

**CITY OF WAYNESBORO BOARD AGENDA  
REGULAR MEETING  
OCTOBER 5, 2010  
6:00 P. M.**

- I. CALL MEETING TO ORDER.
- II. INVOCATION.
- III. ROLL CALL.
- IV. PUBLIC COMMENT / INFORMATION.
  - A. RECOGNITION OF HARVEY HULL.
  - B. BECKY RHINEHART TO DISCUSS DAR PROGRAM.
  - C. MARY TAYLOR TO DISCUSS AFTER SCHOOL TUTORING PROGRAM.
- V. DECISIONS:
  - A. ADOPT AGENDA.
  - B. ADOPT MINUTES OF SEPTEMBER MEETINGS.
  - C. APPROVE CLAIMS DOCKET.
  - D. APPROVE NARCOTICS CLAIMS DOCKET.
  - E. APPROVE TRAVEL:
    - 1. Harvey Hull to attend Solid Waste Association Conference October 19-21, 2010 in Natchez, MS.
    - 2. Terri Seawright to attend Wage & Hour Seminar November 15, 2010 in Jackson, MS.
    - 3. Sytrecia Hull to attend Clerks Training Program October 28-29, 2010 in Hattiesburg, MS.
    - 4. City Officials to Attend Legislative Meeting October 6, 2010 in Hattiesburg, MS.
  - F. CONSIDER ACCEPTANCE OF FY 2009-2010 AUDITED FINANCIAL STATEMENTS.
  - G. CONSIDER RENEWAL OF WORKERS COMP INSURANCE POLICY.
  - H. CONSIDER REQUEST OF ERIN KNIGHT FUNDRAISING COMMITTEE TO HOST 5K RUN.
  - I. CONSIDER JOHNSON OIL CO.'S REQUEST TO LEASE PROPERTY AT AIRPORT TO CONSTRUCT A HANGAR.
  - J. CONSIDER PURCHASE OF BULLET PROOF VESTS FOR POLICE OFFICERS. (50% REIMBURSEMENT FROM GRANT).
  - K. CONSIDER PAYMENT OF INVOICE TO CHANCERY CLERK MARLON WEST FOR PURCHASE OF POLICE & FIRE RADIOS IN THE AMOUNT OF \$17,581.30.
  - L. CONSIDER PAYMENT OF ANNUAL ALLOCATION TO THE WAYNESBORO-WAYNE COUNTY LIBRARY BOARD IN THE AMOUNT OF \$108,114.00, TO BE PAID IN QUARTERLY INSTALLMENTS OF \$27,028.50.
  - M. CONSIDER PAYMENT OF CDBG REQUISITION NO. 8 IN THE AMOUNT OF \$15,873.40 REGARDING THE PROPOSED RUBBISH SITE PROJECT.

- N. CONSIDER PETTY CASH DISBURSEMENTS FOR 2010-2011:
- City Clerk \$100.00
  - Fire Chief \$100.00
  - Police Chief \$200.00
- O. CONSIDER APPROVING ANNUAL MUNICIPAL COMPLIANCE QUESTIONNAIRE.
- P. CONSIDER ESTABLISHING HOURS FOR TRICK-OR-TREAT OBSERVANCE.
- Q. CONSIDER DECLARING PROPERTY SURPLUS.
- R. CONSIDER ACCEPTING LOW BID OF MAX ROBERTSON CONTRACTOR, INC. IN THE AMOUNT OF \$341,000.00 REGARDING POLICE DEPARTMENT RENOVATION PROJECT.
- S. DISCUSS CARDBOARD BOX PICKUP.
- T. DISCUSS GARBAGE FEES FOR ANNEXED RESIDENTS.
- U. CONSIDER RE-APPOINTING CITY ATTORNEY, PROSECUTING ATTORNEY, MUNICIPAL COURT JUDGE, AND DEPARTMENT HEADS TO CURRENT POSITIONS.
- V. CONSIDER RE-HIRING CITY EMPLOYEES TO CURRENT POSITIONS.
- W. CONSIDER SALARY ADJUSTMENTS RECOMMENDED BY DEPARTMENT HEADS.
- X. DISCUSS PERSONNEL.

ADJOURN



**REGULAR MEETING  
OCTOBER 5, 2010**

**MINUTES OF THE REGULAR  
MEETING OF THE MAYOR AND  
BOARD OF ALDERMEN, CITY  
OF WAYNESBORO, MS.**

**BE IT THEREFORE REMEMBERED**, that the Mayor and Board of Aldermen met in a regular meeting on Tuesday, October 5, 2010 at 6:00 p.m. in the board room at city hall. The meeting was called to order by Mayor Joe Taylor. Alderman Johnny Gray rendered the invocation. Present were Mayor Joe Taylor; Aldermen Greg Johnson, Johnny Gray, Robert Reynolds and Ben Graves. Alderman Tammie Wilson was absent. Others present were City Clerk Sytrecia Hull, City Attorney John Gunn, Public Works Director Harvey Hull, Police Chief James Bunch, Fire Chief Willard Crocker, Zoning Administrator Ken Roberts, Water Supervisor Steve Miller, and Parks & Recreation Maintenance Supervisor Ray Polk. Representatives of the local media were in attendance, as well as some citizens.

**PUBLIC WORKS DIRECTOR HARVEY HULL RECOGNIZED FOR MSU  
HALL OF FAME INDUCTION**

At this time Mayor Taylor presented a plaque to Public Works Director Harvey Hull on behalf of the City of Waynesboro honoring him for his induction into the Mississippi State University Sports Hall of Fame on September 25, 2010.

**BECKY RHINEHART SPEAKS ON BEHALF OF WAYNE COUNTY  
CHAMBER OF COMMERCE AND DAUGHTERS OF AMERICAN  
REVOLUTION (DAR)**

Becky Rhinehart was present to inform the Governing Authorities and the citizens of efforts by the Daughters of the American Revolution (DAR) to have parts of Waynesboro's downtown business district added to the National Register of Historic Places, and to solicit participation from officials as well as citizens. No action was taken on the matter.

Ms. Rhinehart was also requesting that the city co-sponsor events along with The Wayne County Chamber of Commerce. Said requests were added to the agenda for consideration.

**MARY TAYLOR DISCUSSES AFTER SCHOOL TUTORING PROGRAM**

Mary Taylor, owner of Taylor's Daycare Center, was present seeking assistance from the city in instituting an after-school tutoring program for the students of Wayne County. Ms. Taylor was requesting use of the city auditorium on Thursday afternoons for the program. Following discussion, the Board asked that Ms. Taylor research the possibility of the school board providing a more adequate building. Ms. Taylor was directed to report back to the Mayor and Board of Aldermen with her findings at the regular meeting in November. However, no official action was taken.

**AGENDA ADOPTED**

It was moved by Alderman Johnson and duly seconded by Alderman Reynolds to adopt the agenda as amended. All voted aye. Motion declared unanimously.

**MINUTES ADOPTED**

Motion was made by Alderman Gray and duly seconded by Alderman Reynolds

that the minutes of the September meetings be adopted as printed. All voted aye. Motion declared carried unanimously.

#### **CLAIMS DOCKET APPROVED**

Upon motion of Alderman Reynolds and duly seconded by Alderman Johnson, the board voted unanimously to approve payment of the Claims Docket #'s 38229 through 38476, Warrant #'s 38368 through 38487. All voted aye. Motion declared carried unanimously.

#### **NARCOTICS CLAIMS DOCKET APPROVED**

It was moved by Alderman Reynolds and duly seconded by Alderman Gray to approve payment of the Narcotics Claims Docket. All voted aye. Motion declared carried unanimously.

#### **TRAVEL APPROVED**

Motion was made by Alderman Gray, duly seconded by Alderman Reynolds, and unanimously approved to authorize the following travel:

- Harvey Hull to attend Solid Waste Association Conference in Natchez, MS October 19-21, 2010, and that he is reimbursed for meals, mileage, lodging and all related expenses.
- Terri Seawright to attend a Wage & Hour Seminar November 15, 2010 in Jackson, MS and that she is reimbursed for meals, mileage, lodging and all related expenses.
- Sytrecia Hull to attend Municipal Clerks Training Program October 28-29, 2010 in Hattiesburg, MS and that she is reimbursed for meals, mileage, and all related expenses.
- City Officials to attend a legislative meeting October 6, 2010 in Hattiesburg, MS and that they are reimbursed for meals, mileage, and all related expenses.

#### **CITY OF WAYNESBORO'S AUDITED FINANCIAL STATEMENT ACCEPTED**

Michael Britton was in attendance and presented the city's FY 2008-09 audited financial statement. After Mr. Britton discussed the final report with the Mayor and Board of Aldermen, a motion was made by Alderman Johnson and duly seconded by Alderman Reynolds to accept the financial statement and to approve the final invoice to Michael Britton in the amount of \$2,250.00. All voted aye. Motion declared carried unanimously.

#### **WORKER'S COMPENSATION INSURANCE RENEWED**

Motion was made by Alderman Graves and duly seconded by Alderman Reynolds to renew the city's worker's compensation policy with the Joiner-Sigler Agency at an annual premium of \$78,881.00. In that same motion, the mayor was authorized to execute a premium financing agreement with First State Bank with the city paying \$10,000.00 as down payment and the remainder of the premium to be paid in monthly installments. All voted aye. Motion declared carried unanimously.

#### **ERIN KNIGHT FUNDRAISING COMMITTEE TO HOST 5K RUN**

Motion was made by Alderman Graves and duly seconded by Alderman Reynolds to authorize the Erin Knight Fundraising Committee to host a 5K Run in the City of Waynesboro on Saturday, November 6, 2010. All voted aye. Motion declared carried unanimously.

#### **JOHNSON OIL CO.'S REQUEST TO LEASE AIRPORT PROPERTY CONSIDERED**

Johnson Oil Co. presented a request to the Mayor and Board to lease property at the Waynesboro Municipal Airport to construct a Hangar. After discussion regarding the legality of such action, Alderman Johnson recommended that action be delayed on the matter pending results of an Attorney General's Opinion as well as an opinion from the ethics commission. Therefore, no action was taken.

#### **PURCHASE OF BULET PROOF VESTS APPROVED FOR POLICE OFFICERS**

At the May 4, 2010 regular meeting, the police chief was authorized to apply for a grant through the Department of Justice to obtain bullet proof vests for police officers. At this time, a motion was made by Alderman Graves and duly seconded by Alderman Johnson to accept the grant and to approve the purchase of said vests with the city providing 50% matching funds towards said purchase. All voted aye. Motion declared carried unanimously.

#### **PAYMENT APPROVED TO CHANCERY CLERK MARLON WEST REGARDING PSIC GRANT MATCH**

Motion was made by Alderman Graves and duly seconded by Alderman Reynolds to approve payment to Chancery Clerk Marlon West for the amount of \$17,581.30 for the city's 20% match of Public Safety Interoperability Communications (PSIC) Grant. Said grant provided 80% funding for the purchase of radio communication equipment for the City of Waynesboro and surrounding public safety agencies to provide timely response and protection of the agency members and the public. All voted aye. Motion declared carried unanimously.

#### **ANNUAL ALLOCATION TO WAYNESBORO-WAYNE COUNTY LIBRARY SYSTEM APPROVED**

Motion was made by Alderman Gray and duly seconded by Alderman Johnson to approve the annual allocation to the Waynesboro-Wayne County Library System in the amount of \$108,114.00 to be paid in four quarterly installments of \$27,028.50. All voted aye. Motion declared carried unanimously.

#### **CDBG REQUISITION NO. 8 APPROVED REGARDING PROPOSED RUBBISH SITE PROJECT (CDBG PROJECT NO. R-110-380-10-GZ)**

Motion was made by Alderman Gray and duly seconded by Alderman Reynolds to approve payment of CDBG Requisition No. 8 regarding the proposed rubbish site project. The total requisition amount is \$15,873.40 and is comprised of reimbursements to the City of Waynesboro. All voted aye. Motion declared carried unanimously.

#### **PETTY CASH FOR 2010-2011 APPROVED**

Motion was made by Alderman Graves and duly seconded by Alderman Johnson to approve the following petty cash funds for the fiscal year 2010-2011:

City Clerk-\$100.00

Fire Cjief-\$100.00

Police Chief-\$250.00

All voted aye. Motion declared carried unanimously.

#### **MUNICIPAL COMPLIANCE QUESTIONNAIRE APPROVED**

It was moved by Alderman Johnson and duly seconded by Alderman Gray to approve the attached Municipal Compliance Questionnaire for the fiscal year 2010-2011 as required by the state auditor's office. All voted aye. Motion declared carried unanimously.

#### **HOURS FIXED FOR HALLOWEEN (TRICK-OR-TREAT) OBSERVANCE**

Motion was made by Alderman Reynolds and duly seconded by Alderman Johnson that

Halloween (trick-or-treating) is observed in the City of Waynesboro on Saturday, October 30, 2010 between the hours of 5:00 p.m. and 7:00 p.m. All voted aye. Motion declared carried unanimously.

**MAX ROBERTSON CONTRACTOR, INC. AWARDED BID FOR POLICE DEPARTMENT RENOVATION PROJECT**

The following bids were received, per advertisement, for the renovation of the Waynesboro Police Department facility:

Lester Chandler Contractor, Inc.-Laurel, MS	\$378,500.00
Max Robertson Contractor, Inc.-Ellisville, MS	\$341,000.00
FMA, Inc.-Slidell, LA	\$404,000.00
Advanced Building Specialities-Petal, MS	\$349,000.00
Sullivan Enterprises, Inc.-Magee, MS	\$432,000.00

Upon recommendation of Architect, Mark B. Williams, motion was made by Alderman Johnson and duly seconded by Alderman Graves to accept the low bid of Max Robertson Contractor, Inc. of Ellisville, MS in the amount of \$341,000.00 for the renovation of the Waynesboro Police Department facility. All aldermen present voted aye excluding Johnny Gray, who voted nay to the motion. However, the motion was carried by a majority vote.

**GARBAGE FEES FOR ANNEXED RESIDENTS DISCUSSED**

There was a discussion regarding the collection of garbage fees for annexed residents who are not currently paying garbage fees. Attorney John Gunn stated that collection of said fees would begin in January 2011. However, no official action was taken.

**CITY ATTORNEY, PROSECUTING ATTORNEY, MUNICIPAL COURT JUDGE, AND DEPARTMENT HEADS RE-APPOINTED TO CURRENT POSITIONS FOR FY 2010-2011**

Motion was made by Alderman Graves and duly seconded by Alderman Reynolds that City Attorney John Gunn, Prosecuting Attorney Curtis Bates, and Municipal Court Judge Charles Britton be re-appointed to their current positions for FY 2010-2011 with City Attorney John Gunn to receive a \$25.00 increase in his monthly retainer fee. In that same motion, all Department Heads were re-appointed to their same positions. All voted aye. Motion declared carried unanimously.

**CITY EMPLOYEES REHIRED FOR FY 2010-2011 WITH EXCEPTION OF POLICE DEPARTMENT**

Upon recommendation of the Department Heads, a motion was made by Alderman Gray and duly seconded by Alderman Graves that all city employees be re-hired for FY 2010-2011 with the exception of Police Department employees. Action regarding the re-hiring of Police Department employees was tabled at this time. All voted aye. Motion declared carried unanimously.

**SALARY ADJUSTMENTS RECOMMENDED BY DEPARTMENT HEADS APPROVED**

Motion was made by Alderman Graves and duly seconded by Alderman Reynolds to approve a list of salary adjustments recommended by department heads in addition to the salary schedule approved on September 14, 2010. Said list of adjustments will become effective beginning with the next pay period. All voted aye. Motion declared carried unanimously. (Salary adjustments on file in personnel office).

**CITY TO CO-SPONSOR ANNUAL BANQUET ALONG WITH CHAMBER OF COMMERCE**

Motion was made by Alderman Graves and duly seconded by Alderman Reynolds that

the city will co-sponsor the annual Chamber of Commerce Banquet along with the Chamber of Commerce. The program will be held at the Waynesboro City Auditorium on February 10, 2011. In that same motion, the Board voted to co-sponsor a pageant along with the Chamber of Commerce on December 2, 2010 which is to also be held at the auditorium, with the city providing use of the facility and waiving the usual and customary fees for both events. Said action was taken based on availability of the auditorium on specified dates. All voted aye. Motion declared carried unanimously.

#### **OPEN MEETING CLOSED TO DISCUSS NEED FOR EXECUTIVE SESSION**

It was moved by Alderman Graves and duly seconded by Alderman Reynolds to go into a closed session to determine if there was a need for an executive session. The result of a roll call vote was as follows:

Alderman Johnson -Aye  
 Alderman Gray -Aye  
 Alderman Wilson -Absent  
 Alderman Reynolds -Aye  
 Alderman Graves -Aye

Motion declared carried unanimously.

After a brief discussion, it was determined that there was a need for an executive session. Therefore, a motion was made by Alderman Gray and duly seconded by Alderman Reynolds to come out of the closed session and to notify the public of an executive session. Voting was as follows:

Alderman Johnson -Aye  
 Alderman Gray -Aye  
 Alderman Wilson -Absent  
 Alderman Reynolds -Aye  
 Alderman Graves -Aye

Motion declared carried unanimously.

#### **EXECUTIVE SESSION CALLED**

At this time the Board reconvened into a public meeting. Motion was then made by Alderman Graves and duly seconded by Alderman Reynolds to go into executive session to discuss the job performance of members of the Waynesboro Police Department.

Voting was as follows:

Alderman Johnson -Aye  
 Alderman Gray -Aye  
 Alderman Wilson -Absent  
 Alderman Reynolds -Aye  
 Alderman Graves -Aye

Motion declared carried unanimously.

#### **EXECUTIVE SESSION**

The executive session was called to order by Mayor Taylor. Alderman present were Greg Johnson, Johnny Gray, Robert Reynolds, and Ben Graves. Alderman Tammie Wilson was absent. City Clerk Sytrecia Hull, City Attorney John Gunn, and Police Chief James Bunch were also present. During the executive session a discussion was held regarding the job performance of members of the Waynesboro Police Department. However, no action was taken. A motion was then made by Alderman Graves and duly seconded by Alderman Gray to come out of executive session and to reconvene into a public meeting.

Voting was as follows:

Alderman Johnson -Aye  
 Alderman Gray -Aye  
 Alderman Wilson -Absent



Alderman Reynolds -Aye  
Alderman Graves -Aye  
Motion declared carried unanimously.

**PUBLIC MEETING RECONVENED**

At this time the public meeting was reconvened with the clerk stating to the public that no action was taken during the executive session.

**POLICE DEPARTMENT EMPLOYEES REHIRED FOR 2010-2011**

Upon recommendation of Police Chief James Bunch, motion was made by Alderman Graves and duly seconded by Alderman Gray that all Police Department employees be rehired for FY 2010-2011. All voted aye. Motion declared carried unanimously.

There being no further business at hand, the meeting was adjourned.

**APPROVED BY ME THIS \_\_\_\_\_  
DAY OF \_\_\_\_\_, 2010**

\_\_\_\_\_  
**MAYOR**

**ATTEST:** \_\_\_\_\_  
**CITY CLERK**

**SPECIAL MEETING  
OCTOBER 20, 2010  
6:00 P.M.**

**MINUTES OF A SPECIAL  
MEETING OF THE MAYOR AND  
BOARD OF ALDERMEN, CITY  
OF WAYNESBORO, MS.**

**BE IT THEREFORE REMEMBERED**, that the Mayor and Board of Aldermen met in a special meeting on Wednesday October 20, 2010 at 6:00 p.m. in the board room at city hall. Mayor Joe Taylor presided. Sean Dunlap rendered the invocation. Aldermen present were: Tammie Wilson, Robert Reynolds, and Ben Graves. Others present were City Clerk Sytrecia Hull and City Attorney John Gunn. Aldermen Greg Johnson and Johnny Gray were absent. A representative from the local newspaper was also in attendance.

**LEASE AGREEMENT WITH DISTINCT DESIGN, LLC APPROVED**

Motion was made by Alderman Graves and duly seconded by Alderman Reynolds to approve a Lease Agreement between the City of Waynesboro "Lessor" and Distinct Design, LLC "Lessee" for a period of ninety days effective October 21, 2010. The City will pay a monthly rental fee of \$1,200.00 to Lessee. The purpose of said lease is to provide housing for police department operations during renovation of the current police department facility. All voted aye. Motion declared carried unanimously.

**ATTORNEY AUTHORIZED TO PREPARE LEASE BETWEEN CITY OF WAYNESBORO AND T.A. JOHNSON, INC.**

Motion was made by Alderman Reynolds and duly seconded by Alderman Graves that Attorney John Gunn be authorized to prepare a lease between the City of Waynesboro "Lessee" and T. A. Johnson, Inc. "Lessor" for a term of not less than 25 years. T. A. Johnson, Inc. agrees to pay the City of Waynesboro \$150.00 per month to lease a parcel of property at the city's airport to construct an aircraft hangar for his company's aircraft. Said action is to be taken in accordance with FAA guidelines. All voted aye. Motion declared carried unanimously.

**PAYMENT OF ESTIMATE NO. ONE (1) TO WALTERS CONSTRUCTION CO., INC. APPROVED REGARDING AIRPORT NORTH TAXIWAY CONSTRUCTION PROJECT**

Motion was made by Alderman Wilson and duly seconded by Alderman Reynolds to approve payment of Estimate No. One (1) to Walters Construction Co., Inc. in the amount of \$79,528.79 regarding the Airport North Taxiway Construction Project. All voted aye. Motion declared carried unanimously.

**APPLICATION FOR PAYMENT OF STATE AID REQUEST NO. TWO (2) APPROVED REGARDING AIRPORT NORTH TAXIWAY CONSTRUCTION PROJECT**

Motion was made by Alderman Graves and duly seconded by Alderman Reynolds to approve the Application for Payment of State Aid Request No. Two (2) in the amount of \$1,988.22 regarding the Airport North Taxiway Construction Project. All voted aye. Motion declared carried unanimously.

**PAYMENT OF ESTIMATE NO. FOUR (4) TO TANNER CONSTRUCTION CO., INC. APPROVED REGARDING PATTON CREEK BRIDGE REPLACEMENT PROJECT**

Motion was made by Alderman Reynolds and duly seconded by Alderman Graves to approve payment of Estimate No. Four (4) to Tanner Construction Co., Inc. in the amount of \$56,640.00 regarding the Patton Creek Bridge Replacement Project. All voted aye. Motion declared carried unanimously.

**AMENDED CONTRACT OF PICKERING REGARDING PROPOSED RUBBISH SITE PROJECT APPROVED**

Motion was made by Alderman Reynolds and duly seconded by Alderman Wilson to approve an Amendment to Pickering’s original Engineering Services contract regarding the Proposed Rubbish Site Project, dated June 29, 2009. Said Amendment involves Clay Liner Certification and survey services not to exceed \$10,000.00. All voted aye. Motion declared carried unanimously.

**POLICE CARS AND FIRE TRUCKS AUTHORIZED TO ESCORT REMAINS OF FALLEN SOLDIER SGT. ERIC C. NEWMAN**

Motion was made by Alderman Graves and duly seconded by Alderman Reynolds to authorize the use of City Police Cars and Fire Trucks to escort the remains of fallen soldier Sgt. Eric C. Newman on Thursday, October 21, 2010 through Saturday, October 23, 2010, as needed. All voted aye. Motion declared carried unanimously.

There being no further business at hand, the meeting was adjourned.

**APPROVED BY ME THIS \_\_\_\_\_  
DAY OF \_\_\_\_\_, 2010**

\_\_\_\_\_  
**MAYOR**

**ATTEST: \_\_\_\_\_  
CITY CLERK**