

**CITY OF WAYNESBORO BOARD AGENDA
REGULAR MEETING
DECEMBER 7, 2010
6:00 P. M.**

- I. CALL MEETING TO ORDER.
- II. INVOCATION.
- III. ROLL CALL.
- IV. PUBLIC COMMENT / INFORMATION.
- V. DECISIONS:
 - A. ADOPT AGENDA.
 - B. ADOPT MINUTES OF NOVEMBER MEETING.
 - C. APPROVE CLAIMS DOCKET.
 - D. APPROVE NARCOTICS CLAIMS DOCKET.
 - E. APPROVE TRAVEL:
 - 1. City Officials to attend MML Mid-Winter Legislative Conference January 25-27, 2011 in Jackson, MS.
 - 2. Syrechia Hull to attend Municipal Clerks Educational Conference December 15-17, 2010 in Jackson, MS.
 - F. CONSIDER RENEWAL OF LIABILITY INSURANCE WITH THE JOINER-SIGLER AGENCY.
 - G. CONSIDER MARY TAYLOR'S REQUEST FOR ASSISTANCE WITH AFTER SCHOOL TUTORING PROGRAM.
 - H. AUTHORIZE ADVERTISEMENT FOR BIDS ON SUPPLIES, REPAIRS AND SERVICES FOR 2011 CALENDAR YEAR.
 - I. CONSIDER QUOTES FOR FINANCING TRACTOR/SIDEBOOM.
 - J. CONSIDER BIDS FOR SOLID WASTE/DISPOSAL SERVICES.
 - K. CONSIDER RENEWAL OF ANNUAL HARDWARE & SOFTWARE AGREEMENTS WITH BBI, INC.
 - City Hall:
 - 1. Hardware Maintenance: Jan. 1, 2011 thru Dec. 31, 2011 \$13,550.00
 - 2. Software Support: Jan. 1, 2011 thru Dec. 31, 2011 \$ 6,570.00
 - Municipal Court:
 - 1. Hardware Maintenance: Jan. 1, 2011 thru Dec. 31, 2011 \$1,350.00
 - 2. Software Support: Jan. 1, 2011 thru Dec. 31, 2011 \$1,020.00
 - L. APPROVE HOLIDAYS FOR 2011 CALENDAR YEAR.

- M. CONSIDER DONATION TO WAYNE COUNTY HIGH SCHOOL BOYS AND GIRLS SOCCER TEAMS.
- N. CONSIDER PAYMENT OF ESTIMATE NOS. TWO (2) AND THREE (3) TO WALTERS CONSTRUCTION CO., INC. IN THE AMOUNTS OF \$26,908.20 AND \$33,156.90, RESPECTIVELY, REGARDING AIRPORT NORTH TAXIWAY PROJECT.
- O. CONSIDER PAYMENT OF INVOICE NO. 067910 TO PICKERING IN THE AMOUNT OF \$10,581.84 REGARDING AIRPORT NORTH TAXIWAY PROJECT.
- P. CONSIDER APPROVING APPLICATIONS FOR PAYMENT OF STATE AID REQUEST NOS. 3 AND 4 IN THE AMOUNTS OF \$937.25 AND \$828.92, RESPECTIVELY, REGARDING AIRPORT NORTH TAXIWAY PROJECT.
- Q. CONSIDER PAYMENT OF ESTIMATE NO. FIVE (5) TO TANNER CONSTRUCTION CO., INC. IN THE AMOUNT OF \$46,347.00 REGARDING PATTON CREEK BRIDGE REPLACEMENT PROJECT.
- R. CONSIDER APPROVAL OF CDBG REQUISITION NO. ELEVEN (11) IN THE AMOUNT OF \$5,000.00 REGARDING RUBBISH SITE PROJECT. REQUISITION CONSISTS OF ONE (1) INVOICE TO SAMPLE, HICKS & ASSOCIATES.
- S. CONSIDER PURCHASE OF GRIT REMOVAL EQUIPMENT FOR TREATMENT PLANT.
- T. CONSIDER HIRING FULL TIME POLICE OFFICER.
- U. DISCUSS POLICE DEPARTMENT RENOVATION PROJECT AND TELEPHONE SYSTEM.
- V. CONSIDER RESOLUTION TO LEGISLATURE REQUESTING LOCAL & PRIVATE BILL FOR VOTE ON LIQUOR SALES.
- W. CONSIDER GRANTING EASEMENT TO BELL SOUTH TELECOMMUNICATIONS TO BORE CITY PROPERTY FOR UNDERGROUND PHONE LINE TO CLARK OIL CO.
- X. DISCUSS BURN BAN.
- Y. DISCUSS EMPLOYEE CHRISTMAS DINNER.

ADJOURN

**REGULAR MEETING
DECEMBER 7, 2010**

**MINUTES OF THE REGULAR
MEETING OF THE MAYOR AND
BOARD OF ALDERMEN, CITY
OF WAYNESBORO, MS.**

BE IT THEREFORE REMEMBERED, that the Mayor and Board of Aldermen met in a regular meeting on Tuesday, December 7, 2010 at 6:00 p.m. in the board room at city hall. The meeting was called to order by Mayor Joe Taylor. Alderman Johnny Gray rendered the invocation. Present were Mayor Joe Taylor; Aldermen Greg Johnson, Johnny Gray, Robert Reynolds and Ben Graves. Alderman Tammie Wilson was absent. Others present were City Clerk Sytrecia Hull, City Attorney John Gunn, Police Chief James Bunch, Fire Chief Willard Crocker, Zoning Administrator Ken Roberts, Treatment Plant Operator Rodney Parker and Parks & Recreation Maintenance Supervisor Ray Polk. Representatives of the local media were in attendance, as well as some citizens.

AGENDA ADOPTED

It was moved by Alderman Reynolds and duly seconded by Alderman Graves to adopt the agenda as printed. All voted aye. Motion declared unanimously.

MINUTES ADOPTED

Motion was made by Alderman Reynolds and duly seconded by Alderman Gray that the minutes of the November meeting be adopted as printed. All voted aye. Motion declared carried unanimously.

CLAIMS DOCKET APPROVED

Upon motion of Alderman Reynolds and duly seconded by Alderman Graves, the board voted unanimously to approve payment of the Claims Docket #'s 38692 through 39021, Warrant #'s 38600 through 38736. All voted aye. Motion declared carried unanimously.

NARCOTICS CLAIMS DOCKET APPROVED

It was moved by Alderman Gray and duly seconded by Alderman Reynolds to approve payment of the Narcotics Claims Docket. All voted aye. Motion declared carried unanimously.

TRAVEL APPROVED

Motion was made by Alderman Gray, duly seconded by Alderman Johnson, and unanimously approved to authorize the following travel:

- City Officials to attend MML Mid-Winter Legislative Conference in Jackson, MS January 25-27, 2011, and that they are reimbursed for meals, mileage, lodging and all related expenses.
- Sytrecia Hull to attend a Municipal Clerks' Educational Conference December 15-17, 2010 in Hattiesburg, MS. and that she is reimbursed for meals, mileage, and all related expenses.

**WASTE MANAGEMENT TO CONTINUE PROVIDING WASTE
COLLECTION/DISPOSAL SERVICES**

Proposals were opened as advertised for providing solid waste collection and disposal services to the City of Waynesboro. The current contract for said services expires

December 31, 2010. The following proposals were received:

Waste Management of Ms, Meridian, MS:

Residential/Light Commercial Rates-\$8.46 per cart/container @ 1 day per wk.

Southern Waste Disposal, Meridian, MS:

Residential/Light Commercial Rates-\$13.25 per cart/container @ 1 day per wk.

Both companies quoted prices for commercial/industrial rates based on number of days serviced and capacity of container serviced. (List on file in City clerk's Office).

After review, motion was made by Alderman Graves and duly seconded by Alderman Reynolds to accept the proposal of Waste Management of MS. The proposed contract with Waste Management will be for an initial term of five (5) years from January 1, 2011, to and including December 31, 2015. All voted aye. Motion declared carried unanimously.

PROPERTY AND LIABILITY INSURANCE RENEWED WITH THE JOINER-SIGLER AGENCY

Motion was made by Alderman Reynolds and duly seconded by Alderman Graves to accept the proposal of the Joiner-Sigler Agency for the renewal of the city's property and liability insurance. The annual premium for said policy is \$117,583.00. The Joiner-Sigler Agency will arrange an installment plan for payment of monthly premiums through First State Bank with the initial down payment being \$10,000.00. The effective term of said policy is December 31, 2010 to December 31, 2011. Alderman Johnson abstained from the vote. All others voted aye. The motion was carried unanimously.

MARY TAYLOR DISCUSSES AFTER-SCHOOL TUTORING PROGRAM

Mary Taylor, owner of Taylor's Daycare Center, was present in her ongoing effort to secure a location for an after-school tutoring program. She was requesting use of the city auditorium on Thursday afternoons for the program. After discussion, City Attorney John Gunn was directed to explore the liability to the City of Waynesboro in allowing Ms. Taylor to use said facility for the tutoring program. Ms. Taylor was directed to contact the Auditorium Committee for approval and to report back to the Board at its regular January meeting. No official action was taken.

ADVERTISEMENT FOR BIDS APPROVED FOR SUPPLIES, REPAIRS AND SERVICES FOR 2011 CALENDAR YEAR

Motion was made by Alderman Reynolds and duly seconded by Alderman Graves to authorize advertisement for bids for supplies, repairs, and services for the 2011 calendar year. All voted aye. Motion declared carried unanimously.

TRUSTMARK BANK TO FINANCE TRACTOR/SIDEBOOM

Two quotes were presented for the lease purchase financing of the recently acquired 2010 new Holland Tractor with a side boom mower. The total equipment cost is \$79,989.00. The quotes were as follows:

BanCorp South 3yrs. @3.28% or 5 yrs @3.31%

Trustmark National Bank 3 yrs. @2.99% or 5 yrs. @3.29%

Motion was made by Alderman Graves and duly seconded by Alderman Johnson to accept the lower quote of Trustmark National Bank for the lease purchase financing of the above named equipment. All voted aye. Motion declared carried unanimously.

ANNUAL HARDWARE AND SOFTWARE AGREEMENTS RENEWED WITH BBI, INC. (CITY HALL AND MUNICIPAL COURT)

Upon motion of Alderman Graves and duly seconded by Alderman Johnson, the Board

voted unanimously to renew the annual computer hardware maintenance agreement and the annual computer software support agreements with BBI, Inc. for the city hall and municipal court computer systems. The renewal fee for the city hall hardware maintenance is \$13,550.00 and \$6,570.00 for the annual software support. The renewal fee for the municipal court hardware maintenance is \$1,350.00 and \$1,020.00 for the annual software support. Said agreements will cover a one-year time period beginning January 1, 2011 and ending December 31, 2011. All voted aye. Motion declared carried unanimously.

HOLIDAYS APPROVED FOR CALENDAR YEAR 2011

It was moved by Alderman Reynolds and duly seconded by Alderman Graves to approve the attached list of holidays to be observed by the City of Waynesboro for the Calendar Year 2011 as set by state statute and the governors proclamations. All voted aye. Motion declared carried unanimously.

PAYMENT OF ESTIMATE NOS. TWO (2) AND THREE (3) APPROVED REGARDING AIRPORT NORTH TAXIWAY CONSTRUCTION PROJECT

Motion was made by Alderman Johnson and duly seconded by Alderman Reynolds to approve payment of the following invoices to Walters Construction Co., Inc. regarding the Airport North Taxiway Construction Project:

Estimate No. Two (2) in the amount of \$26,908.20

Estimate No. Three (3) in the amount of \$33,156.90

All voted aye. Motion declared carried unanimously.

PAYMENT OF INVOICE APPROVED TO PICKERING REGARDING AIRPORT NORTH TAXIWAY CONSTRUCTION PROJECT

Motion was made by Alderman Gray and duly seconded by Alderman Johnson to approve payment of Invoice No. 067910 to Pickering in the amount of \$10,581.84 regarding the Airport North Taxiway Construction Project. All voted aye. Motion declared carried unanimously.

APPLICATIONS FOR PAYMENT OF STATE AID REQUEST NOS. THREE (3) AND FOUR (4) APPROVED REGARDING AIRPORT NORTH TAXIWAY CONSTRUCTION PROJECT

Motion was made by Alderman Gray and duly seconded by Alderman Johnson to approve the Applications for Payment of State Aid Request Nos. Three (3) and Four (4) in the amounts of \$937.25 and \$828.92 respectively, regarding the Airport North Taxiway Construction Project. The state provides 2.5% match in regards to said project. All voted aye. Motion declared carried unanimously.

CDBG REQUISITION NO. 11 APPROVED REGARDING PROPOSED RUBBISH SITE PROJECT (CDBG PROJECT NO. R-110-380-10-GZ)

Motion was made by Alderman Gray and duly seconded by Alderman Johnson to approve payment of CDBG Requisition No. 11 regarding the proposed Rubbish Site Project. The total requisition amount is \$5,000.00 and is comprised of one (1) invoice to Sample, Hicks, & Associates. All voted aye. Motion declared carried unanimously.

PURCHASE OF GRIT REMOVAL EQUIPMENT APPROVED FOR WASTEWATER TREATMENT PLANT

Motion was made by Alderman Johnson and duly seconded by Alderman Graves to authorize the sole source purchase of grit removal equipment in the amount of \$53,000.00. Said equipment will be purchased from Lakeside Equipment, Chicago, IL, which is a sole source supplier. The equipment is to be utilized at the Wastewater Treatment Plant. All voted aye. Motion declared carried unanimously.

BOBBY CHRISTOPHER FAIRLEY HIRED AS POLICE OFFICER

Motion was made by Alderman Reynolds and duly seconded by Alderman Johnson that Bobby Christopher Fairley be hired to the position of Police Officer, effective immediately, at a pay rate of \$13.00 per hour. Mr. Fairley will be placed on a six-month probationary period. All voted aye. Motion declared carried unanimously.

ATTORNEY TO DRAFT RESOLUTION SUPPORTING A BILL ALLOWING CITIZENS TO VOTE TO COME OUT FROM UNDER DRY LAW

A motion was made by Alderman Gray and duly seconded by Alderman Reynolds that Attorney John Gunn be directed to draft a resolution supporting the passage of a bill allowing citizens of the city to vote to come out from under the dry law. All voted aye. Motion declared carried unanimously.

BELLSOUTH TELECOMMUNICATIONS, INC GRANTED EASEMENT TO INSTALL FIBER OPTIC COMMUNICATIONS LINE

Motion was made by Alderman Gray and duly seconded by Alderman Reynolds to grant Bellsouth Telecommunications, Inc. an easement allowing them to install a Fiber Optic cable for service to Clark Oil Co., Inc. City property to be affected is identified in the Wayne Co. Tax Assessor's Office as 00601700 and a 10-foot wide alley way. (Behind old city hall building on Wayne Street). All voted aye. Motion declared carried unanimously.

There being no further business at hand, the meeting was adjourned.

**APPROVED BY ME THIS _____
DAY OF _____, 2010**

MAYOR

ATTEST: _____
CITY CLERK

**SPECIAL MEETING
DECEMBER 10, 2010**

**MINUTES OF THE SPECIAL
MEETING OF THE MAYOR AND
BOARD OF ALDERMEN, CITY
OF WAYNESBORO, MS.**

BE IT THEREFORE REMEMBERED, that the Mayor and Board of Aldermen met in a special meeting on Friday, December 10, 2010 at 9:00 a.m. in the board room at city hall. The meeting was called to order by Mayor Joe Taylor. Sean Dunlap rendered the invocation. Present were Mayor Joe Taylor; Aldermen Greg Johnson, Johnny Gray, Robert Reynolds and Ben Graves. Alderman Tammie Wilson was absent. Others present were City Clerk Sytrecia Hull, City Attorney John Gunn, Police Chief James Bunch and Zoning Administrator Ken Roberts. A representative of the local newspaper was also in attendance.

PAYMENT OF ESTIMATE NO. FIVE (5) TO TANNER CONSTRUCTION CO., INC. APPROVED REGARDING PATTON CREEK BRIDGE REPLACEMENT PROJECT

Motion was made by Alderman Johnson and duly seconded by Alderman Gray to approve payment of Estimate No. five (5) to Tanner Construction Co., Inc. in the amount of \$46,347.00 regarding the Patton Creek Bridge Replacement Project. All voted aye. Motion declared carried unanimously.

ADVANCED COMMUNICATIONS TO INSTALL TELEPHONE SYSTEM AS PART OF POLICE DEPARTMENT RENOVATION PROJECT

The following quotes were presented for the installation of a telephone system as part of the current Police Department Renovation Project:

Advanced Communications Sales and Service, Laurel, MS	\$12,834.90
Universal Com.One, Gretna, LA	\$14,398.65

Motion was made by Alderman Gray and duly seconded by Alderman Reynolds to accept the lower quote of Advanced Communications Sales and Service in the amount of \$12,834.90 for the installation of a new telephone system as part of the Police Department Renovation Project. All voted aye. Motion declared carried unanimously.

MUNN ENTERPRISES, INC. (HUDDLE HOUSE) GRANTED ZONING VARIANCE

In adhering to the requirements of the city's Zoning Ordinance, Munn Enterprises, Inc. presented a request for a sign variance at the proposed Huddle House location at 1304 Azalea Drive. Munn Enterprises, Inc. was requesting to exceed their allotted square footage for the placement of a sign as prescribed in Section 405.24.c of the Zoning Ordinance. Upon recommendation of Zoning Administrator Ken Roberts, motion was made by Alderman Reynolds and duly seconded by Alderman Johnson that said variance be granted. All voted aye. Motion declared carried unanimously.

There being no further business at hand, the meeting was adjourned.

**APPROVED BY ME THIS _____
DAY OF _____, 2010**

MAYOR

ATTEST: _____
CITY CLERK

**SPECIAL MEETING
DECEMBER 30, 2010**

**MINUTES OF THE SPECIAL
MEETING OF THE MAYOR AND
BOARD OF ALDERMEN, CITY
OF WAYNESBORO, MS.**

BE IT THEREFORE REMEMBERED, that the Mayor and Board of Aldermen met in a special meeting on Thursday, December 30, 2010 at 4:00 p.m. in the board room at city hall. The meeting was called to order by Mayor Joe Taylor. Alderman Johnny Gray rendered the invocation. Present were Mayor Joe Taylor; Aldermen Greg Johnson, Johnny Gray, and Robert Reynolds. Aldermen Tammie Wilson and Ben Graves were absent. Others present were Deputy City Clerk Terri Seawright and City Attorney John. A representative of the local newspaper was also in attendance.

**EXECUTION OF NEW GARBAGE COLLECTION/DISPOSAL CONTRACT
WITH WASTE MANAGEMENT APPROVED**

Proposals were received at the regular December meeting for garbage collection and disposal services for the City of Waynesboro. At that time, the lower proposal of Waste Management of MS was accepted. Therefore, at this time a motion was made by Alderman Gray and duly seconded by Alderman Reynolds to execute the new contract with Waste Management of MS to provide garbage collection and disposal services to the City of Waynesboro. The proposed contract with Waste Management will be for an initial term of five (5) years from January 1, 2011, to and including December 31, 2015. The new rate for Residential/Light Commercial will be \$8.46 per cart/container @ one (1) day per week pick-up. Commercial/industrial rates will be based on the number of days serviced and the capacity of the container. All voted aye. Motion declared carried unanimously.

There being no further business at hand, the meeting was adjourned.

**APPROVED BY ME THIS _____
DAY OF _____, 2010**

MAYOR

ATTEST: _____
CITY CLERK

OPEN MEETING CLOSED TO DISCUSS NEED FOR EXECUTIVE SESSION

It was moved by Alderman Graves and duly seconded by Alderman Reynolds to go into a closed session to determine if there was a need for an executive session. The result of a roll call vote was as follows:

- Alderman Johnson -Aye
- Alderman Gray -Aye
- Alderman Wilson -Absent
- Alderman Reynolds -Aye
- Alderman Graves -Aye

Motion declared carried unanimously.

After a brief discussion, it was determined that there was a need for an executive session. Therefore, a motion was made by Alderman Gray and duly seconded by Alderman Reynolds to come out of the closed session and to notify the public of an executive session. Voting was as follows:

- Alderman Johnson -Aye
- Alderman Gray -Aye
- Alderman Wilson -Absent
- Alderman Reynolds -Aye
- Alderman Graves -Aye

Motion declared carried unanimously.

EXECUTIVE SESSION CALLED

At this time the Board reconvened into a public meeting. Motion was then made by Alderman Graves and duly seconded by Alderman Reynolds to go into executive session to discuss the job performance of members of the Waynesboro Police Department.

Voting was as follows:

- Alderman Johnson -Aye
- Alderman Gray -Aye
- Alderman Wilson -Absent
- Alderman Reynolds -Aye
- Alderman Graves -Aye

Motion declared carried unanimously.

EXECUTIVE SESSION

The executive session was called to order by Mayor Taylor. Alderman present were Greg Johnson, Johnny Gray, Robert Reynolds, and Ben Graves. Alderman Tammie Wilson was absent. City Clerk Sytrecia Hull, City Attorney John Gunn, and Police Chief James Bunch were also present. During the executive session a discussion was held regarding the job performance of members of the Waynesboro Police Department. However, no action was taken. A motion was then made by Alderman Graves and duly seconded by Alderman Gray to come out of executive session and to reconvene into a public meeting.

Voting was as follows:

- Alderman Johnson -Aye
- Alderman Gray -Aye
- Alderman Wilson -Absent

- Alderman Reynolds -Aye
- Alderman Graves -Aye

Motion declared carried unanimously.

PUBLIC MEETING RECONVENED

At this time the public meeting was reconvened with the clerk stating to the public that no action was taken during the executive session.

There being no further business at hand, the meeting was adjourned.

**APPROVED BY ME THIS _____
DAY OF _____, 2010**

MAYOR

**ATTEST: _____
CITY CLERK**