by Alderman Davis that Lola Dubose’s employee status be changed from full time to part time effective immediately. Mrs. Dubose will work no more that 19 ½ hours per week with the city no longer providing employee benefits package. All voted aye. Motion declared carried unanimously.

Motion was made by Alderman Davis, duly seconded by Alderman Cochran and unanimously approved that the meeting be adjourned.

**APPROVED BY ME THIS \_\_\_\_\_  
DAY OF \_\_\_\_\_, 2013**

\_\_\_\_\_  
**MAYOR**

**ATTEST:** \_\_\_\_\_  
**CITY CLERK**



