

CITY OF WAYNESBORO BOARD AGENDA
REGULAR MEETING
FEBRUARY 3, 2015
6:00 P.M.

CALL MEETING TO ORDER.

- I. INVOCATION.
- II. ROLL CALL.
- III. DECISIONS:
 - A. ADOPT AGENDA.
 - B. ADOPT MINUTES OF JANUARY MEETING.
 - C. APPROVE CLAIMS DOCKET.
 - D. APPROVE NARCOTICS CLAIMS DOCKET.
 - E. APPROVE TRAVEL.
 - 1. Kennedy Meaders and Jacob Proctor to attend the 3 week Basic Refresher Class-15A at the Mississippi Law Enforcement Officers Training Academy April 13-30, 2015 in Pearl, MS. Cost is \$900.00 per person.
 - 2. Lavelle Franks to attend Ms. Rural Water Association Water Operator Training Course February 11, 2015 in Laurel, MS.
 - 2. James Kirkley to attend a State Recertification Course February 12, 2015 and February 19, 2015 in Leakesville, MS. Cost is \$225.00 per person.
 - F. CONSIDER COURT CLERK POSITION.
 - G. CONSIDER ALMA POWE REPLACING JOE SHANKS ON THE WAYNESBORO HOUSING AUTHORITY BOARD OF COMMISSIONERS.
 - H. CONSIDER ANNUAL DONATION IN THE AMOUNT OF \$3,000.00 TO WAYNE COUNTY DIXIE YOUTH BASEBALL & ASA SOFTBALL.
 - I. CONSIDER REQUEST OF PINEVIEW HEALTH CARE CENTER FOR A DISCOUNT ON THE RENTAL FEE FOR THE USE OF THE CITY AUDITORIUM ON APRIL 12, 2015 FOR ANNUAL FUND RAISER FOR RELAY FOR LIFE.
 - J. CONSIDER REQUEST OF FRIENDS OF CHILDREN OF MISSISSIPPI, INC. BRYANT-TURNER HEAD START CENTER TO USE CITY AUDITORIUM FEBRUARY 24, 2015 FOR PARENT EMPOWERMENT SESSION AT 5:00 P.M.
 - K. CONSIDER PURCHASE OF AN AD FROM SOUTHERN ENGINEERING GPP, INC. WHICH INCLUDES 750 WAYNESBORO/WAYNE COUNTY COLOR MAPS.
 - L. CONSIDER DECLARING ITEMS TO BE SURPLUS PROPERTY.
 - M. CONSIDER RATE FOR REIMBURSEMENT OF OFFICIAL TRAVEL IN A PRIVATE AUTOMOBILE FROM \$.565 PER MILE TO \$.575 PER MILE.
 - N. DISCUSS DISPOSAL OF SEPTIC TANK WASTE IN CITY SEWER SYSTEM.

- O. DISCUSS COST OF NEW WATER METER READER.
- P. DISCUSS INTERLOCAL AGREEMENTS WITH SHUBUTA, QUITMAN, STATELINE,
AND WAYNESBORO, MS.
- Q. DISCUSS CITY TREE ORDINANCE.
- R. DISCUSS TASK FORCE.
- S. CONSIDER HIRING PART-TIME POLICE OFFICER.
- T. DISCUSS HIRING CRIMINAL INVESTIGATOR.
- U. CONSIDER PURCHASE OF TWO (2) 2011 CROWN VICTORIAS FROM THE MISSOURI
HIGHWAY PATROL.
- V. CONSIDER 2% COST OF LIVING INCREASE FOR CITY EMPLOYEES.

ADJOURN

**CITY OF WAYNESBORO BOARD AGENDA
SPECIAL MEETING
FEBRUARY 17, 2015
5:30 P.M.**

CALL MEETING TO ORDER.

- I. INVOCATION.
- II. ROLL CALL.
- III. DISCUSS MDOT MUSEUM PROJECT.
- IV. APPROVE CLAIMS DOCKET #52791; WARRANT #44927 TO NOLAN CLARK FAMILY TRUST IN THE AMOUNT OF \$1,500.00 FOR ANNUAL AUDITORIM PARKING LOT LEASE.
- V. CONSIDER 2007 FORD CROWN VICTORIA DECLARED SURPLUS PROPERTY.
- VI. APPROVE PURCHASE OF TWO (2) POLICE VEHICLES.
- VII. APPROVE PURCHASE OF WEAPONS.
- VIII. DISCUSS "G.N. JONES DRIVE".
- IX. APPROVE TRAINING EXPENSES FOR POLICE DEPT. UP TO \$3,000.00 IF NEEDED.
- X. DISCUSS TASK FORCE.
- XI. DISCUSS PERSONNEL.

ADJOURN

**REGULAR MEETING
FEBRUARY 3, 2015**

**MINUTES OF THE REGULAR
MEETING OF THE MAYOR AND
BOARD OF ALDERMEN, CITY
OF WAYNESBORO, MS.**

BE IT THEREFORE REMEMBERED, that the Mayor and Board of Aldermen met in a regular meeting on Tuesday, February 3, 2015 at 6:00 p.m. in the boardroom at city hall. Mayor Richard Johnson called the meeting to order. Alderman Mary Davis rendered the invocation. Present were Mayor Richard Johnson; Aldermen Mary Davis, Johnny Gray, Tammie Wilson, and Tim Cochran. Others present were City Clerk Teresa Seawright, City Attorney Curtis Bates, Police Chief Oscar Lewis, Fire Chief Willard Crocker, Assistant Fire Chief Scott Bunch, Zoning Administrator Ken Roberts, Narcotics Task Force Commander Brent Pursell, Treatment Plant Supervisor Rodney Parker, Certified Waterworks Operator Lavelle Franks, and Municipal Court Judge Charles Chapman. Alderman Shane Barnett was absent. A representative of the local media was also in attendance, as well as citizens.

AGENDA ADOPTED

It was moved by Alderman Davis and duly seconded by Alderman Cochran to adopt the agenda as amended. All voted aye. Motion declared carried unanimously.

MINUTES ADOPTED

Motion was made by Alderman Wilson and duly seconded by Alderman Gray that the minutes of the January meeting be adopted as printed. All voted aye. Motion declared carried unanimously.

CLAIMS DOCKET APPROVED

Upon motion of Alderman Davis and duly seconded by Alderman Cochran, the board voted unanimously to approve payment of the Claims Docket #'s 52721 through 52957, Warrant #'s 44906 through 45009 excluding Docket # 52791 and Warrant #44927 until further information is obtained. All voted aye. Motion declared carried unanimously.

NARCOTICS TASK FORCE CLAIMS DOCKET APPROVED

It was moved by Alderman Gray and duly seconded by Alderman Cochran to approve payment of the Narcotics Task Force Claims Docket pending signature from Greene County Sheriff McLeod to said docket. All voted aye. Motion declared carried unanimously.

JAMES M. PAYTON DISCUSSES OPENING OF BROWN STREET

James M. Payton was in attendance to discuss the opening of Brown Street from the westward corner of Zion and Brown Street. No action was taken.

TRAVEL APPROVED

Motion was made by Alderman Davis and duly seconded by Alderman Cochran, and unanimously approved to authorize the following travel:

- Kennedy Meaders and Jacob Proctor to attend the 3 week Basic Refresher Class-15A at the Mississippi Law Enforcement Officers Training Academy April 13-30, 2015 in Pearl, MS. and that they are reimbursed for meals, mileage, and all related expenses.

- Lavelle Franks to attend Ms. Rural Water Association Water Operator Training Course February 11, 2015 in Laurel, MS and that he is reimbursed for meals, mileage, and all related expenses.
- James Kirkley to attend a State Recertification Course February 12, 2015 and February 19, 2015 in Leakesville, MS and that he is reimbursed for meals, mileage, and all related expenses.

TIFFANY MILSAP APPOINTED TO MUNICIPAL COURT CLERK

Motion was made by Alderman Davis and duly seconded by Alderman Wilson to appoint Tiffany Milsap as Municipal Court Clerk. All voted aye. Motion declared carried unanimously. There was no discussion nor motion to modify her existing salary at this time.

WAYNESBORO HOUSING AUTHORITY BOARD MEMBER REMOVED/ APPOINTED

Motion was made by Alderman Gray and duly seconded by Alderman Davis to remove previously appointed member Joe Shanks and replace with newly appointed member Alma Powe to serve on the Waynesboro Housing Authority Board. All voted aye. Motion declared carried unanimously.

CONTRACT WITH WAYNE COUNTY DIXIE YOUTH BASEBALL AND ASA SOFTBALL APPROVED

Motion was made by Alderman Gray and duly seconded by Alderman Davis to approve a contract between the City of Waynesboro and Wayne County Dixie Youth Baseball and ASA Softball. Per said contract, the Wayne County Dixie Youth Baseball and ASA Softball program agrees to provide an organized baseball and softball program for the youth of the city and county. The city agrees to contribute the sum of \$3,000.00 to be used for said program. This action was taken after the board made a finding that the funds from the city to the Wayne County Dixie Youth Baseball and ASA Softball Program would be a benefit to the city as an advertisement purpose, and will bring into favorable notice the opportunities, possibilities and resources of the City of Waynesboro. All voted aye. Motion declared carried unanimously.

CITY APPROVES DISCOUNT ON AUDITORIUM FOR PINE VIEW HEALTH CARE CENTER RELAY FOR LIFE FUND RAISER

Motion was made by Alderman Davis and duly seconded by Alderman Cochran to approve giving Pine View Health Care Center a 50% discount on the auditorium rental fee for the use of City Auditorium for Relay for Life Fund Raiser on April 12, 2015. This action was taken after the board made a finding that said use of the auditorium would be a benefit to the city as an advertisement purpose, and will bring into favorable notice the opportunities, possibilities and resources of the City of Waynesboro. All voted aye. Motion declared carried unanimously.

CITY TO CO-SPONSOR A PARENT EMPOWERMENT SESSION WITH FRIENDS OF CHILDREN OF MISSISSIPPI, INC.-BRYANT-TURNER HEAD START CENTER

Motion was made by Alderman Wilson and duly seconded by Alderman Davis that the city co-sponsor a Parent Empowerment Session along with the Friends of Children of Mississippi, Inc., Bryant Turner Head Start Center. The event will be held at the city auditorium on February 24, 2015 at 5:00 p.m. with the city waiving all usual and customary fees for the use of the facility. The board made a finding that said use of the auditorium would be a benefit to the city as an advertisement purpose, and will bring into favorable notice the opportunities, possibilities, and resources of the City of Waynesboro. All voted aye. Motion declared carried unanimously.

PURCHASE OF AD APPROVED FOR CITY/COUNTY MAPS (SOUTHERN ENGINEERING GPP, INC)

Motion was made by Alderman Cochran and duly seconded by Alderman Wilson to approve the purchase of an ad from Southern Engineering GPP, Inc. in the amount of \$915.00 for advertisement on a new color city/county map and \$450.00 for five (5) 3'x 4' laminated color wall maps. This action was taken after the board made a finding that said donation would be used as an advertisement purpose, and will bring into favorable notice the opportunities, possibilities, and resources of the City of Waynesboro. All voted aye. Motion declared carried unanimously.

EQUIPMENT DECLARED SURPLUS

Motion was made by Alderman Davis and duly seconded by Alderman Wilson that the attached list of equipment located at City Hall and City Shed be declared surplus, and to authorize the disposal thereof as provided by state statute. All voted aye. Motion declared carried unanimously.

RATE FOR REIMBURSEMENT OF OFFICIAL TRAVEL APPROVED

Motion was made by Alderman Davis and duly seconded by Alderman Wilson to approve the rate for reimbursement of official travel in a private automobile to \$.575 per mile. All voted aye. Motion declared carried unanimously.

RULES/SEWER USAGE AGREEMENT APPROVED

Motion was made by Alderman Gray and duly seconded by Alderman Davis to approve the attached Rules/Sewer Usage Agreement which includes the issuance of permits for certified pumpers that utilize the privilege of disposing of approved waste in the City of Waynesboro's sewer system. This designated disposal site is located at 131 Turner Street. All voted aye. Motion declared carried unanimously.

NEW METER READER SYSTEM TABLED

There was brief discussion regarding the implementation of a new water meter reader system. This item was tabled until next month for more information to be obtained.

INTERLOCAL GOVERNMENTAL COOPERATIVE AGREEMENT BETWEEN QUITMAN, SHUBUTA, STATE LINE, AND WAYNESBORO DISCUSSED

After much discussion, the board instructed City Attorney Curtis Bates to prepare a new proposed Interlocal Agreement between Quitman, Shubuta, Stateline, and Waynesboro, MS with the equipment hourly rates included. No action was taken.

CITY TREE ORDINANCE NO. T-57-90 AMENDED

Motion was made by Alderman Cochran and duly seconded by Alderman Davis to approve the amended Ordinance providing for the location, care, topping, pruning or clearance of trees and removal of stumps, diseased and dead trees. This amended Ordinance removes all language and references to a tree board and will supercede Ordinance No. T-57-90 which was adopted on or about May 1, 1990. All voted aye. Motion declared carried unanimously.

TASK FORCE DISCUSSED

Task Force Commander Brent Pursell and Chief Oscar Lewis provided an update on the February 2, 2015 Task Force Meeting that was held to discuss the continuation of the division of assets between the City of Waynesboro and Greene County. No action was taken.

MARCUS L. POUGH HIRED AS PART-TIME POLICE OFFICER

Motion was made by Alderman Davis and duly seconded by Alderman Cochran that Marcus L. Pough be hired to the position of a part-time police officer at an hourly rate of \$12.50. Officer Pough will be placed on one (1) year probation and hiring is contingent upon successful completion of pre-employment drug screen and physical exam. All voted aye. Motion declared carried unanimously.

OPEN MEETING CLOSED TO DISCUSS NEED FOR EXECUTIVE SESSION

It was moved by Alderman Wilson and duly seconded by Alderman Cochran to go into a closed session to determine if there was a need for an executive session. The result of a roll call vote was as follows:

Alderman Mary Davis	-Aye
Alderman Johnny Gray	-Aye
Alderman Tammie Wilson	-Aye
Alderman Tim Cochran	-Aye

Motion declared carried unanimously.

After a brief discussion, it was determined that there was a need for an executive session. Therefore, a motion was made by Alderman Davis and duly seconded by Alderman Wilson to come out of the closed session and to notify the public of an executive session.

Voting was as follows:

Alderman Mary Davis	-Aye
Alderman Johnny Gray	-Aye
Alderman Tammie Wilson	-Aye
Alderman Tim Cochran	-Aye

Motion declared carried unanimously.

EXECUTIVE SESSION CALLED

At this time the Board reconvened into a public meeting. A motion was then made by Alderman Gray and duly seconded by Alderman Cochran to go into executive session pursuant to Miss Code Ann. 25-41-7 regarding personnel employment, job performance and a prospective employee of the police department. Voting was as follows:

Alderman Mary Davis	-Aye
Alderman Johnny Gray	-Aye
Alderman Tammie Wilson	-Aye
Alderman Tim Cochran	-Aye

Motion declared carried unanimously.

EXECUTIVE SESSION

Mayor Richard Johnson called the executive session to order. Aldermen present were Mary Davis, Johnny Gray, Tammie Wilson, and Tim Cochran. Others present were City Clerk Teresa Seawright, City Attorney Curtis Bates, and Police Chief Oscar Lewis. There was a discussion regarding personnel employment, job performance and prospective employee of the police department as prescribed in Miss. Code Ann. 25-41-7. Motion was made by Alderman Davis and duly seconded by Alderman Cochran to hire Don Hopkins for the position of Commander of Criminal Investigations with the Waynesboro Police Department at the rank of Lieutenant and a salary of \$43,500.00 per year pending successful completion of psychological evaluation, pre-employment drug screen and physical exam. Commander Hopkins will be placed on one (1) year probation as a new employee. After completion of 90 days employment, the Board approved reimbursement to Commander Hopkins for the cost of the psychological evaluation, pre-employment drug screen and physical exam. Voting was as follows:

Alderman Mary Davis	-Aye
Alderman Johnny Gray	-Aye
Alderman Tammie Wilson	-Nay

Alderman Tim Cochran -Aye
Motion declared carried by a majority vote.

At this time, a motion was made by Alderman Cochran and duly seconded by Alderman Davis to come out of executive session and to reconvene into a public meeting. Voting was as follows:

Alderman Mary Davis -Aye
Alderman Johnny Gray -Aye
Alderman Tammie Wilson -Aye
Alderman Tim Cochran -Aye
Motion declared carried unanimously.

PUBLIC MEETING RECONVENED

At this time the public meeting was reconvened with clerk stating to the public that motion was made by Alderman Davis and duly seconded by Alderman Cochran to hire Don Hopkins for the position of Commander of Criminal Investigations with the Waynesboro Police Department at the rank of Lieutenant and a salary of \$43,500.00 per year pending successful completion of psychological evaluation, drug screen, and physical exam. Commander Hopkins will be placed on one (1) year probation as a new employee. After completion of 90 days employment, the Board approved reimbursement to Commander Hopkins for the cost of the psychological evaluation, pre-employment drug screen and physical exam. A roll call vote resulted as follows:

Alderman Mary Davis -Aye
Alderman Johnny Gray -Aye
Alderman Tammie Wilson -Nay
Alderman Tim Cochran -Aye
Motion declared carried by a majority vote.

PURCHASE OF VEHICLES FROM MISSOURI STATE HIGHWAY PATROL DISCUSSED

There was brief discussion regarding the purchase of two (2) 2011 Crown Victoria vehicles for the police department from the Missouri State Highway Patrol. The Board instructed Police Chief Oscar Lewis to get prices on new vehicles fully equipped instead. This item was tabled until next regular board meeting.

BOARD APPROVED 2% COST OF LIVING INCREASE FOR EMPLOYEES

Motion was made Alderman Davis and duly seconded by Alderman Cochran to approve a 2% cost of living increase for all city employees with the exception of City Clerk Teresa Seawright, Personnel Director Jan Bishop, and Fire Chief Willard Crocker effective immediately. All voted aye. Motion declared carried unanimously.

Motion was made by Alderman Wilson, duly seconded by Alderman Cochran and unanimously approved that the meeting be adjourned.

**APPROVED BY ME THIS _____
DAY OF _____, 2015**

MAYOR

**ATTEST: _____
CITY CLERK**

**SPECIAL CALL MEETING
FEBRUARY 17, 2015**

**MINUTES OF THE SPECIAL
CALL MEETING OF THE MAYOR
AND BOARD OF ALDERMEN,
CITY OF WAYNESBORO, MS.**

BE IT THEREFORE REMEMBERED, that the Mayor and Board of Aldermen met in a Special Call Meeting on Tuesday, February 17, 2015 at 5:30 p.m. in the boardroom at city hall. Mayor Richard Johnson called the meeting to order. That the Special Call Meeting was called by Mayor Johnson and the board members were notified pursuant to Mississippi law. Alderman Johnny Gray rendered the invocation. Present were Mayor Richard Johnson; Aldermen Mary Davis, Johnny Gray, Tammie Wilson, Shane Barnett and Tim Cochran. Others present were City Clerk Teresa Seawright, City Attorney Curtis Bates, Police Chief Oscar Lewis, Fire Chief Willard Crocker, and Commander Don Hopkins.

UPDATE GIVEN ON PROPOSED MUSEUM PROJECT

Mayor Richard Johnson updated the Board of Aldermen about his meeting with Southern Transportation Commissioner Tom King. The City of Waynesboro was awarded an additional \$128,000.00 in Transportation Enhancement Funds for the City of Waynesboro's Transportation Museum Project. The total is \$160,000.00 and the city will pay \$32,000.00 or 20% of request. No action was taken.

PAYMENT TO NOLAN CLARK ESTATE APPROVED

Motion was made by Alderman Gray and duly seconded by Alderman Davis to approve claims docket #52791 in order to pay Nolan Clark Estate for annual lease payment in the amount of \$1,500.00. All voted aye. Motion declared carried unanimously.

PATROL CAR DECLARD SURPLUS

Motion was made by Alderman Gray and duly seconded by Alderman Davis to declare the 2007 Ford Crown Victoria VIN #SFAHP71W37X154925 Police Car for surplus property. One Beacon Insurance has declared this vehicle a total loss in the amount of \$6,169.00 due to the accident January 15, 2015. The city clerk was authorized to transfer title over to the insurance company on behalf of the City of Waynesboro for the salvaged vehicle. All voted aye. Motion declared carried unanimously.

TWO (2) POLICE VEHICLES TO BE PURCHASED AT STATE CONTRACT PRICE

Motion was made by Alderman Barnett and duly seconded by Alderman Davis to approve the purchase of one (1) 2015 Ford Police Interceptor Sedan at state contract price of \$24,485.00 and one (1) 2015 Ford SUV Police Interceptor Large Utility at state contract price of \$26,113.00 to be purchased from Butch Oustalet Ford of Gulfport, MS. All voted aye. Motion declared carried unanimously.

BARNEYS POLICE SUPPLIES QUOTE ACCEPTED FOR PURCHASE/TRADE IN OF FIREARMS

Chief Oscar Lewis requested the attached list of firearms be declared surplus but remain in use until the new firearms arrive. The following competitive quotes were obtained for purchase/trade in of firearms:

The Southern Connection Police Supplies	\$2,382.00
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Barneys Police Supplies \$2,352.00

Motion was made by Alderman Cochran and duly seconded by Alderman Davis to accept the lowest and best quote of Barneys Police Supplies for the purchase/trade in of police firearms and to declare the attached list of firearms be deemed surplus property, but remain in use until the new firearms arrive. All voted aye. Motion declared carried unanimously.

G.N. JONES DRIVE APPROVED

Motion was made by Alderman Davis and duly seconded by Alderman Cochran to approve the street that intersects Wayne County Sheriff's Office and Court Street to be named "G.N. Jones Drive". All voted aye. Motion declared carried unanimously.

TRAINING EXPENSES APPROVED

Motion was made by Alderman Cochran and duly seconded by Alderman Gray to approve training expenses for the police department up to \$3,000.00 if needed. All voted aye. Motion declared carried unanimously.

UPDATE OF TASK FORCE

City Attorney Curtis Bates and Chief Oscar Lewis updated the City of Waynesboro Board of Aldermen on closing of the South Ms. Narcotics Task Force. After a discussion, no action was taken.

SALARY ADJUSTMENTS APPROVED

Motion was made by Alderman Wilson and duly seconded by Alderman Cochran to approve the proposed salary increases for the following employees beginning effective February 20, 2015:

	Current/Hr.	Proposed/Hr.
Alicia Stevison	\$11.86	\$13.00
Diane Warren	10.23	12.50
Lola Dubose	8.57	10.50
Tiffany Milsap	11.65	12.42
Maurice Davis	15.06	15.50
Arthur Frost	14.78	15.50
Danny Lee	10.80	13.64
Harold Nobles	10.23	12.50
Kendrick Sims	10.80	12.50
Donny Gaines	8.82	10.10
Henry Carter	9.09	10.10
Ulysses Dozier	10.23	12.50
Larry Rankin	11.65	13.64
Janice Wolf	8.57	10.10
All Part-time Fill In's	9.27	10.10
	(Auxiliary Firemen)	
Scott Bunch	12.47	12.97
Clarence Gray	11.36	11.86
Michael Haynes	10.44	10.94
Gloria Cooley	13.56	14.00
Shirley Harris	12.22	13.00
Antuawn Howard	10.23	12.50
Charles Sargent	10.80	13.64
Jessie Herrington	10.46	12.00
Ernest Franks	12.14	14.14
Oscar Jordan	12.50	13.50

All voted aye. Motion declared carried unanimously.

There being no further business at hand, motion was made by Alderman Wilson, duly seconded by Alderman Davis and unanimously approved that the meeting be adjourned.

**APPROVED BY ME THIS _____
DAY OF _____, 2015**

MAYOR

**ATTEST: _____
CITY CLERK**